Board members: Rose Roy, Mark Allison, Judge Chad Miller, Janice Hellman, Eric Carnell,

Martha McKinney, Judy McCollum, Judge Ann Rotolo, Billie Ratliff, Brian

Makofske, Lori Griffith, Pat Kelly, and Gilbert Suazo

Excused absences: Chris Sandrolini and Jahna Pusedu

Unexcused absences: None

Staff present: Lexi Spadi, Tiffany Weaver, Christine Burns, and Lori Seago

Guests present: Scot Smith, Mark Wester, Frances Falk, Chrystal Owin, DOC Case Managers and

Citizen Members

1. Pat Kelly, Board Chair called the virtual meeting to order at 12:01 p.m.

2. Attendance: Pat Kelly called roll. No requests for future excused absences were received.

3. Case Review-VRA Statements: Victims in Transition client cases (Dominique Vallejos and Kyle Zoller) addressed the board.

4. Case Review – Discussion and Balloting: Pat Kelly called for case discussion with no cases called.

5. Approval of the Minutes:

Mark Allison moved to approve the meeting minutes for February 10, 2021, and the electronic meeting minutes for February 3, 17, and 24, 2021. Martha McKinney seconded the motion. The motion passed unanimously by roll call vote.

6. Program Reports:

a. Community Alternatives of El Paso County (CAE)

Scot Smith reported an average census of 171. He stated that there were 39 clients on non-residential status; that they had one transfer to IRT; that they had ten escapes; that they had 24 positive UAs with 3 from medications; and that they had a 73% positive employment rate. Mr. Smith stated that leadership staff have started monthly unannounced audits; that they added a "Women in Recovery" group; and that they have begun to utilize the Carey Guide system to support offender behavior change and recidivism reduction. In response to a question from Judge Miller, Mr. Smith stated that CAE immediately quarantines newly admitted offenders for fourteen days with daily temperature checks. Frances Falk stated that case managers work with clients and employers to support job maintenance; that subsistence is not charged during this time period; and that the process has worked out well having been developed in collaboration with the El Paso County Health Department.

b. ComCor, Inc. (CCI)

Mark Wester reported an average census of 256. He stated that they processed 96 referrals; that they had 63 admissions; and that they had 37 terminations of which 20 were unsuccessful and 17 were successful. He stated the employment rate was at 69%. Mr. Wester reported

that they are experience staff turnover with diligent recruiting efforts; that Dr. Sue Kuiper has been selected as the new Client Services Director; that they formed a client consultative committee to support a stronger continuous quality improvement process; that they are in the middle of the Division of Criminal Justice's PACE audit process; and that they are working with an independent consultant on internal cultural matters and should expect a report shortly. In response to the previous question from Judge Miller, Mr. Wester reported that in collaboration with the El Paso County Public Health Department and because of the congregate living facility, clients are quarantined upon admission; that employers are very understanding; that they complete weekly surveillance testing; and that they are not on outbreak status.

7. Monthly Reports:

- a. **SFY21 Financial Report:** Christine Burns reported the expected expenditure for the period July 1, 2020 through January 31, 2021 was 58.33%. She stated that CAE was at 41.65% spent representing a 16.69% under expenditure, and that CCI was at 61.67% spent representing a 3.35% over expenditure.
- b. **SFY21 Unauthorized Absence Report:** Christine Burns reported that for the January 2021, the unauthorized absence rate for Diversion clients was 32.4% and 17.9% for Transition Clients. She reported the successful completion rate for Diversion clients was 32.4% and 48.7% for Transition clients.
- c. **Staff Report:** Christine Burns stated that a Board member feedback survey has been developed by Kristen Sanchez the criminal justice graduate intern related to the evidence based decision making tool, training opportunities and continuous quality improvement, and for the Board to expect an email with a link to the survey. She stated that the current Division of Criminal Justice IRT contract with ComCor, Inc. has been extended until June 30, 2022. She reported that the Division of Criminal Justice plans to decrease the current fiscal year contract by \$1,000,000 due to the CO Joint Budget Committee's negative supplemental.

8. Old Business:

a. Citizen Complaint Process: Christine Burns stated that the Board approved a citizen complaint administrative procedure in July 2017; that the revised procedure was presented at the January 2021 meeting for Board and public input; and that staff recommend Board approval of the revised Citizen Complaint Process.

Mark Allison moved to approve the proposed Citizen Complaint Process effective immediately. Janice Helman seconded the motion. The motion was unanimously approved by roll call vote.

b. DCJ Approval of CCI Standards Waiver Request: Christine Burns informed the Board that the Division of Criminal Justice approved through June 30, 2021 the standards waiver request endorsed by the Board at the February 10, 2021 meeting.

9. New Business:

- a. Office of Community Corrections Audit Results ComCor, Inc.: Mrs. Burns stated that staff worked closely with the Division of Criminal Justice, Office of Community Corrections to investigate and audit several staff and client complaints. She thanked ComCor staff and Mr. Wester for their cooperation, participation and sense of purpose and immediacy in the process. Mark Wester provided details on the incident specific audit and stated that the CRP client house rules policies and procedures are being updated to meet SOMB guidelines and that program rules have been revised and will continue to be revised; that the cultural and personnel issues from the complaints are being investigated through a third party contract; that the client case file issues and the furlough and time credit concerns were substantiated; that attempts were made to recover staff deleted client files but were unsuccessful; that a new perpetual backup system has been activated; and that internal procedural audits and monthly time calculation plans have been implemented.
- b. Standards Waiver Request GEO Group/CAE: Scot Smith presented a request for Board endorsement of GEO Group's modification of certain Community Corrections Standards due to COVID 19 and safety concerns. Mr. Smith gave an overview of the standards modifications as requested.

Rose Roy moved to endorse GEO Group/CAE's request to modify provisions within the Colorado Community Corrections Standards as submitted in response to limiting the spread of COVID-19 and approve transmittal of the Board's decision to the Office of Community Corrections. Gil Suazo seconded the motion. The motion passed unanimously by roll call vote.

- c. Colorado Community Corrections Annual Report SFY20: Christine Burns presented the Division of Criminal Justice's annual report on community corrections as mandated under House Bill 18-1251 and stated that it included statewide and local data on community corrections trends, acceptance rates, and progress on the implementation of structured decision-making.
- 10. Study Session Department of Corrections Q & A with Case Manager: A Q&A session was held with Chrystal Owin from the Division of Criminal Justice and several case managers from the Department of Corrections. Board members and case managers interacted with questions and answers. The study session was held to allow for a shared collaborative, constructive feedback opportunity to improve efficiency in the referral process.
- 11. Case Review Ballot Results: Results of the ballot were read.
- 12. **Board / Staff Comments –** No additional board or staff comments.
- 13. **Adjournment:** Meeting adjourned at 1:33 p.m.

Respectfully submitted.

,	
Chairting Decree Leville Commission District Means	
Christine Burns, Justice Services Division Manager	

Confirmed:

April 14, 2021

Pat Kelly Chair El Paso County Community Corrections Board

BALLOT March 10, 2021

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
21-4166	SUTTON-LUMPKIN, SUSAN	VO	Diversion			CAE		I	I
21-4167	COLLINS, DAVID	VO	Diversion			CAE		IIII	I
21-4168	BAILEY, CASEY	OD/VO	Diversion			CCI	11111 11111	III	I
21-4169	TAFOYA, KERRICK	OD	Diversion			CCI	11111 1111	III	_
21-4170	HAYES, DAVID	OD/VO	Diversion			CAE	11111 111	IIII	I
21-4171	HELFRICH, DAVID	VO	Diversion			CAE	11111 111	IIII	I
21-4172	ROMAN, JIMMY	VO	Diversion			CCI	IIIII I	IIIII I	I
21-4173	BROOKS, PAUL	VO	Transition			CAE	IIII	11111 111	I
21-4174	GIBSON, JEFFERY	OD/VO	Transition			CAE	11111 1111	III	I
21-4175	JACKSON, KENNETH	OD/VO	Transition			CAE	IIII	11111 111	Ι
21-4176	ODLING, DANIEL	S/VO	Transition			CCI	11111 1	IIIII I	I
21-4177	SMITH, DENNIS	S	Transition			CAE	IIIII I	IIIII I	Ι
21-4178	TAPLEY, MATTHEW	S/VO	Transition			CAE	11111 11	11111	I
21-4179	THOMAS, EZELL	VO	Transition			CCI	IIIII	IIIII II	I
21-4180	WILLIAMS, MARLAND	VO	Transition			CAE	11111 111	IIII	I

BALLOT March 10, 2021

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
21-4181	VALLEJOS, DOMINIQUE	OD/VO	Transition			CAE	III	11111 1111	1
21-4182	ZOLLER, KYLE	VO	Transition			CAE	I		I

Lexi Spadi

El Paso County Community Corrections Board Electronic Screening Minutes March 3, 2021

Staff present: Others present: Lexi Spadi

The meeting was called to order at 1:00 p.m.

1. Ballots: Lexi Spadi tabulated ballots.

Meeting was adjourned at 2:41 p.m.

Respectfully submitted,

Lexi Spadi

Community Corrections Specialist Community Outreach Division

Confirmed:

Pat Kelly, Chair
El Paso County Community Corrections Board

BALLOT

March 03, 2021

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
21-4144	VILLALOBOS, RICARDO	F2	Diversion			CAE			I
21-4145	SWALLOW, MICHAEL	S	Diversion			CAE		=	II
21-4146	BARRON, TIMOTHY	F2VO	Diversion			CAE		≡	I
21-4147	HADEN, DERREK	VO	Diversion			CAE	IIIII II	≡	II
21-4148	CASTREJON, JAMIE	OD	Diversion			CCI		III	1
21-4149	OTTERSTETTER, JACOB	VO	Diversion			CCI	IIIII I		I
21-4150	QUINTANA, ANGEL	VO	Diversion			CCI		≡	1
21-4151	SANCHEZ, CLINT	so	Diversion			CCI		III	I
21-4152	THOMPSON, NATHAN	OD	Diversion			CAE	11111 11111	III	I
21-4153	HERNANDEZ, EMILIO	VO	Diversion			CAE		_	I
21-4154	CALLAWAY, JON	VO	Transition			CCI	IIIII II	IIIII I	I
21-4155	HOY, EDDIE	VO	Transition			CCI		IIIII I	I
21-4156	MARES, WILLIE	S	Transition			CCI	11111 111111	III	Ι
21-4157	VINSON, JAJAUN	VO	Transition			CCI	11111 11111	III	I

BALLOT

March 03, 2021

Ballot Sheet for Screening Review for call-in/fax/e-mail vote only! Please cast your votes by 1:00 P.M. on the above date. Call: Lexi Spadi at 520-6986 or Email: lexispadi@elpasoco.com

CCD#	Offender Name	Comment	Type of Placement	WRP	Proposed Placement	Approve	Reject	Abstain

Dexi Pani

El Paso County Community Corrections Board Electronic Screening Minutes March 17, 2021

Staff present: Lexi Spadi Others present:

The meeting was called to order at 1:00 p.m.

1. Ballots: Lexi Spadi tabulated ballots.

Meeting was adjourned at 2:47 p.m.

Respectfully submitted,

Lexi Spadi

Community Corrections Specialist Community Outreach Division

Confirmed:

Pat Kelly, Chair

El Paso County Community Corrections Board

BALLOT

March 17, 2021

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
	ORTIZ, PRECIOUS	VO	Diversion			CCI		IIII	I
21-4189	CHAVEZ, GIOVANY	S/OD	Diversion			CCI		I	I
21-4190	GONZALEZ, JACINTO	VO	Diversion			CAE		III	I
21-4191	SIGALA, MARIE	Ø	Diversion			CAE	11111 111	IIII I	I
21-4192	HAYMAN, ANNA	VO	Diversion			CAE	IIIII I	=======================================	_
21-4193	CEDENO-LONGORIA, GILBERTO	S/OD	Diversion			CCI		III	I
21-4194	BEST, JEFFREY	so	Diversion			CCI	IIIII I	IIIII III	I
21-4195	WINEGARD, ERIN	OD	Diversion			CCI		I	I
21-4196	ESQUIVEL, VICTOR	VO	Diversion			CAE	IIIII II	11111 11	I
21-4197	ADAMS, JOHN	S	Transition			CCI		I	I
21-4198	BAKER, TREVOR	so	Transition			CAE	IIIII	11111 1111	I
21-4199	CALDERON, RANDY	S	Transition			CCI	IIIII	11111 1111	I
21-4200	FORD, JERRAL	VO/SO	Transition			CAE	III		1
21-4201	MCCLEAREN, KEVIN	SO	Transition			CCI	11111 11111	IIIII	I
21-4202	PRINGMORE, KENNA	F2	Transition			CCI	11111 1111	IIIII	I
21-4203	TREVIZO, MOSES	S	Transition			CCI		II	Ι

BALLOT

March 17, 2021

Ballot Sheet for Screening Review for call-in/fax/e-mail vote only! Please cast your votes by 1:00 P.M. on the above date. Call: Lexi Spadi at 520-6986 or Email: lexispadi@elpasoco.com

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
21-4204	WATSON, STEVE	F1	Transition			CCI	IIIII II	IIIII II	_
21-4205	WHALIN, JONATHAN	S/OD	Transition			CAE	IIIII II	IIIII II	I
21-4206	HADDIX, JAMES	ISP/VO	ISP-I			ISP	IIIII I	11111 1111	I

Lexi Spadi

El Paso County Community Corrections Board Electronic Screening Minutes March 24, 2021

Staff present: Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Tiffany Weaver tabulated ballots.

Meeting was adjourned at 3:13 p.m.

Respectfully submitted,

Tiffary Weaver

Community Corrections Admin Tech Community Outreach Division

Confirmed:

Pat Kelly, Chair

El Paso County Community Corrections Board

BALLOT

March 24, 2021

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
21-4210	WALDO, SAMUEL	VO	Diversion			CAE R		1	1
21-4211	ADAMS, RANDY	VO	Diversion			CCI A	W III	111	1
	REINOSO, MATTHEW	VO	Diversion			CCI A	I -ivi	1	1
	REID, JENNIFER	S	Diversion			CAE A	NA IIII	111	1
	SARGENT JR, MORRIS	OD	Diversion			CCI A	AN TIM	11	1
21-4215	VARELA-QUEZADA, JORGE	OD/SO	Diversion			CCD R	1	11/1 1	1
21-4216	ANDERSON, JOHN W	VO	Diversion			CCI	TUN TUN	11	1
21-4217	MOFFITT, DANIEL	28G/VO/OD	Diversion			CAE	11		1
21-4218	MOREJON, JAVIER	S	Diversion			CAE A			11
21-4219	TRUJILLO, ISAIAH	VO	Diversion			CCI R		11	1
21-4220	CLARK III, JOHN	VO	Diversion			CAE A	11		1
21-4221	BENNETT, DERRICK	VO	Diversion			CAE A	11/1 11		1
21-4222	GILL, ROBERT	VO	Transition			CAE A	W IIII	111	1
	GONZALES, JAZMIN	S/VO	Transition			CAE R		11	1
21-4224	MCDONALD, KIRK	SO	Transition			CAE R	11	W. WI	1
21-4225	MULLINS, JOHN	so	Transition			CAE R	V I	W / 11	1

BALLOT

March 24, 2021

Ballot Sheet for Screening Review for call-in/fax/e-mail vote only! Please cast your votes by 1:00 P.M. on the above date. Call: Lexi Spadi at 520-6986 or Email: lexispadi@elpasoco.com

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
21-4226	NICOL, SHANE	VO	Transition			CCI R	Ш	111	1
21-4227	WINDSOR, RUSSELL	VO	Transition			CAE R	11/1 I	1 1	1
21-4228	PHELPS, RODNEY	OD/SO	Transition			CAE R	***	11VA 11	1
21-4229	KARNES, SKYLAR	VO	Transition			CAE A	W/ IIII	111	1
21-4230	PEKO, ALADDIN	S	Transition			CAE A	111	1111	1
21-4231	MOORE, JERAMY	F2	(ISP-I			ISP A	W / 11	1111	11

El Paso County Community Corrections Board Electronic Screening Minutes March 31, 2021

Staff present: Lexi Spadi Others present:

The meeting was called to order at 1:00 p.m.

1. Ballots: Tiffany Weaver tabulated ballots.

Meeting was adjourned at 2:07 p.m.

Respectfully submitted,

Lexi Spadi

Community Corrections Specialist Community Outreach Division

Confirmed:

Pat Kelly, Chair / El Paso County Community Corrections Board

BALLOT

March 31, 2021

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
	BURNETT, RYAN	VO	Diversion			CAE		II	I
21-4233	SWINEHART, JOHN	VO	Diversion			CCI	11111 1111	III	Ι
	BAHM, MONTE	S	Diversion			CCI	11111 1111	III	I
21-4235	SHANKLES, CHARLES	VO	Diversion			CCI	11111 11111		
	EDWARDS, JACOB	S/VO	Diversion			CAE	11111 1111	≡	I
21-4237	HATLEY, CHRISTOPHER	Ø	Diversion			CAE	IIIII II	IIIII	-
21-4238	PFEIFER, MASON	OD/VO	Diversion			CAE	IIII		I
21-4239	HUFFER, KEIONO	VO	Diversion			CAE	 -	1	1
21-4240	ZIMMERMAN, CODY	VO	Diversion			CAE	IIII I	IIIII	II
21-4241	NELSON, SHAWN	VO	Diversion			CCI	IIIII III	III	-
21-4242	CYCYK, FRANCISCO	VO	Diversion			CAE	11111 1	IIII I	-
21-4243	HERNANDEZ, NATHANIEL	OD	Diversion			CAE	11111 11111	=	1
21-4244	DORMAN, MAURICE	VO	Diversion			CAE	IIIII I	IIII I	_
21-4245	SEGOVIA-DIAZ, RUBEN	VO	Diversion			CAE		III	I
	DAVIS, JENNIFER	F2/28G	Diversion			CCI	IIIII III	III	II
21-4247	GUTIERREZ, AARON	F1	Diversion			CCI		I	I

BALLOT

March 31, 2021

Ballot Sheet for Screening Review for call-in/fax/e-mail vote only! Please cast your votes by 1:00 P.M. on the above date. Call: Lexi Spadi at 520-6986 or Email: lexispadi@elpasoco.com

CCD#	Offender Name	Comment	Type of Placement	IRT	WRP	Proposed Placement	Approve	Reject	Abstain
21-4248	MONTANO, JACOB	SO	Diversion			CCI		IIIII	1
21-4249	THOMPSON, JEREMIAH	F2/28G	Diversion			CCI		_	I
21-4250	WARD, CODY	S/OD	Transition			CAE		III	I
21-4251	GROSS, HANS	SO	Transition			CAE			1

Lexi Spadi