

JUSTICE SERVICES DEPARTMENT
 VETERAN SERVICES ~ JUSTICE SERVICES

January 12th, 2023, 1:30 p.m. – 2:30 p.m.
 El Paso County Juvenile Community Review Board

- 1** Attendance 1:30 p.m.
 - a. Introduction of members and guests.
 - b. Approve request(s) for excused absences for today and future meetings

- 2** Minutes
VOTE
 - a. Ratify Board Meeting Minutes for October 13th, 2022.

		NAME	CLIENT MGR.	PLACEMENT
3	<i>Case Review</i> <i>VOTE</i>	23-001	Nicole Lator	Dale House

- 4** *New Business*
VOTE
 - a. Sunshine Act Memorandum
 - b. Next Meeting – date

Meeting location: Justice Services
 17 N. Spruce
 1st Floor Conference Room
 Colorado Springs, CO 80905

Next JCRB Meetings:
 January 26, 2023
 February 9, 2023

Contact: Tiffany Weaver
 El Paso County
 Justice Services Department
 Community Corrections
 Victim Services & Admin Tech
 17 N. Spruce Street
 Colorado Springs, CO 80905
 W: (719) 520-6795
 C: (719) 641-5477
tiffanyweaver@elpasoco.com



Juvenile Community Review Board

Agenda Item Summary

Agenda Item Title: 2023 Sunshine Act Memorandum

Agenda Date: January 12, 2023

Agenda Item Number: 4-a

Presenter: Tiffany Weaver, Justice Services

Information:

Endorsement: X

Background Information:

Pursuant to guidelines established by the Board of County Commissioners for compliance with the Colorado Open Public Meeting Sunshine Act, the Juvenile Community Review Board annually endorses a memorandum at the January meeting that addresses the posting place for public meeting notices and the location of meetings, the official custodian of board minutes, and the location of where the minutes will be on file.

Please find enclosed the memorandum for consideration and endorsement.

Recommended Motion:

Move to endorse the 2023 Sunshine Act Memorandum.

MEMORANDUM

TO: Jackie Allred, Clerk to the Board Manager

FROM: Peter Carey, Justice Services Department Director

RE: 2023 Sunshine Act Memorandum – Juvenile Community Review Board

DATE: January 12, 2023

Pursuant to guidelines established by the Board of County Commissioners for compliance with the Colorado Open Public Meeting Sunshine Act (Sunshine Act), the following information addresses whereby each county Board or Commission shall notify the Clerk to the Board Manager of the posting place for public meeting notices and the location of meetings, the official custodian of board minutes, and the location of where the minutes will be on file.

The Director of Justice Services Department, or designee, shall be responsible for ensuring that appropriate notice of Juvenile Community Review Board meetings. Notice will be given in the form of an agenda that will state the date, time, and location of the meeting and a brief description of the agenda items for the respective meeting as required by the Sunshine Act. The respective agendas will be posted on the County's website.

The Director of Justice Services Department, or designee, shall serve as the official custodian of the Juvenile Community Review Board meeting minutes. The record of all meeting minutes will be on file at the Community Corrections Program office, 17 N. Spruce Street, Colorado Springs, CO 80905, and are available at this location for public review and will be posted on the website.

This procedure for compliance with the Sunshine Act for the 2023 calendar year was endorsed by the Juvenile Community Review Board at their meeting on January 12, 2023.

Please contact me if you have questions or need additional information.