Board Members:	Rose Roy, Mark Allison, Judge Chad Miller, Billie Ratliff, James Allen, Deborah Mynatt, Ryan Graham, Ashleigh Pratt, and Chantel Bruce.
Excused absences:	Colleen Layman, Kirsten Swenson, Lori Griffith, Judge Ann Rotolo, Brent Nelson
Unexcused absences:	None
Staff Present:	Christine Burns, MaCain Hildebrand, Daniel Huddleston, Tiffany Weaver, and Terry Sample
Guests present:	Mark Wester and Sean Foster

- 1. Chair Rose Roy called the meeting to order at 12:15 pm. The Board meeting was held with members attending virtually or in person.
- 2. Attendance: Chair Rose Roy called roll. Judge Miller requested an excused absence for the June 20<sup>th</sup> in-person meeting. Billie Ratliff requested an excused absence for the June 7<sup>th</sup> and 14<sup>th</sup> electronic ballot voting. Mark Allison requested an excused absence for the June 14<sup>th</sup> electronic ballot voting. Ashleigh Pratt requested an excused absence for the September in-person meeting.

### 3. Case Review:

- a. **VRA Statements:** Statements provided by victims or victim representatives for offenders McDermand-Wyland, Hoffman, and Hentosz.
- b. Discussion and Balloting: No Discussion, Balloting was opened.
- 4. Approval of Minutes: Billie Ratliff moved, and James Allen seconded to approve the meeting minutes for April 18th, 2023, and the electronic meeting minutes for April 5<sup>th</sup>, 12<sup>th</sup>, and 26<sup>th</sup>, 2023. The motion passed unanimously by roll call vote.

### 5. Program Reports:

a. <u>Embrave (ECC)</u>: Mark Wester reported for Embrave. He stated that they are currently allocated for 234 beds; Child Support collected was just under \$4,000, and climbing and restitution collected was just under \$5,000; For the month of April, they had 38 admissions with 38 residential and two non-residential terminations; Successful completions were down this past month to 47.7%, totaling 17; Negative terminations were up to 55%, totaling 21, with 11 of those being escapes. Mr. Wester reports staffing is down due to a wave of staff turnovers; Embrave currently has seven vacant security staff FTEs, four case manager positions, one clinician for the RDDT program, and two support staff positions. Mr.

Wester reports that the client employment rate was at 78%, up 2% from the previous month; The UA positive rate was at 1.9%; There were four client grievances during the month of April; Mr. Wester reported a total of 50 Diversion referrals and 82 Transition Referrals for the month of April; Mr. Wester reported on Embrave's PACE audit, stating that they continue to conduct leadership development at weekly management meetings and they have provided Mental Health First Aid training to staff. The Narcan administration signs of overdose courses have been taught on an ongoing basis to staff, and Embrave continues to pursue harm reduction strategies implemented in their facilities. KPIs with involuntary staff terminations have been lowered to 33% in April. The average length of service for staff is currently at 4.2 years; The fourth KPI is being tested, which is the goal of 75% of staff identifying that they have adequate training. A Kirkpatrick survey will be given to staff in July to get feedback on this goal.

Mr. Wester provided follow-up information to the board regarding a reported client assault in March. The offending client was in a mental health crisis, and as staff attempted to deescalate the situation, he assaulted another client in the parking lot. There were no reported injuries, and the victim declined to press charges. The offending client was terminated. Mr. Wester was asked to clarify Embrave's administrative review process and time frames. Mr. Wester reports that the administrative review must occur within three weeks from the termination date. Mr. Wester provided information regarding clients with mental health issues, specifically with medication management, the right to medication refusal, and Embrave's limited ability to provide the necessary mental health treatment and tools for clients with serious mental health conditions. Mr. Wester reports that he toured Larimer County's community corrections program and learned about a program that provides support and resources to clients with mental health concerns who are justice-involved. He stated that he would be sharing this information with EPC staff.

The board asked Mr. Wester why renovations had stopped at the 3950 facility. He explained that it is one of their older facilities and requires extensive and costly renovations. Embrave's strategic plan is to redevelop the 3950 with a completely new building.

b. <u>Community Alternatives of El Paso (CAE)</u>: Sean Foster reported for CAE. Mr. Foster provided follow-up information to pending Board member questions from the last meeting; He provided additional information concerning the following: The type of drug found previous month was methamphetamine, Informed Trauma is a training class offered to both staff as residents, and dangerous drugs are those identified and screened for on the 30-panel UA test. The CAE bed capacity for April was 188; Mr. Foster reports that total child support collected was at \$9,700 and restitution collected was \$9,236; Mr. Foster said there were 29 admissions and 31 terminations, with four of those being non-residential clients; The successful program completions rate dropped to 40.6%, and the negative termination rate was at 59.4%, which included 13 escapes; Mr. Foster reported that a residential house meeting was held to discuss the concern with the high number of escapes occurring and to

remind clients of the negative consequences of committing and escape. CAE currently has two Security Technician vacancies and one case manager vacancy; Mr. Foster reported that CAE's client employment rate has slightly risen to 77.2%; He reports that the current positive UA rate is 3.25%; CAE is reviewing current client medications to determine if these are impacting positive UA rates. There were eight medical emergencies during the month of April, with one incident requiring an ambulance; Mr. Foster reports one client death in April that occurred off-grounds with a female client who was in hospice care; Mr. Foster reports that there were 44 Diversion and 59 Transition Referrals in April; For the PACE audit, all case managers attended Progression Matrix and Case Planning training provided by DCJ. The Case Manager Supervisor and Program Manager will continue to provide feedback with the audits and assessments, including earned time calculations; All staff attended Sexual Harassment in the Workplace as well as PREA training in April; Mr. Foster reported that a canine search was conducted in April with no major contraband discovered; Mr. Foster reported that the anonymous contraband drop box was installed in the front of the facility. He provided additional clarification that the box was installed in April and that it is checked by staff weekly, but that there have been no contraband items placed in the box to date; Mr. Foster reported that the Key Performance Indicators show the current employee retention rate at 66.7%, with the case manager retention rate at 70.6%; Core Correctional Practices training is up to 35% with additional training in Security Practices and MI being scheduled in the next two months.

Mr. Foster fielded questions from the board concerning a reported assault during the month of April; The assault involved a client being knocked down in the bathroom by another client; There were no reported injuries, but as a result, the assailant was terminated from the program.

### 6. Monthly Reports:

- a. <u>SFY23 Financial Report</u>: MaCain Hildebrand reported the April 2023 expenditure reports. For April FY23, the expected YTD expenditures should have been at 83.33%. Embrave was at \$5,711,056.38 expended, representing 5.64% overspent. CAE was at \$3,715,392.65 expended, representing 19.79% underspent.
- b. <u>Provider Termination Report</u>: MaCain Hildebrand reported that for April 2023, Embrave had a 45% positive/successful termination rate, a 29% unauthorized absence termination rate, and a 26% technical violation termination rate. He reported that Community Alternatives of El Paso County had a 39% positive/successful termination rate, a 42% unauthorized absence termination rate, and a 19% technical violation termination rate.
- c. <u>Staff Report:</u> MaCain Hildebrand reported that Christine Burns, Board Member Chantel Bruce, as well as himself, will be attending the Colorado Association of Community

Corrections (CACCB) annual meeting on June 2<sup>nd</sup> and 3<sup>rd</sup> in Montrose. Board member Mark Morgan accepted a position as the City Attorney for Durango, CO; his last day as a board member was April 18, 2023. Board member Dr. Judy McCollum is retiring and moving to Florida; her last day as a board member was May 3, 2023. EPC staff wish them well in their new endeavors and thank them for serving the board and the community.

### 7. Old Business:

a. <u>Denver Contracts for CC Beds:</u> MaCain Hildebrand reported that the EPC staff have withdrawn their agenda item proposal regarding the Denver Transition Waitlist. This matter was initially presented on April 18, 2023. The Board was asked to accept Denver Community Corrections Board criteria and approved, waitlisted transition clients for placement in El Paso County without additional local Community Corrections Board approval. The Board requested a working group session to obtain additional information on this matter. The working group session was held virtually on May 2, 2023, with no action taken.

### 8. New Business:

- a. <u>CJIS Level II Security Training:</u> Christine Burns reported that Board members would be asked to review security training information and complete a Security Awareness Level 2 test to obtain certification. Board members were also advised that they are required to complete a minimum of four hours of training per year on criminal justice-related topics, with at least two hours specific to community corrections.
- b. <u>CAE Second Half Facility Payment:</u> Christine Burns reported that CAE had submitted a letter of compliance in meeting the DCJ Statewide Facility Payments Policy. She requested Board approval for the 2<sup>nd</sup> half of the SFY23 Facility payment distribution to CAE in the amount of \$74,000. Rose Roy moved, and Chantel Bruce seconded to approve the facility payment to CAE. The motion passed unanimously by roll call vote.
- c. <u>CAE Staff Hiring Waiver Request:</u> Sean Foster requested board approval for hiring a qualified candidate with a previous criminal record. The candidate was convicted of 2<sup>nd</sup> Degree Attempted Murder and Robbery in March of 2015 and completed a sentence in the Youthful Offender System. The board requested additional vetting information regarding the circumstances surrounding the charges. Deborah Mynatt moved, and Billie Ratliff seconded that motion to carry over the vote until further information could be presented at the next meeting. The motion passed unanimously by roll call vote.
- 9. Case Review Ballot Results: The Chair read the ballot results.
- 10. Board/Staff Comments: No comments
- 11. Adjournment: Chair Rose Roy adjourned the meeting at 1:18 p.m.

Respectfully submitted,

MaCain Q Hildsbrand MaCain Hildsbrand, Community Corrections Program Manager El Paso County Community Corrections

Confirmed:

Donei D

Rose Roy, Chair El Paso County Community Corrections Board

# El Paso County Community Corrections Board Ballot of May 16, 2023 MANDATORY BOARD REVIEW

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
BURDEN, CHRISANDRA	23-1126	D			4th	CAE	5	4	1
RUELAS, CELIA	23-1127	D			4th	ECC	7	2	1
BROPHY-BENNETT, DECLAN	23-1128	D			4th	CAE	5	4	1
WHEELER, JULIAN	23-1129	D			4th	CAE	5	4	1
WILSON, SHANNON	23-1131	D			4th	CAE	7	2	1
STOTT, BRUCE	23-1132	D			5th	ECC	5	4	1
IRWIN, NICOLE	23-1133	D			4th	ECC	6	3	1
REEDER, KEVIN	23-1134	Р	<ul> <li>Image: A start of the start of</li></ul>			IRT	9	0	1
MITCHELL, MICHAEL J	23-1137	Т				ECC	7	2	1
DMAJIAN, JOURDAIN C	23-1138	Т				ECC	6	3	1
TILLMAN, TYRONE A	23-1139	Т				CAE	7	2	1
ARCHULETA, JACOB W	23-1140	Т				CAE	5	4	1
HUCKABY, BRIAN J	23-1141	Т				CAE	8	1	1
RUIZ-GARCIA, JORGE L	23-1142	Т				ECC	7	2	1
JOHNSON, SCOTT E	23-1144	Т				ECC	6	3	1
LEWIS, RAE	23-1145	Т				ECC	5	4	1
SAWYER, BETHANEY A	23-1147	Т				ECC	8	1	1
HOFMANN, JUSTIN A	23-1149	Т				ECC	5	3	1
Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
RANGEL, DANAE	23-1130	D			16th	CAE	4	5	1
ORENGO, MIGUEL	23-1135	D			4th	ECC	1	8	1
SUGGS, KYSHAWN D	23-1136	Т				ECC	4	5	1
PRATTE, AIDAN S	23-1143	Т				ECC	4	5	1
MILLER, JADE M	23-1146	Т				CAE	4	5	1
MCDERMAND-WYLAND, BRYAN	23-1148	D			4th	ECC	1	7	1
HENTOSZ, TODD A	23-1150	Т				ECC	1	7	1

## El Paso County Community Corrections Board Ballot of May 16, 2023 MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on June 20, 2023.

Legend: CAE = Community Alternatives of El Paso County CCI = ComCor, Inc.

C = Condition of Parole with or without IRT

- D = Diversion Residential and NonResidential
- T = Transition with or without IRT
- \* = Or another Community Corrections Program within the Jurisdiction

#### El Paso County Community Corrections Board Electronic Screening Minutes May 3, 2023

Staff present:	Daniel Huddleston
Others present:	Tiffany Weaver

The meeting was called to order at 1:00 p.m.

**1. Ballots**: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:25 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston Community Corrections Specialist

Donei D

Rose Roy, Chair El Paso County Community Corrections Board

# El Paso County Community Corrections Board Ballot of May 03, 2023 MANDATORY BOARD REVIEW

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SHELTON, JASON	23-1078	D			4th	ECC	8	3	1
FERRELLI, AUSTIN	23-1079	Р				IRT	11	0	1
PARKER, CAINON "AUDREY"	23-1080	D			4th	ECC	9	2	1
MILLER, CARA	23-1082	D			4th	ECC	6	5	1
MATHIS, WILLIAM	23-1083	Р				IRT	11	0	1
RANSDELL, SCOTT	23-1085	D			4th	ECC	10	1	1
HAWLEY, HAZEN A	23-1086	Т				ECC	7	4	1
HOLMAN, ANTHONY E	23-1087	Т				ECC	6	5	1
KOCHILARIS, NICHOLAS M	23-1088	Т				ECC	9	2	1
MACK, ROBERT D	23-1089	Т				ECC	6	5	1
MARTINEZ, DEVON M	23-1091	Т				ECC	8	3	1
NEFF, GARY S	23-1092	Т				ECC	8	3	1
NELSON, ROGER A	23-1093	Т				ECC	10	1	1
RICHARDSON, RYAN A	23-1094	Т				ECC	9	2	1
RUSSELL, STEVEN A	23-1095	Т				ECC	9	2	1
SALAS, CONRAD M	23-1096	Т				ECC	8	3	1
SRONCE, TONI	23-1097	С				ECC	6	5	1
LEGARDA, NATHANIEL H	23-1098	С				ECC	9	2	1
ESTRADA, GABRIELLA M	23-1099	С				CAE	11	0	1
CASTANEDA, JASON A	23-1100	С				ECC	6	5	1
Pulled									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MANZANARES, SKYLER R	23-1090	Т				ECC	0	0	0

# El Paso County Community Corrections Board Ballot of May 03, 2023 MANDATORY BOARD REVIEW

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Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
EVANS, JERRELL J	23-1076	D			4th	CAE	4	7	1
UNDERWOOD, DEREK	23-1077	D			4th	CAE	3	8	1
GILMORE, BENJAMIN	23-1081	D			5th	CAE	5	6	1
MARTINEAU, KAYLIE LYNN	23-1084	D			4th	CAE	3	8	1

Legend:

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#### El Paso County Community Corrections Board Electronic Screening Minutes May 10, 2023

Staff present:	Daniel Huddleston
Others present:	Tiffany Weaver

The meeting was called to order at 1:00 p.m.

**1. Ballots**: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston Community Corrections Specialist

Prosei D

Rose Roy, Chair El Paso County Community Corrections Board

# El Paso County Community Corrections Board Ballot of May 10, 2023 MANDATORY BOARD REVIEW

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider,	Approve	Reject	Abst
SCOTT, BRIAN	23-1101	D			19	ECC	13	0	1
HUDSON, JOSEPH	23-1102	D			4th	ECC	12	1	1
KORNEGAY, NICHOLAS	23-1103	D			4th	ECC	9	4	1
FRANKS, JEREMY	23-1105	D			4th	ECC	8	5	1
SPRINGER, JOHN	23-1108	D			4th	CAE	11	2	1
MUSE, ABDINASIR	23-1109	Р				IRT	12	1	1
HEARD, JOHN	23-1110	D			4th	ECC	8	4	2
GONZALES, MANUEL R	23-1111	Т				CAE	8	4	2
GRIFFIN, NIKKI L	23-1112	Т				CAE	7	6	1
WILLIAMS, ANTOINETTE D	23-1113	Т				CAE	12	1	1
THOMAS, FREDRICK D	23-1115	Т				ECC	8	5	1
BOUISSE, AUGUST S	23-1116	Т				ECC	7	6	1
GILLILAND, BRIANNA R	23-1117	Т				ECC	13	0	1
DOMINGUEZ, ENRIQUE	23-1119	Т				ECC	10	3	1
CRIST, STEVEN G	23-1120	Т				ECC	10	3	1
WEAVER, RONALD L	23-1121	Т				ECC	7	5	2
TORRES-FIGUEROA, MELISSA	23-1123	Т				ECC	10	3	1
NOESKE, DENNIS	23-1124	Т				ECC	9	4	1
MORETTI, LESLIE	23-1125	Т				ECC	9	4	1
Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
HELTON, JOSHUA	23-1104	D			4th	CAE	2	11	1
GERARD, HUNTER	23-1106	D			4th	CAE	6	7	1
GALLEGOS, SHAWN J	23-1107	D			4th	CAE	4	9	1
VIGIL, TONY R	23-1114	Т				ECC	4	9	1
BRATT, JAMES H	23-1118	Т				ECC	4	9	1
VALDEZ, ARTHUR G	23-1122	Т				ECC	6	6	2

## El Paso County Community Corrections Board Ballot of May 10, 2023 MANDATORY BOARD REVIEW

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#### El Paso County Community Corrections Board Electronic Screening Minutes May 24, 2023

Staff present:	Daniel Huddleston
Others present:	Tiffany Weaver

The meeting was called to order at 1:00 p.m.

**1. Ballots**: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston Community Corrections Specialist

Donei D

Rose Roy, Chair El Paso County Community Corrections Board

# El Paso County Community Corrections Board Ballot of May 24, 2023 MANDATORY BOARD REVIEW

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
REEDER, KEVIN J	23-1151	D			4th	ECC	11	2	1
UHRIG, MAHRYAN	23-1152	D			4th	CAE	9	4	1
RUSSELL, SEAN	23-1153	D			4th	ECC	9	4	1
PHONVILLE, SAMUEL	23-1154	D			4th	CAE	9	4	1
ZIRKER, GLEN	23-1156	Р				IRT	12	1	1
STRICKLAND, FELICIA	23-1159	D			4th	CAE	7	6	1
KRASOVICH, NATHANAEL	23-1161	D			4th	ECC	7	6	1
MONTOYA, NIKKI	23-1162	D			4th	ECC	8	5	1
SAMPSON, AVERY	23-1163	Т				IRT	10	3	1
PARISI, STACYE	23-1164	D			4th	ECC	11	2	1
SMITH, JACOVIAN L	23-1165	Т				ECC	7	6	1
HERNANDEZ, MICHAEL M	23-1166	Т				CAE	11	2	1
RICHARDS, MICHAEL A	23-1167	Т				ECC	8	4	2
CHAVEZ, SHAYNE R	23-1168	Т				CAE	11	2	1
MUNOZ, OSVALDO N	23-1169	Т				CAE	11	2	1
MCINTOSH, COLIN A	23-1171	Т				CAE	8	5	1
MAYER, ALYSSA M	23-1172	I				ISP	13	0	1
SANDLIN, JESS C	23-1173	С				ECC	10	3	1
KIDWELL, THOMAS J	23-1174	С				ECC	13	0	1
FLORES-CORONADO, BRIAN A	23-1175	С				ECC	10	3	1
Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MCKNIGHT, MYLYN	23-1155	D			4th	CAE	5	8	1
BROWN, WILLIAM	23-1157	D			4th	CAE	4	9	1
MARTINEZ, RYAN	23-1158	D			5th	CAE	4	9	1
RENDON, LIBERATO	23-1160	D			10th	ECC	6	7	1
BRIGHT, MARK A	23-1170	Т				CAE	6	7	1

## El Paso County Community Corrections Board Ballot of May 24, 2023 MANDATORY BOARD REVIEW

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#### El Paso County Community Corrections Board Electronic Screening Minutes May 31, 2023

Staff present:	Daniel Huddleston
Others present:	Tiffany Weaver

The meeting was called to order at 1:00 p.m.

**1. Ballots**: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston Community Corrections Specialist

Donei D

Rose Roy, Chair El Paso County Community Corrections Board

# El Paso County Community Corrections Board Ballot of May 31, 2023 MANDATORY BOARD REVIEW

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SANCHEZ, ADAM	23-1176	D			4th	ECC	10	1	1
RAEL, VANESSA	23-1177	D			4th	ECC	6	4	2
GONZALEZ BERNAL, AMAURI	23-1178	D			4th	ECC	11	0	1
ROMERO, ROBERT	23-1179	D			4th	ECC	7	4	1
SCOTT, TERRANCE	23-1181	Р				IRT	11	0	1
BOWIE, MARCELLUS	23-1182	D			4th	ECC	9	2	1
WITT, MICHAEL	23-1184	D			4th	000	10	1	1
REITH, JOSHUA D	23-1187	Т				ECC	7	3	2
KIRTZ, TOMMY L	23-1188	Т				ECC	7	4	1
ERWIN, PATRICK S	23-1191	Т				CAE	6	5	1
DAVIS, PHILIP C	23-1193	Т				ECC	10	1	1
CYCYK, FRANCISCO V	23-1194	Т				ECC	7	4	1
SMALLWOOD, CHAD E	23-1195	Т				ECC	7	4	1
HEPWORTH, NICHOLAS	23-1196	Т				ECC	10	1	1
BLAKENSHIP, KENNETH M	23-1197	С				ECC	9	2	1
RICH, RODERICK G	23-1199	С				ECC	7	4	1
BEST, JEFFREY A	23-1200	С				ECC	7	4	1
Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
WRIGHT, CAMERON	23-1180	D			4th	CAE	3	8	1
GALLION, NATHANIEL	23-1183	D			4th	ECC	4	7	1
ROBY, KENT E	23-1185	Т				CAE	5	6	1
SANCHEZ, CLINT A	23-1186	Т				ECC	3	8	1
WEDDLE, HEATHER L	23-1189	Т				ECC	5	5	2
GUTIERREZ, JOE	23-1190	Т				ECC	2	9	1
FLYNN, JASON R	23-1192	Т				ECC	5	6	1
WINSTEAD, FRANK E	23-1198	С				ECC	4	7	1

# El Paso County Community Corrections Board Ballot of May 31, 2023 MANDATORY BOARD REVIEW

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