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 CAMI BREMER (VICE-CHAIR)

HOLLY WILLIAMS
 CARRIE GEITNER
 LONGINOS GONZALEZ, JR.

COLORADO

JUSTICE SERVICES DEPARTMENT VETERAN SERVICES ~ JUSTICE SERVICES

Community Corrections Board (CCB) November 16, 2021, 12:00 p.m. - 1:30 p.m. Meeting Agenda

Regional Development Center, 2nd Floor Hearing Room, 2880 International Circle, Colorado Springs 80910
 Or join virtually via TEAMS: [Click here to join the meeting](#) Email for invitation: dianefrost@elpasoco.com
 Or call in (audio only): 1-719-283-1263 Phone Conference ID: 124 854 186#

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Call Meeting to Order a) Study Session – CCI Specialized Programming	Chair Carrie Gavitt Kristi Foss	
2. Attendance a) Introduction of members, guests, and new members b) Requests for excused absences	Chair	Roll Call
3. Case Review – VRA Statements	Chair Tiffany Weaver	Information
4. Case Review – Discussion and Balloting	Chair	Balloting
5. Approval of Minutes a) Ratify meeting minutes for October 13 and the electronic meeting minutes of October 6, 20, and 27, 2021.	Chair	Vote
6. Program Reports a) ComCor, Inc. (CCI) b) Community Alternatives of El Paso County (CAE)	Mark Wester Gwen Barlow	Information Information
7. Monthly Reports a) SFY22 Financial Reports – September/October b) Unauthorized Absence Report – September/October c) Staff Report	Angel Medina Angel Medina Angel Medina	Information Information Information
8. Old Business a) Community Corrections Data and Outcomes Update b) Electronic Balloting System	Angel Medina Diane Frost	Information Information
9. New Business a) Provider Notification Process b) CCI Staff Hiring Waiver Request c) Maximum Referrals per Ballot	Angel Medina Angel Medina Angel Medina	Vote Endorsement Vote
10. Case Review - Ballot Results	Chair	Information
11. Board / Staff Comments		
12. Adjournment		

Next meeting date: Tuesday, December 21, 2021

210 S. Tejon St., Suite 104

Colorado Springs, CO 80903



Community Corrections Board

Agenda Item Summary

Agenda Item Title: ComCor, Inc. (CCI) Specialized Program Overview

Agenda Date: November 16, 2021

Agenda Item Number: 1-a

Presenter: Carrie Gavitt, CCI Clinical Services Manager
Kristi Foss, CRP Clinician

Information: X **Endorsement:**

Background Information:

ComCor, Inc. (CCI) Treatment Team to provide an overview of Specialized Programs offered at CCI. Programs presented include Community Responsivity Program (CRP), Intensive Residential Treatment (IRT), and Residential Dual Diagnosis Treatment (RDDT).

Presenters:

Kristi Foss, BS. Ms. Foss received her Bachelor of Science degree in social work from Kansas State University in 1985. She has worked as a therapist since 1998 and has specialized in the treatment of sex offenders since 2008. She came to ComCor, Inc. in 2015 as a therapist for the Community Responsibility Program. She also works as a sex offender treatment provider, as well as with victims and their families, in the community. She is a full operating level sex offender treatment provider with the Sex Offender Management Board (SOMB.)

Carrie Gavitt, LCSW, LAC. Ms. Carrie Gavitt earned her bachelor's and master's degree in Social Work from the University of Georgia. She is a Licensed Clinical Social Worker (LCSW) and a Licensed Addiction Counselor (LAC) under the Department of Regulatory Agencies in the state of Colorado. She began working with justice-involved individuals in 1993 and started her career in community corrections in 1997. Ms. Gavitt joined CCI in 2002 as a clinician specializing in the treatment of those with a dual diagnosis. She has been overseeing the clinical department at CCI since January of 2015 and enjoys leadership and staff development, as well as continued client contact.

Recommended Motion:

N/A

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Board members: Pat Kelly, Mark Allison, Eric Carnell, Ryan Graham, Paul Martinez, Lori Griffith, Dr. Judith McCollum, Martha McKinney, Judge Chad Miller, Billie Ratliff, Judge Ann Rotolo, Rose Roy, Gilbert Suazo, Kristen Swenson

Excused absences: Jim Reid

Unexcused absences: None

Staff present: Daniel Huddleston, Tiffany Weaver, Diane Frost, Angel Medina, Christine Burns, Terry Sample, Peter Carey, Dr. Alexis Harper

Guests present: Gwen Barlow, Mark Wester, Dr. Sue Kuiper

1. **Pat Kelly, Chair, called the meeting to order at 12:00 p.m.** The Board meeting was held with Board members attending either virtually or in-person.
2. **Attendance:** The Board Chair called roll. No future excused absences were requested by Board members.
3. **Case Review - VRA Statements:** Registered victims in proposed client cases (Samuel Waldo, Mark Nomeland, Christopher Cruz, and Stephen Crowbridge) addressed the board.
4. **Case Review: Discussion and Balloting:** Chair Pat Kelly called for case discussion with no cases called.
5. **Approval of the Minutes: Billie Ratliff moved to approve the meeting minutes for September 8, 2021, and the electronic meeting minutes for September 1, 15, 22, and 29, 2021. Mark Allison seconded the motion. The motion passed unanimously by roll call vote.**
6. **Program Reports:**
 - a. **ComCor, Inc. (CCI):** Mark Wester reported for CCI. Mr. Wester reported that they had 18 successful and 15 unsuccessful terminations; that they had a 55% successful discharge rate; that they had 11 escapes; and that they had an 81% employment rate. He informed the Board that some specialized clients, particularly the Intensive Residential Treatment (IRT) clients do not work because the clients focus on their treatment program and that the Residential Dual Diagnosis Treatment (RDDT) clients may only work part-time. Mr. Wester introduced ComCor's Risk Reduction Strategies in response to the Performance and Accountability in Correctional Excellence (PACE) and Core Security Audits. The PACE Audit identified to focus on skill training (Factor 4) - the inclusion of skill training while interacting with clients can assist in disrupting patterns of risky behavior, by rehearsing different ways to respond to those situations, CCI enhanced case management, hired a staff development coordinator, and added an Assistant Case Management Supervisor to enhance staff development, audit client case and review behavioral interventions for individual criminogenic needs. CCI added an additional area of focus to create a level system that aligns more closely with the SMART principles. Mr. Wester stated that from the Core Security Audit, identified four focus areas - the areas of focus will include random headcounts and facility walkthroughs. CCI installed new camera systems throughout the facility inside and outside, reorganized agency leadership and management and the staff development plan, opened the job search lab with computers available to clients and a dedicated case manager to support clients in

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engaging and finding jobs. CCI has a new UA testing contractor that has improved result turnaround times and an increase to a 20-panel test to include fentanyl instead of a seven-panel test. Mr. Wester shared that in the area of milieu management CCI is implementing the Seven Habits curriculum with clients and staff members across the organization. The first Seven Habits client training is on November 15, 2021. Mr. Wester reported that they have seen a rise in successful terminations from 43% in January 2021 to 55% in September 2021. Mr. Wester responded to questions from the Board. He explained reject after accepting as reviewing if a placement was appropriate or if they had additional pending charges. Board member Kirsten Swenson asked Mr. Wester to explain improvements and how their organization determines the success rate to easily know if there has been an improvement. Mark Wester stated the risk reduction strategies are used to show improvement in success rates and carefully looking at technical violations, escapes, and new charges. He stated they had 220 terminations during the first six months and has reviewed how the clients were terminated. Mr. Wester stated that community corrections facilities use the same standards and criteria. Martha McKinney stated that she would be interested in and appreciate hearing monthly about success and improvements and what drives unsuccessful client performance. She asked for a comparison of data with other jurisdictions. Mr. Wester stated he would follow up on this request. Martha McKinney stated she appreciates hearing about the security upgrades and suggested increased engagement with clients to decrease escapes. Mr. Wester stated that escapes have been a challenge since escapes now have less consequences.

- b. **Community Alternatives of El Paso County (CAE):** Gwen Barlow reported for CAE. Ms. Barlow stated they had a census of 173 clients; that they collected \$5,570 in restitution; that they had 112 referrals; and that they had eight escapes. CAE has implemented a resident peer program to support new clients with questions and program clarification; and that CAE has increased partnerships with local organizations for resident employment opportunities.

7. **Monthly Reports:**

- a. **SFY22 Financial Report:** Angel Medina reported that the October financial reports will be available at the November meeting and that agencies are on pace with expenditure expectations under their allocation. Both agencies are underspent at this point. We are financially sound.
- b. **Unauthorized Absence Report:** He stated there were 19 escapes, significantly down from previous months.
- c. **Staff Report:**
- i. Angel Medina reminded the Board of the upcoming Colorado Association of Community Corrections Board's (CACCB) quarterly meeting and encouraged participation.
 - ii. Mr. Medina stated the Criminal Justice Coordinating Council (CJCC) has a permanent seat for the CCB that is currently vacant. He informed the board that the CJCC reviews local criminal justice matters that promote a more equitable system. The Council reserves a voting member seat for the Chair or designated representative of the El Paso County CCB. If you are interested in being a part of the Board to contact Dr. Alexis Harper.
 - iii. Mr. Medina reported the 4th Judicial – Probation Department complimented ComCor, Inc. on the level of success of their IRT graduates.

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8. Old Business:

- a. Community Corrections Data and Outcomes Update: Angel Medina stated this would be a standing agenda item to ensure the Board is informed; we have been participating in a series of Performance-Based Contracting workshops hosted by the Division of Criminal Justice. He stated the PACE and Core Security Audits, and outcomes should be utilized to ensure greater accountability, improved clients services. Vendors have been asked to create risk reduction strategies to enhance safety, security, and services (as heard today from ComCor, Inc.). Community Alternatives of El Paso County (CAE) will present their strategy at the next CCB meeting. Mr. Medina stated the vendor report is being updated and will include focus areas related to previous PACE and Core Security Audits.

Judge Ann Rotolo left the meeting at 12:52.

- b. Transition Client Denial Reasons: Angel Medina stated that HB1251 mandates Community Corrections Boards to provide reasons for denial for transition clients; that the Department of Corrections (DOC) has not yet completed this process in their CWISE data management system; CCB staff are developing an improved electronic voting process that will include denial reasons that are both static and dynamic. Mr. Medina stated that CCB staff will provide training to the Board on the new software, the structured decision-making tool, and the dynamic and static denial reasons. He shared a Division of Criminal Justice (DCJ) report, where 87% of the reasons for denial were for static and not dynamic reasons; and stated 98% of Colorado Department of Corrections offenders will eventually release into our communities.

Lori Griffith stated concerns about the amount of Board rejections which limit sentencing options and asked the Board to consider community safety. Martha McKinney shared her concerns of the performance of Community Corrections and the Board's role; that a Judge should have as many options as possible; and that when reviewing "as a condition" of probation case, she will usually approve because this type provides a level of supervision. Mark Allison stated that if it is an "as a condition" of parole they can either get approved for a halfway house or get paroled. Martha McKinney stated she believes in truth in sentencing to the greatest degree allowed, and is concerned about the types of transition clients the board is reviewing. Angel Medina stated the types of clients the Board is reviewing are in accordance with current sentencing statutes and CDOC policies. Discussion ensued about when a client can be re-referred to the CCB. Judge Miller stated that he abstains weekly on votes because of conflict of interest; that, in response to the truth in sentencing, as a Judge, he understands that community corrections might be a part of the sentencing and does not view community as a placement that cuts his sentencing short; and that if Community Corrections is not an option, some have been placed on probation. Judge Miller emphasized the safety of the community is his priority. Chair Kelly stated that he abstains when necessary and that denials take away options and that he does not want the CCB to become a rubber-stamping process. Kirsten Swenson stated that the amount of time served should be a strong consideration.

Diane Frost introduced the electronic balloting process. Angel Medina thanked Mrs. Frost for her hard work on this improvement.

- c. Unauthorized Absence and Financial Reports: Angel Medina presented the financial and unauthorized absence reports from previous months.

Judge Chad Miller and Judge Rose Roy left the meeting at 1:29.

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9. **New Business:**

- a. SFY22 1st Half Facility Payment Distribution: Angel Medina stated that the Department of Public Safety, Division of Criminal Justice, Community Corrections (DCJ) allocated \$403,101.84 for El Paso County Community Corrections Facility Payments to be disbursed as outlined in Statewide Facility Payments Policy and as allocated for State Fiscal Year 2022; that the allocation was with ComCor, Inc. (CCI) at \$268,734.56 and Community Alternatives of El Paso County (CAE) \$134,367.28; that Facility Payments are to be paid to vendors if they maintain a ratio of at least one case manager for every 20 residents and maintain the pay and benefits of security and case management staff as also described in LB Footnote 73 from FY 2015-16. He stated that letters from both CAE and CCI with their intent to follow the requirements for facility payment were included in the agenda packet. Staff requested 1st Half Facility Payment for SFY22 to CAE at a distribution of \$67,183.64 and a 1st Half Facility Payment for SFY22 to CCI at a distribution of \$134,367.28.

Mark Allison moved to approve distribution of the 1st half of SFY22 Facility Payments to Community Alternatives of El Paso in the amount of \$67,183.64 and to ComCor, Inc. in the amount of \$134,367.28. Gil Suazo seconded. The motion passed unanimously by roll call vote.

- b. Sex Offender Program Overview: This agenda item was moved to a future date.

10. **Case Review – Ballot Results**: Results of the ballot were read.

11. **Board/Staff Comments**: Chair Pat Kelly asked for any comments. No comments were made.

12. **Adjournment**: Chair Pat Kelly adjourned the meeting at 1:43 p.m.

Respectfully submitted,

Angel Medina, Community Corrections Program Manager

Confirmed:

Pat Kelly, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of October 13, 2021
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on November 16, 2021.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MARTINEZ, ANGELINA	21-4848	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	6	1
CONWAY, BRIAN	21-4849	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	5	1
WALDEN, DOMINIC	21-4853	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	4	1
BARNES, MICHAEL L	21-4855	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	5	1
HOSTETLER, MARVIN	21-4856	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	4	1
ECKHOFF, LEROY	21-4857	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	4	1
GARCIA, MARCUS J	21-4861	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	4	1
LAHR, JESSIE R	21-4862	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	6	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
KAUTZ, DEBBRA	21-4850	D	<input type="checkbox"/>	<input type="checkbox"/>	13th	CCI	6	7	1
TADOLINI, CHANCE	21-4851	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
ANDERSON, ASHLEE	21-4852	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	7	1
CALDWELL, LAVELLE	21-4854	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	8	1
ELLIS, MATTHEW	21-4858	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
RITTER-ZWIEG, ANGELO	21-4859	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	2	11	1
TAVAREZ, ALEXANDER A	21-4860	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	8	2
WALDO, SAMUEL	21-4863	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	8	1
DEJESUS, RAPHAEL C	21-4864	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	3	10	1
NOMELAND, MARK	21-4865	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	11	1
CRUZ, CHRISTOPHER M	21-4866	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	9	1
CARTER, STEVEN H	21-4867	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	11	1
JOHNSON, THOMAS L	21-4868	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	9	1
CROWBRIDGE, STEVEN L	21-4869	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	0	13	1

El Paso County Community Corrections Board
Electronic Screening Minutes
October 6, 2021

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:34 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist
Community Outreach Division

Confirmed:

Pat Kelly, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of October 06, 2021
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
October 13, 2021.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
GOMEZ TORRES, ALEXIE	21-4826	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	5	1
BERKSTRESSER, ALYSSA	21-4828	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	6	1
CHAVEZ, ALICIA	21-4829	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	12	1	1
BODIE, NOAH	21-4831	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	4	1
LUCERO, JACOB	21-4836	D	<input type="checkbox"/>	<input type="checkbox"/>	10th	CCI	7	6	1
RODRIGO, DANIEL	21-4841	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	5	1
MCCLAIN, KYLE C	21-4843	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	5	1
LEIGHTON, TIMOTHY N	21-4844	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	6	1
BUCHROEDER, STACY	21-4847	I	<input type="checkbox"/>	<input type="checkbox"/>		ISP	8	5	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SANCHEZ, FERNANDO	21-4827	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	7	1
KIPLINGER, JESSICA	21-4830	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
HERNANDEZ, MIGUEL	21-4832	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	7	1
TWISS, TONY	21-4833	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	7	1
KELLER, CHRISTOPHER	21-4834	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	3	10	1
GILLIKIN, MICHAEL	21-4835	D	<input type="checkbox"/>	<input type="checkbox"/>	14th	CAE	3	10	1
CURIE, VANESSA	21-4837	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	10	1
WASHBURN, JEREMY	21-4838	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CAE	4	9	1
DARDANI, LOGAN	21-4839	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CAE	5	8	1
RAMOS, PEDRO	21-4840	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	4	9	1
CASTILLO, BENITO	21-4842	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	1
MERCADO, JOHN	21-4845	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	9	1
KITCHENS, KRISTIAN J	21-4846	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	8	1

El Paso County Community Corrections Board
Electronic Screening Minutes
October 20, 2021

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:24 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist
Community Outreach Division

Confirmed:

Pat Kelly, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of October 20, 2021
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on November 16, 2021.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
VANZANT, KYLEE	21-4870	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	12	2	1
CANNETT, CRISTO	21-4872	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	5	2
PETERSON, SARA	21-4874	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	4	1
THOMAS, BRIANNA	21-4876	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	4	1
GLENN, DEVON	21-4877	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	5	1
OLSEN, ERIC	21-4879	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	11	3	1
MAASCH, KHURTIS	21-4880	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	6	1
WHITE, MICHAEL A	21-4882	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	6	2
SALAZAR, DOMINICK J	21-4888	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	5	1
ARELLANO, DAVID L	21-4891	I	<input type="checkbox"/>	<input type="checkbox"/>		ISP	8	6	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
HINKLE, ALEXANDER	21-4871	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	7	1
LEON, MILTON	21-4873	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	8	1
BACA, FRANKIE	21-4875	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CAE	5	9	1
ARCHULETA, NATHANIEL	21-4878	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	10	1
SHANHOLTZ, CHRISTOPHER	21-4881	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CAE	6	8	1
HUNT, BRIGHTZEN J	21-4883	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	7	1
GOODPASTER, MICHAEL R	21-4884	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	9	1
BUCHMANN, NATHANIEL	21-4885	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	10	2
SCHREINER, RACHAEL E	21-4886	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	7	1
WALTON KING, BRIAN O	21-4887	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	7	1
BUCHANNAN, OCTAVIAN D	21-4889	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	7	1
HOLLINGSWORTH, DARRICK A	21-4890	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	9	1

El Paso County Community Corrections Board
Electronic Screening Minutes
October 27, 2021

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist
Community Outreach Division

Confirmed:

Pat Kelly, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of October 27, 2021
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on November 16, 2021.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
THOMPSON, ROBERT	21-4893	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	11	3	1
RAMIREZ, NICHOLAS	21-4894	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	10	4	1
VILLA, JOHN	21-4895	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	10	4	1
DETERMAN, LUKE	21-4896	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CCI	8	6	1
FRAZIER, JEFFERIE	21-4897	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	5	1
HALLADA, ALEX	21-4898	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	4	1
STEPHENS, CODY	21-4899	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CCI	8	6	1
MARTINEZ, STEVEN	21-4902	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	5	1
BOSSER, MICHAEL	21-4906	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	11	3	1
BELL, FALCON Z	21-4908	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	4	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SANDERS, MATTHEW	21-4892	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	8	1
REBETERANO, MACE	21-4900	D	<input type="checkbox"/>	<input type="checkbox"/>	10th	CCI	3	11	1
QUINTANA-GEORGE, TIERNEY	21-4901	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	9	1
PASTOR-CARDONA, VICTOR	21-4903	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	9	1
VALLEJO, DAVID	21-4904	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	7	1
HANCE, JACOB	21-4905	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CCI	6	7	2
VASQUEZ, ELIAS J	21-4907	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	8	2
BRACKS, KENNETH A	21-4909	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	7	1
ALDAZ, ROBERT N	21-4910	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	8	1
BURGOON, LOGAN W	21-4911	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	9	1
SCOTT, KERRIE B	21-4912	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	9	1
SOARES, KYLE A	21-4913	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	10	1

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / ComCor, Inc. (CCI)

Agenda Date: November 16, 2021

Agenda Item Number: 6-a

Presenter: Mark Wester, Director, CCI

Information: X **Endorsement:**

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

VENDOR REPORT

Vendor	ComCor, Inc.	Month	October	Year	2021
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FACILITY INFORMATION

DCJ Capacity:	225	Average Census:	272	Restitution Paid:	\$ 12,940.00	# of Referrals Screened:	190	Average LSI Score:	28
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FACILITY DEMOGRAPHICS (as of last day of the month)

Diversion Clients:	152	Transition Clients:	85	Condition of Parole:	13	Condition of Probation:	13	Intensive Residential Treatment:	32
>28 Grams:	10	Out of District:	13	Violent Offenders:	50	Sex Offenders:	29	Non-Residential:	64

ADMISSIONS AND TERMINATIONS

ADMISSIONS		Terminations		
		Service Type	Successful	Unsuccessful
Diversion:	22	Diversion:	9	13
Transition:	9	Transition:	6	5
Condition of Parole:	2	Condition of Parole:	3	3
Condition of Probation:	4	Condition of Probation:	2	1
Out Of District:	3	Out of District:	0	0
Specialized Programming		Specialized Programming		
Intensive Residential Treatment:	2	Intensive Residential Treatment:	2	1
Residential Dual Diagnosis	2	Residential Dual Diagnosis	0	0
Non-Residential:	1	Non-Residential:	0	0
Total	40	Subtotal	20	22
		Total	42	

PROGRAM TERMINATIONS

Escapes	12	House-Technical Violations	7	Committ New Crime	1	Warrant - Pending Crime	1	Reject After Accept	0
Transfer to IRT	2	Transfer to Another CC	0	Other	1	Description	1 Client death		

FACILITY STAFFING

Staffing	Security	Case Management	Treatment Staff	Support Staff	Admin	Non-Residential	Other	Total
Budgeted FTE's	41	24	11	13	11	3	0	103
New Hires	4	0	0	1	0	0	0	5
Terminations	2	0	0	0	0	0	0	2
Vacant FTE	5	0	11	1	11	0	0	28

FACILITY ACTIVITY

INCIDENT REPORTS				PROGRAM UPDATE			
Type	Written	Served	Pled	Type	Current Month	Previous Month	YTD Average
Possession of Contraband	9	9	9	Employment Rate	77%	81%	34.61
Introduction of Narcotics	1	0	0	Escape Rate	28%	33%	9.51
Positive Urinalysis	113	113	103	Regression Rate	16%	15%	13.45
Unauthorized Absence	44	44	40	Medical Emergencies	1	0	1.25
Assault/Fighting	0	0	0	Staff Misconduct	0	0	1.5
Use of Force	0	0	0	Grievances	7	8	9.33333333
PREA	5	0	0	Death of an Offender	1	0	0.16666667

Evidence-Based Practices	Date Implemented	Last Fidelity Check	Fidelity Score	Next Fidelity Check	# Staff Trained	# of Coaches	Next Staff Training	# Staff Scheduled
BSMART	9/30/2015	8/23/2016	NA	NA	NA	0	NA	NA
Progression Matrix	4/23/2014	3/16/2017	NA	NA	NA	0	NA	NA
Motivational Interviewing	2010	NA	NA	NA	NA	0	NA	NA

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Community Alternatives of El Paso County (CAE)

Agenda Date: November 16, 2021

Agenda Item Number: 6-b

Presenter: Gwen Barlow, Interim Facility Director, CAE

Information: X **Endorsement:**

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

VENDOR REPORT									
Vendor	CAE			Month	Oct	Year	2021		
FACILITY INFORMATION									
DCJ Capacity:	220	Average Census:	172	Restitution Paid:	\$ 9,233.96	# of Referrals Screened:	97	Average LSI Score:	27
FACILITY DEMOGRAPHICS									
Diversion Clients:	78	Transition Clients:	94	Condition of Parole:	0	Condition of Probation:	0	Intensive Residential Treatment:	0
>28 Grams:	6	Out of County Placements:	12	Violent Offenders:	78	Sex Offenders:	4	Non-Residential:	38
ADMISSIONS AND TERMINATIONS									
ADMISSIONS					Terminations				
					Service Type	Successful	Unsuccessful		
Diversion:	19				Diversion:	6	14		
Transition:	20				Transition:	14	7		
Condition of Parole:	0				Condition of Parole:	0	0		
Condition of Probation:	0				Condition of Probation:	0	0		
Specialized Programming					Specialized Programming				
Intensive Residential Treatment:	0				Intensive Residential Treatment:	0	0		
Residential Dual Diagnosis	0				Residential Dual Diagnosis	0	0		
Non-Residential:	5				Non-Residential:	3	0		
Total	39				Subtotal	20	21		
					Total	41			
PROGRAM TERMINATIONS									
Escapes	13	House-Technical Violations	8	Committ New Crime	0	Warrant - Pending Crime	0	Reject After Accept	0
Transfer to IRT	0	Transfer to Another CC	0	Other	0	Description			
FACILITY STAFFING									
Staffing	Security	Case Management	Treatment Staff	Support Staff	Admin	Non-Residential	Other	Total	
Budgeted FTE's	23	11	0	3	9	0	0	46	
New Hires	5	2	0	0	0	0	0	7	
Terminations	1	0	0	0	1	0	0	2	
Vacant FTE	3	3	0	0	0	0	0	6	
FACILITY ACTIVITY									
INCIDENT REPORTS				PROGRAM UPDATE					
Type	Written	Served	Pled	Type	Current Month	Previous Month	YTD Average		
Possession of Contraband	4	4	4	Employment Rate	82%	0.71	49.98166667		
Introduction of Narcotics	0	0	0	Escape Rate	8%	0.042	0.101833333		
Positive Urinalysis	52	32	32	Regression Rate	5%	9%	0.058833333		
Unauthorized Absence	5	5	5	Medical Emergencies	0	3	2.416666667		
Assault/Fighting	0	0	0	Staff Misconduct	0	0	0.416666667		
Use of Force	0			Grievances	1	0	1.916666667		
PREA	0			Death of an Offender	0	0	0.083333333		
Evidence-Based Practices	Date Implemented	Last Fidelity Check	Fidelity Score	Next Fidelity Check	# Staff Trained	# of Coaches	Next Staff Training	# Staff Scheduled	
BSMART	9/15/2019	11/2/2016	69/95	TBD	30	6	Sep-19	2	
Progression Matrix	6/14/2019	5/1/2016	86	TBD	13	6	Sep-19	2	
Motivational Interviewing	9/8/2020	N/A	N/A	N/A	24	N/A	N/A	N/A	

Client Update #1

Client Name:	Regina McNutt		Program Admission Date:	3/31/2021	Days in the Program:	203			
Instant Offense:	DUI		Program Termination Date:	10/21/2021	Type of Discharge:	ISP-I			
LSI Score (Intake):	24	Treatment Needs Identified (SOA-R Assessments):	4a EOP+WOP						
LSI Score (Updated):	22	Treatment Needs Addressed:	4a EOP+WOP						
Employment			Treatment			Facility Adjustment			
Employer:	Chili's		Provider:	Recovery Systems		Incident Reports:	1		
Start Date:	8/27/2021	Ft/pt	FT	Treatment Recommended	4a EOP+WOP		Incentive Pts Accrued:	4500	
Restitution Owed:	\$0.00	Restitution Paid	\$0.00		Progression Matrix Lvl:	4			
Savings:	\$1,200.00			Tx Start Date:	4/13/2021	Missed Appts:	0	Overall Adjustment	good

ADDITIONAL COMMENTS:

Ms. McNutt came into the program determined to do what she needed to. Ms. McNutt gained employment and got involved in her treatment right away. Ms. McNutt had one hiccup along the way, but she was able to address it and bounce back from it. Ms. McNutt was able to recognize that she still had work to do.

Client Update #2

Client Name:			Program Admission Date:		Days in the Program:				
Instant Offense:			Program Termination Date:		Type of Discharge:				
LSI Score (Intake):		Treatment Needs Identified (SOA-R Assessments):							
LSI Score (Updated):		Treatment Needs Addressed:							
Employment			Treatment			Facility Adjustment			
Employer:			Provider:			Incident Reports:			
Start Date:		Ft/pt		Treatment Recommended			Incentive Pts Accrued:		
Restitution Owed:		Restitution Paid			Progression Matrix Lvl:				
Savings:				Tx Start Date:		Missed Appts:		Overall Adjustment	

ADDITIONAL COMMENTS:

Client Update #3

Client Name:			Program Admission Date:		Days in the Program:				
Instant Offense:			Program Termination Date:		Type of Discharge:				
LSI Score (Intake):		Treatment Needs Identified (SOA-R Assessments):							
LSI Score (Updated):		Treatment Needs Addressed:							
Employment			Treatment			Facility Adjustment			
Employer:			Provider:			Incident Reports:			
Start Date:		Ft/pt		Treatment Recommended			Incentive Pts Accrued:		
Restitution Owed:		Restitution Paid			Progression Matrix Lvl:				
Savings:				Tx Start Date:		Missed Appts:		Overall Adjustment	

ADDITIONAL COMMENTS:

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY22 Financial Report

Agenda Date: November 16, 2021

Agenda Item Number: 7-a

Presenter: Angel Medina. Community Corrections Program Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article III Section 5, of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

The attached are the Financial Reports for the months of September and October 2021.

Recommended Motion:

N/A

4th Judicial District - Community Corrections Program Revenue and Expenditures
SUMMARY OF CONTRACT EXPENSES
July 1, 2021 - June 30, 2022

Community Alternatives of El Paso County			ACTUAL FUNDS PAID TO VENDOR						TOTAL FIRST HALF
	Original Allocation from El Paso County	Actual Expenditure YTD from 7/1/21 to 6/30/2022	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	
Community Corrections Inmate Housing	\$ 4,288,472.60	\$ 1,006,501.84	\$ 256,762.68	\$ 252,387.44	\$ 246,389.92	\$ 250,961.80	\$ -	\$ -	\$ 1,006,501.84
Community Corrections - Non-Residential Div.	\$ 115,294.38	\$ 37,758.85	\$ 9,925.25	\$ 9,835.45	\$ 8,779.85	\$ 9,218.30	\$ -	\$ -	\$ 37,758.85
Community Corrections Correctional Treatment	\$ 158,500.00	\$ 62,100.00	\$ 12,325.00	\$ 16,835.00	\$ 16,215.00	\$ 16,725.00	\$ -	\$ -	\$ 62,100.00
Community Corrections Facility Payments	\$ 134,367.28	\$ 67,183.64	\$ -	\$ -	\$ -	\$ 67,183.64	\$ -	\$ -	\$ 67,183.64
Option Allocation #1		\$ -							\$ -
Option Allocation #2		\$ -							\$ -
	\$ 4,696,634.26	1,173,544.33	\$ 279,012.93	\$ 279,057.89	\$ 271,384.77	\$ 344,088.74	\$ -	\$ -	\$ 1,173,544.33
	Contract Amount Remaining								TOTAL SECOND HALF
Community Corrections Inmate Housing	\$ 3,281,970.76		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - Non-Residential Div.	\$ 77,535.53		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Correctional Treatment	\$ 96,400.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Facility Payments	\$ 67,183.64		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation #1	\$ -								\$ -
Option Allocation #2	\$ -								\$ -
REMAINING FUNDS IN CONTRACT	\$ 3,523,089.93		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expected Expenditure Total Contract (Current Month)	\$	1,565,544.75
Actual Expenditure Total Contract (Current Month)	\$	1,173,544.33
% Expected Expenditure (Current Month)		33.33%
% Actual Expenditure (Current Month)		24.99%
% Under / (Over) Spent		8.35%

Expected YTD Expenditures Per Contract	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
\$ 714,745.43	\$ 1,006,501.84	\$(291,756.41)	-40.82%	Inmate Housing
\$ 19,215.73	\$ 37,758.85	\$ (18,543.12)	-96.50%	Non-Residential
\$ 26,416.67	\$ 62,100.00	\$ (35,683.33)	-135.08%	Correctional Treatment

Angel Medina
11/10/2021

4th Judicial District - Community Corrections Program Revenue and Expenditures
 SUMMARY OF CONTRACT EXPENSES
 July 1, 2021 - June 30, 2022

ComCor, Inc.			ACTUAL FUNDS PAID TO VENDOR						TOTAL FIRST HALF
	Original Allocation from El Paso County	Actual Expenditure YTD from 7/1/21 to 6/30/2022	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	
Community Corrections Inmate Housing	\$ 4,288,472.60	\$ 1,464,746.78	\$ 363,194.08	\$ 370,469.76	\$ 359,679.14	\$ 371,403.80	\$ -	\$ -	\$ 1,464,746.78
Community Corrections - COProbation IRT IH	\$ 269,151.00	\$ 37,140.38	\$ 13,887.70	\$ 11,257.64	\$ 7,275.68	\$ 4,719.36	\$ -	\$ -	\$ 37,140.38
Community Corrections - Non-Residential Div.	\$ 115,294.38	\$ 47,027.60	\$ 12,481.50	\$ 12,547.00	\$ 11,194.55	\$ 10,804.55	\$ -	\$ -	\$ 47,027.60
Community Corrections Correctional Treatment	\$ 158,500.00	\$ 26,263.36	\$ 6,059.26	\$ 7,418.45	\$ 6,484.87	\$ 6,300.78	\$ -	\$ -	\$ 26,263.36
Community Corrections Facility Payments (FP)	\$ 268,734.56	\$ 134,367.28	\$ -	\$ -	\$ -	\$ 134,367.28	\$ -	\$ -	\$ 134,367.28
Option Allocation #1		\$ -							\$ -
Option Allocation #2		\$ -							\$ -
	\$ 5,100,152.54	1,709,545.40	\$ 395,622.54	\$ 401,692.85	\$ 384,634.24	\$ 527,595.77	\$ -	\$ -	\$ 1,709,545.40
	Contract Amount Remaining								TOTAL SECOND HALF
Community Corrections Inmate Housing	\$ 2,823,725.82		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - COProbation IRT IH	\$ 232,010.62		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections - Non-Residential Div.	\$ 68,266.78		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Correctional Treatment	\$ 132,236.64		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Corrections Facility Payments	\$ 134,367.28		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation #1	\$ -								\$ -
Option Allocation #2	\$ -								\$ -
REMAINING FUNDS IN CONTRACT	\$ 3,390,607.14		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Expected Expenditure Total Contract	\$	1,700,050.85
Actual Expenditure Total Contract	\$	1,709,545.40
% Expected Expenditure		33.33%
% Actual Expenditure		33.52%
% Under / (Over) Spent		-0.19%

Expected YTD Expenditures Per Contract	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
\$ 714,745.43	\$ 1,464,746.78	\$ (750,001.35)	-104.93%	Inmate Housing
\$ 44,858.50	\$ 37,140.38	\$ 7,718.12	17.21%	Cond. Of Probation IRT
\$ 19,215.73	\$ 47,027.60	\$ (27,811.87)	-144.73%	Non-Residential
\$ 26,416.67	\$ 26,263.36	\$ 153.31	0.58%	Correctional Treatment

Angel Medina
 11-10-2021

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Unauthorized Absence Reports
Agenda Date: November 16, 2021
Agenda Item Number: 7-b
Presenter: Angel Medina, Community Corrections Program Manager
Information: X **Endorsement:**

Background Information:

Pursuant to Article II of the El Paso County Community Corrections Board (CCB) By-Laws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by community corrections program administrators pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

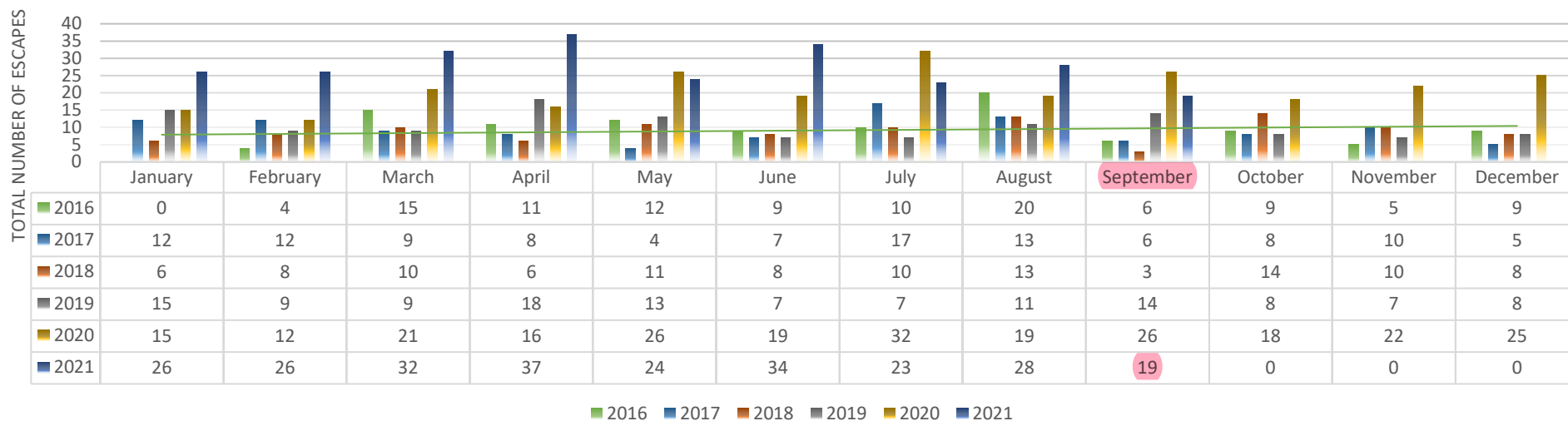
The attached Unauthorized Absence Reports are for the months of September and October 2021.

Recommended Motion:

N/A

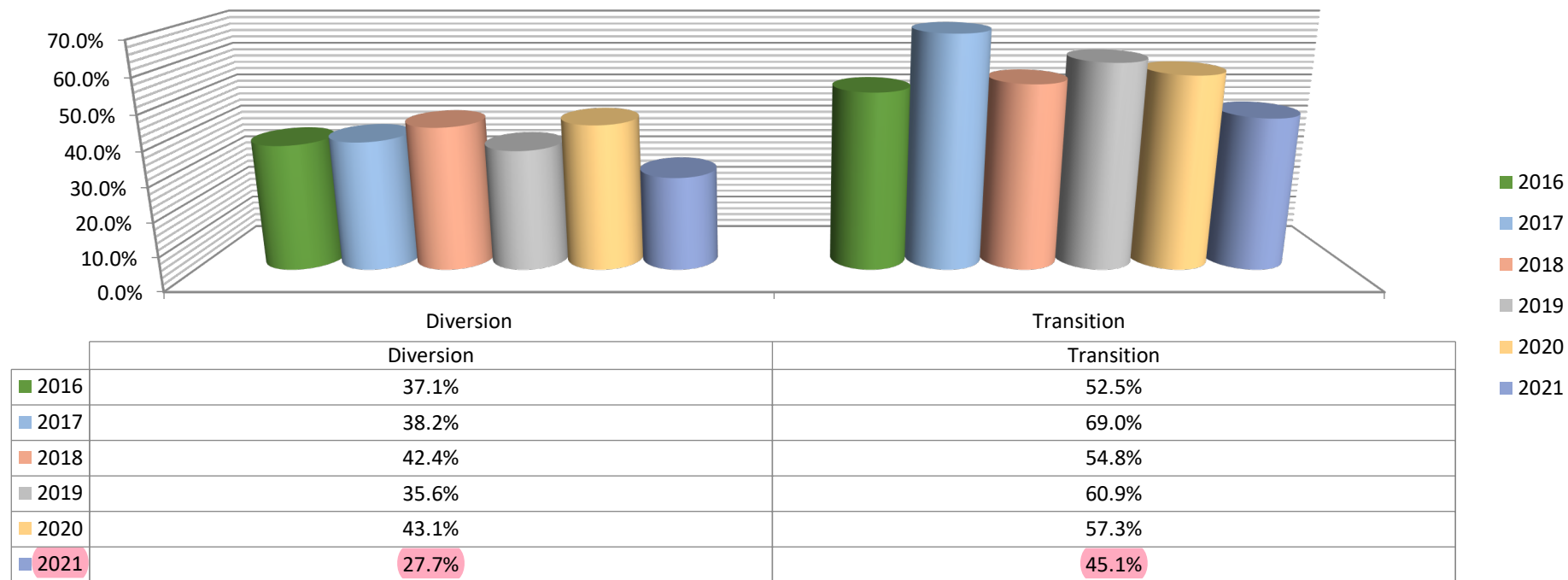
4th JUDICIAL DISTRICT
COMMUNITY CORRECTIONS PROGRAM DATA

TOTAL UNAUTHORIZED ABSENCES BY MONTH



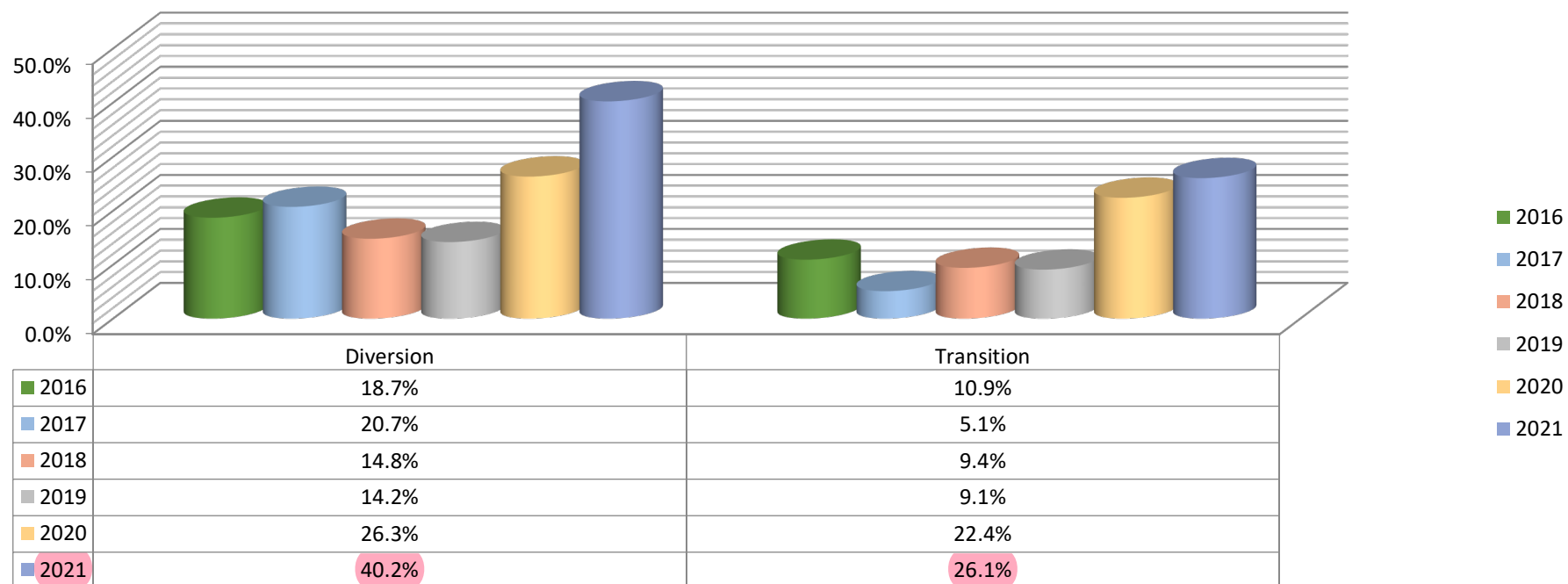
The chart above reflects all community corrections unauthorized absences within the specified calendar year for the 4th Judicial District. This includes all residential service types including DIVERSION, TRANSITION, CONDITION OF PAROLE, and CONDITION OF PROBATION.

SUCCESSFUL COMPLETION RATES



The chart above reflects the successful program completion rate of the non-specialized residential DIVERSION and TRANSITION community corrections populations within the 4th Judicial District for the specified calendar year.

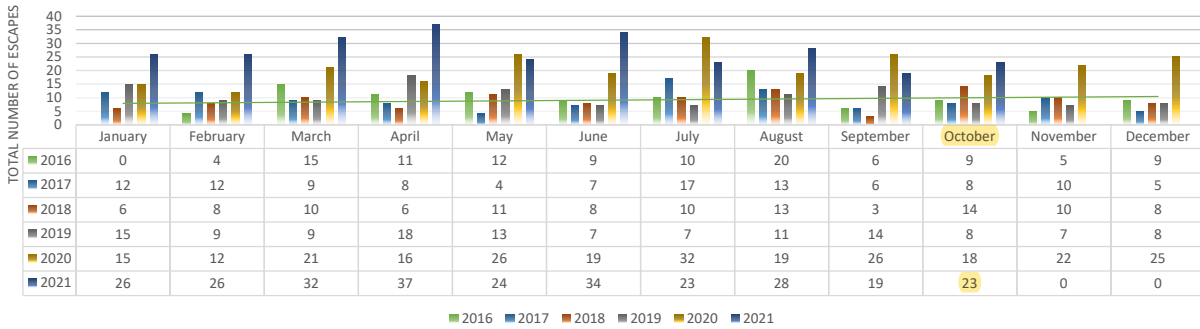
UNAUTHORIZED ABSENCE RATES



The chart above reflects the community corrections program unauthorized absence rate of the non-specialized residential DIVERSION and TRANSITION populations within the 4th Judicial District for the specified calendar year.

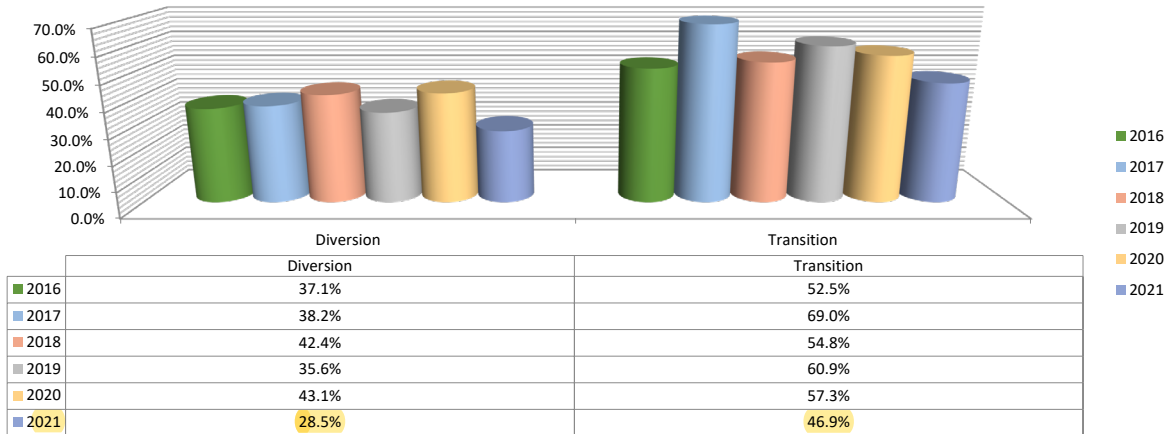
4th JUDICIAL DISTRICT
COMMUNITY CORRECTIONS PROGRAM DATA

TOTAL UNAUTHORIZED ABSENCES BY MONTH



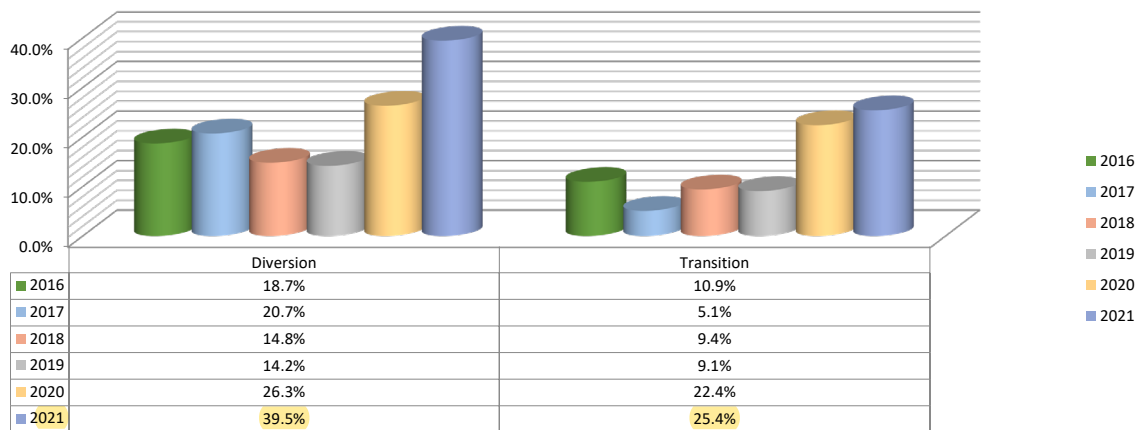
The chart above reflects all community corrections unauthorized absences within the specified calendar year for the 4th Judicial District. This includes all residential service types including DIVERSION, TRANSITION, CONDITION OF PAROLE, and CONDITION OF PROBATION.

SUCCESSFUL COMPLETION RATES



The chart above reflects the successful program completion rate of the non-specialized residential DIVERSION and TRANSITION community corrections populations within the 4th Judicial District for the specified calendar year.

UNAUTHORIZED ABSENCE RATES



The chart above reflects the community corrections program unauthorized absence rate of the non-specialized residential DIVERSION and TRANSITION populations within the 4th Judicial District for the specified calendar year.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Staff Report

Agenda Date: November 16, 2021

Agenda Item Number: 7-c

Presenter: Angel Medina, Community Corrections Program Manager

Information: X **Endorsement:**

Background Information:

Staff to provide insight and information on various upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- Upcoming events impacting community corrections services
 - Notable activities El Paso County staff members are involved in and/or pursuing
 - Information not otherwise captured as a separate Community Corrections Board agenda item
1. Colorado Association of Community Corrections Board (CACCB) met on October 22, 2021 and provided an update on the following matters:
 - Senate Bill 138 created a Behavioral Health Task Force for Traumatic Brain Injury training needs in the Criminal Justice System
 - Performance Base-Contracting and Payment Model information is due to the Legislature January 2022
 - Community Corrections Standards Reviews to be reviewed by CACCB
 - Census around the state is still down even though we have waitlists in some areas. Staff shortages have contributed to the waitlist problem. The total bed allocation for 2021 is 3173 and the average daily population is 2321 (852 bed difference). We are on pace to return up to 7 million dollars to the state.
 - The CACCB met and discussed the contract with CSU to research Community Correction gaps in services and programming. This report is scheduled to be available in early Summer 2022.
 - The CACCB recognized Mr. Mark Wester of ComCor, Inc. as the new chair for the Coalition.

- Discussed the Governor’s direction to keep Criminal Justice Bills to a minimum. A potential House Bill on *Certainty in Sentencing* which could possibly eliminate discretionary parole is currently in the works.
 - The Parole Board Vice Chair discussed the need for more Intensive Residential Treatment beds and efforts to mitigate Parole Revocation matters. He went on to report that a recent study shows that Colorado ranks bottom of the US for access to mental health.
 - The Colorado Department of Corrections presented an update on the Client Termination process.
 - The Redemption Road Cross Fit provided a program description and examples of success.
 - The next CACCB Meeting is scheduled for February 2022. As the date nears CCB staff will coordinate CC Board Member interest and registration.
2. The Criminal Justice Coordinating Council (CJCC) of the Pikes Peak Region reviews criminal justice matters and makes recommendations to local leaders and stakeholders to help promote a more equitable system. Kirsten Swenson has volunteered to serve on the CJCC on behalf of the Community Corrections Board.
 3. In response to the CCB Feedback 2021 Survey Analysis and Recommendations, the monthly Vendor Report was restructured to identify only key, prioritized information utilized by CCB members and vendor staff. Based on the comments, there was a common theme of why participants reviewed the monthly report: to understand trends with escapes/ escape rates, staffing levels, complaints, increased absences, completion rates for all programs, positive UA numbers. Areas of focus for each vendor from PACE and CORE Security Audits have been included. Vendors will provide a narrative noting their progress in each area of focus. These efforts are in line with Performance-Based Contracting expectations.
 4. Beginning December 1, 2021, the 4JD Community Corrections Board will be suspending Diversion and Transition Out of District referrals. We currently have 90 on the waitlist for Transition and our Diversion referrals remain steady. Any out of district referrals received after November 30, 2021, will be redirected to CDOC or the sending Judicial District. As appropriate this moratorium will be reviewed monthly with the CCB.

ComCor, INC. VENDOR/CCIB REPORT

Vendor		Month		YEAR	2021	Capacity:	
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FACILITY DEMOGRAPHICS				Financial Fees			
Diversion:		Intensive Residential Treatment:		Sex Offenders:		Total Financial Fees	Total
Transition:		>28 Grams:		Non-Residential:		Subsistence	
Condition of Parole:		Out of District:				Child Support	
Condition of Probation:		Violent Offenders:				Restitution	

ADMISSIONS						Specialized Treatment	
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Duel. Supervision</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)
Total	0	0	0	0	0	0	0

TERMINATIONS						Specialized Treatment		
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Duel. Supervision</u>	Transferred to Non-Residential:	Intensive Residential Treatment (IRT):	Residential Dual Diagnosis (RDDT)
Successful	0	0	0	0	0	0	0	0
Failure	0	0	0	0	0	0	0	0

PROGRAM TERMINATIONS			FACILITY STAFFING				
<u>Termination Reasons</u>	<u>Total</u>	<u>%</u>	<u>Staffing</u>	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Successful Program Completion			Security				
Client Status Change - <i>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</i>			Case Management				
Failure			Treatment Staff				
Escape			Admn				
House/Technical Violations			Other				
Committed New Crime - During Placement			Non-Residential				
Warrant/Pending Crime - Prior to Placement			Other				

NOTIFICATIONS & INCIDENT REPORTS					PROGRAM UPDATE		
<u>Type</u>	<u>Diversion</u>	<u>Transition</u>	<u>COPr</u>	<u>COP</u>	<u>Type</u>	<u>Current Month</u>	<u>Previous Month</u>
New Criminal Offense					Client Employment Rate		
Assault					Escape Rate		
Fighting					Regression Rate		
Possession of Dangerous Drugs					Client Grievances		
Positive Urinalysis					Medical Emergencies		
Unauthorized Absence: <i>Escape - Confirmed Less than 2 hours - Late return</i>	Escape				Citizen Complaints		
	Other Incident						
Medical Emergency							
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)							
Death							

Diversion Criteria Referrals			Diversion Auto Referrals			Total Referrals
<u>Referrals</u>	<u>Approved</u>	<u>Denied</u>	<u>Referrals</u>	<u>Approved</u>	<u>Denied</u>	
0	0	0	0	0	0	0
Transition Criteria Referrals			Transition Auto Referrals			Total Referrals
<u>Referrals</u>	<u>Approved</u>	<u>Denied</u>	<u>Referrals</u>	<u>Approved</u>	<u>Denied</u>	
0	0	0	0	0	0	0

PREA Allegation	<u>Total</u>	<u>Notified EPC</u>

Community Corrections Board

Agenda Item Summary

Agenda Item Title:	Community Corrections Data and Outcomes Update
Agenda Date:	November 16, 2021
Agenda Item Number:	8-a
Presenter:	Angel Medina, Community Corrections Program Manager
Information:	X
Endorsement:	

Background Information:

On August 19, 2021 the Community Corrections Board (CCB) staff met with each provider to discuss Performance Standards for SFY22 and the Vendor Report. Discussion items included:

1. Performance Standards and Opportunities for July 1, 2021 – June 30, 2022
2. Develop a Risk Reduction Strategy to address areas of focus identified in their PACE profile and CORE Security audit. As scheduled, each Vendor will present to their strategy to the CCB.
 - ComCor, Inc. completed their Risk Reduction Strategy and presented to the CCB on 10/13/2021.
 - CAE to present their Risk Reduction Strategy to CCB on 11/16/2021.
3. The Vendor Report – A shorter form of this report has been created with only key, prioritized information utilized by CCB members and vendor staff. This report is in line with the direction and expectations of Performance-Based Contracting. PACE and CORE Security areas of focus will be presented to the CCB at each monthly meeting capturing their efforts to improve client success rates.

Currently, the Office of Community Corrections (OCC) is in the process of determining the details of performance-based contracting with stakeholder input.

Note: As part of its FY 2022-23 budget request, the Colorado Department of Public Safety (Department) is requested to submit a proposal for the implementation of performance-based contracting. This proposal should include payment models, outcomes to evaluate the performance of community providers and local community corrections

boards, baseline targets for the Program Assessment for Correctional Excellence (PACE) and core security audits, the frequency of PACE and core security audits, and a warning system for underperforming providers.

Providers were fully briefed and referred to the OCC and [Performance-Based Contracting | Division of Criminal Justice \(colorado.gov\)](#)

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Electronic Balloting System
Agenda Date: November 16, 2021
Agenda Item Number: 8-b
Presenter: Diane Frost, EPC Community Corrections Program staff
Information: X

Endorsement:

Background Information:

In accordance with House Bill 1251, community correction boards (CCB) and residential centers are required to enter the reason(s) for rejecting an offender for community placement. They are also required to indicate a time frame in which they think the offender should be resubmitted for reconsideration of placement and any recommended programming for the offender.

Orientation and training to the Electronic Balloting System continues to be provided to Board members. Live electronic balloting for the CCB is tentatively scheduled for December 21, 2021.

Recommended Motion: N/A.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Provider Notification Process - Revised

Agenda Date: November 16, 2021

Agenda Item Number: 9-a

Presenter: Angel Medina, Community Corrections Program Manager

Information: **Endorsement:** **X**

Background Information:

The Provider Notification Process matrix affords vendors a quick and easy reference guide to issues and activities requiring notification to the CCB and El Paso County (EPC) staff.

Over the past several months, EPC Community Corrections staff worked with vendors to enhance the notification process and requirements.

Included in the Agenda packet are revisions and suggested edits resulting from EPC staff and vendor discussions on this notification matrix. The revised and enhanced aspects of the Provider Notification Process appear in **red** font.

Recommended Motion:

To approve use of the revised Provider Notification Process matrix.

**EL PASO COUNTY COMMUNITY CORRECTION
PROVIDER NOTIFICATION PROCESS 2021**

11/12/2021

STD	STANDARD DEFINED	APPLIES TO					ACTION REQUIRED		GENERAL NOTES	
		Offenders	Staff	Contractors	Volunteers	Visitors	Immediate Phone Call To EPC CC	Email EPC CC w/in 24 hours	Description/Incident Type	Required Information
OMA-013	CCB to approve employment of anyone who has a history of felony conviction or is under current jurisdiction for probation, parole, or other condition releases for felony or misdemeanor offense		x	x	x				<p>Before applicant is offered the position, in writing, notify CCB of the following:</p> <p>A) Applicants position/Job Description</p> <p>B) Conviction/Disposition</p> <p>C) When did it occur?</p> <p>D) Other supporting documents</p> <p><u>CCB Action:</u> CCB will go into executive session and will be provided a copy of the submitted documents. At the conclusion of executive session, the board will vote in open session.</p>	
OMA-012	Notify CCB & DCJ within 5 working days when an individual's employment is terminated for any reason. This is to include any staff placed on administrative leave pending investigation.		x			x	x	<p>Termination or separation for any reason. Staff placed on Administrative Leave (AL) pending Investigation for any reason.</p>	<p>Email notification to CCB:</p> <p>A) Hire date</p> <p>B) Voluntary or involuntary</p> <p>C) Descriptive reason for termination/Separation</p> <p>D) Position occupied</p> <p>E) Termination date/Separation Date/Administrative Leave Date</p>	
OMA-014	<p>CCB approval if desire to retain an employee that has been formally charged with or convicted of a crime. Minor offenses generally excluded except :</p> <p>A) Any offense involving alcohol/drug use or abuse</p> <p>B) Denial, revocation, suspension of driver's license</p> <p>C) Domestic Violence</p> <p>D) Child Abuse</p> <p>E) Careless driving involving death</p>		x	x	x	x	x	<p>In writing, notify CCB with the following:</p> <p>A) Employee information (name, position and etc.)</p> <p>B) Detail regarding the charge/conviction (police report)</p> <p>C) Justification letter for employee retention</p> <p><u>CCB Action:</u> CCB will go into executive session and will be provided a copy of the submitted documents. At the conclusion of executive session, the board will vote in open session.</p>		

**EL PASO COUNTY COMMUNITY CORRECTION
PROVIDER NOTIFICATION PROCESS 2021**

F) Sex Offenses										
STD	STANDARD DEFINED	APPLIES TO					ACTION REQUIRED		GENERAL NOTES	
		Offenders	Staff	Contractors	Volunteers	Visitors	Immediate Phone Call To EPC CC	Email EPC CC w/in 24 hours	Description/Incident Type	Required Information
CD-120	Provide CCB with copy of criteria/guidelines for screening and for transfer between non-res and res		X						Send annually (each July) with contract as attachment Immediate changes should be reported to CCB through email notification	
	Input accurate and complete offender data into CCIB within 5 days of the arrival, hospitalization, jail, terminations, etc. Corrections to offender records impacting bills already processed must be approved in writing.	X						Vendors need to obtain written approval by El Paso County	Email notification for any changes impacting bills already processed requires vendor to notify El Paso County	
CCC-020	CCB Notifications									
	A) Medical involving ambulance; emergency department treatment; admitted to hospital and the time and date client returned to the facility. Any suspected client drug overdose or use of Narcan/Naloxone. Any occurrence of a staff or visitor being removed from the facility by ambulance or requiring external medical treatment	X	X			X	X	X	Any critical incident resulting from an event that otherwise meets the criteria for sections (A), (B), (C), (D), (E), (F), (G), or (H) of Standard CCC-020 Any significant risk of loss of life and/or client safety to include, but not limited to suicide attempts and clients found unresponsive	Phone Call and email notification with attached Incident Report(s) to CCB: Email Notification to CCB when client has returned to the facility. Notifications for sections A-H must clarify the status of the incident and any action(s) being taken to resolve the situation.
	B) Occurrence of any communicable disease or health related occurrence that impacts staff, client care, other LE Agencies or the community (i.e. COVID 19, Bed Bugs).	X	X	X	X	X	X	X	Communicable disease or health related incident with the potential for outbreak	Immediate phone call followed by an Email notification to CCB: A) What is the disease (clinical diagnosis) or health related incident. B) Any relevant supporting documentation C) Health Authority Notification
	C) Any criminal offense alleged to have been committed by an offender or staff member, on or off grounds	X	X				X	X	Description of incident and actions taken by local law enforcement.	Immediate phone call to CCB, Parole Case Manager (Transition) or Probation Officer (Diversion) as applicable followed by Email notification with attached Incident Reports to CCB. A) Attach incident report
								Description of incident and actions taken by local law enforcement.	Phone call and email notification with attached Incident Reports to CCB:	

**EL PASO COUNTY COMMUNITY CORRECTION
PROVIDER NOTIFICATION PROCESS 2021**

	D) Any altercation, on or off grounds, involving an offender resulting in injury or law enforcement involvement	X						X	X	Immediate phone call to CCB, Parole Case Manager (Transition) or Probation Officer (Diversion) as applicable followed by Email notification with attached Incident Reports to CCB
STD	STANDARD DEFINED	APPLIES TO					ACTION REQUIRED		GENERAL NOTES	
		Offenders	Staff	Contractors	Volunteers	Visitors	Immediate Phone Call To EPC CC	Email EPC CC w/in 24 hours	Description/Incident Type	Required Information
CCC-020	E) Death of an offender	X					X	X	Death at facility, off-grounds or if the client has been aired on escape status	Immediately notify CCB staff member or after hours duty phone. Parole Case Manager (Transition) or Probation Officer (Diversion) as applicable followed by Email notification with attached Incident Reports to CCB Email notification with attached Incident Report(s) to CCB
	F) Use of force by a staff member	X	X				X	X	"Use of force" will be defined by the programs policy and procedures	Email notification with attached Incident Report(s) to CCB
	G) Any event that has compromised or may compromise the provision of supervision and safe care:						x	x		Immediate notification to CCB followed by an email with Incident Report(s) attached.
	i) Damage to the facility						X	X	Natural disaster: flood, earthquake, or tornado that causes great damage Vandalism resulting in interruption or loss of essential services that has or may compromise supervision and the safe care of population. Anything posing a health risk (to include accusations of mold)	Immediately notify CCB staff member followed by or after hours duty phone Email notification to CCB with attached Incident Reports. Email notification to CCB regarding any accusations and/or findings
	ii) Employee strike		X				X	X	Any staffing shortage that interrupts essential services related to the safety, security of staff, clients and the community.	Immediate phone call - followed by Email notification to CCB with attached Incident Report: Employee information and Actions Taken by provider.

**EL PASO COUNTY COMMUNITY CORRECTION
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	iii) Interruption of food service	X						X	X	Any incident resulting in missed meals	Immediate phone call and an email notification with attached Incident Report(s) to CCB	
	iv) Interruption in utilities							X	X	Unscheduled utility interruptions lasting longer than 2 hours	Immediate phone call followed by an email notification to CCB with Incident Report(s)	
STD	STANDARD DEFINED	APPLIES TO					ACTION REQUIRED		GENERAL NOTES			
		Offenders	Staff	Contractors	Volunteers	Visitors	Immediate Phone Call To EPC CC	Email EPC CC w/in 24 hours	Description/Incident Type	Required Information		
CCC-020	H) Any event that has potential for media coverage							X	X	Includes, but is not limited to: Death of a staff member, visitor and volunteers Fights/Facility Disruptions Active Shooter Any potential or filed lawsuit	Immediately notify CCB staff member or after hours duty phone Email notification to CCB	
CS-070	Notify CCB immediately of any PREA allegations between staff members and offenders/offenders and offenders/visitor and offenders/contractors and offenders.	X	X	X	X	X	X	X	X	Comply with PREA standards	Immediately notify CCB staff member or after hours duty phone. Email notification with Initial Incident Reports and preliminary information to CCB, Parole Case Manager (Transition) or Probation Officer (Diversion) and DCJ within 24 hrs. This information should include the status of the incident and any action being taken to resolve the situation.	
CS-090-93	Prompt notification of unauthorized absence VICTIM Notification Cancelled Escape	X							X		Follow Facility Escape/Abscond policy and DCJ Standards. LLE and Victim Notifications to be completed within 2 hrs. of discovery of escape.	
CS-094	Notification of unauthorized whereabouts for non-residential VICTIM Notification Cancelled Escape	X							X		Follow Facility Escape/Abscond policy and DCJ Standards. LLE and Victim Notifications to be completed within 2 hrs. of discovery of escape.	

**EL PASO COUNTY COMMUNITY CORRECTION
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S.O.W.	Changes in Ownership and/or leadership positions at program and agency levels.									Change in agency ownership (merger, acquisition, sale, etc.) and/or changes in state, regional, or program leadership positions (i.e., executive management, senior management, and directorial positions)	Notification in writing to the State and EPC of change in ownership to occur within 30 days of becoming aware of a change in ownership and/or leadership positions has occurred or is certain to occur. See below for specifics associated with this requirement.
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When contacting El Paso County Community Corrections for verbal notifications for the identified fields above please be sure to include, at a minimum, the following key information in addition to a description of the incident triggering notification:

Client Name	DOC or Case Number	Service Type	Date of Admission	Current Offense	Facility	Housing Unit
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Definitions:	
1	“In writing”: Written letter addressed to the CCB and emailed to El Paso County Community Correction Program staff as an attachment.
2	“Email notification”: Agency notification to the CCB and EPC board staff via email at mail to csdcer_notifications@elpasoco.com. Email notification to include a detailed description of incident, agency actions taken, and intended action steps to be taken within 24 hours of event occurrence. Email notifications should also include identification of all persons involved including witnesses (where applicable) and staff member tasked with addressing the matter. Agency updates will be provided weekly on the event until matter is resolved.
3	Minor Offense: A criminal infraction less serious than a misdemeanor
4	Use of Force: As defined by the vendor’s policy and procedures. Agency to forward agency policies on Use of Force annually (each July) to CCB prior to the commencement of the State's fiscal year.
5	Immediately: Prompt notification with minimal delay to acquire information and details and sufficiently answer threshold questioning (who, what, where, why, when and how).
6	S.O.W.: Refers to the Statement of Work included with the Vendor's contract which requires the vendor to (identified as contractor in the contract) to notify the State and EPC, in writing, of changes in ownership of the agency upon becoming aware of such a change or when such a change is certain to occur.
7	During any change in ownership, the vendor shall ensure the following:
7a	Maintain current, accurate and complete inventory records of assets and their costs
7b	Provide the State and EPC ready access to such records upon reasonable request
7c	Ensure that all individualized and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each change in ownership
7d	Retain and continue to maintain depreciation and amortization schedules based on the asset records maintained before ownership change.
8	Preponderance definition: Under the preponderance standard, the burden of proof is met when the party with the burden convinces the fact finder that there is a greater than 50% chance that the claim is true .

Note, the summaries of the Colorado Community Corrections Standards appearing above are not intended to replace the actual CCCS as written in the CCCS manual. Rather, the summaries of the DCJ standard are provided for reference purposes only. For the full requirements of each of these standards, the reader is asked to refer to the CCCS manual.

The provider notification process, outlined above, is a guide to aid programs/providers in adhering to the CCCS standards and expectations and, as such, is designed to act as a quick reference guide.

**El Paso County Community Corrections Board
Agenda Item Summary**

Agenda Item Title: ComCor, Inc. Staff Hiring Waiver Request
Agenda Date: November 16, 2021
Agenda Item Number: 9-b
Presenter: Angel Medina, EPC Community Corrections Program Manager
Information: **Endorsement:** X

Background Information:

Pursuant to Colorado Community Corrections Standards OMA-013, ComCor, Inc. (CCI) is requesting approval to an application for the position of Client Support Specialist. The applicant has previous felony convictions. Colorado Community Corrections Standard OMA-013 states:

“OMA-013: Waivers for Applicants with a Previous Felony Conviction

Individuals with a prior felony history may be hired to work in facilities through a formal written waiver process.

The program/provider shall obtain approval from the local community corrections board, referral agencies (DOC and/or Probation) and the Office of Community Corrections before employing anyone who has a history of a felony conviction. Once a program/provider has made a conditional job offer to a qualified candidate with a prior felony conviction, the program/provider shall submit the candidate’s information to the local Community Corrections board for approval and also submit the required name check and fingerprint card to the OCC. Information submitted to the board, referral agencies and the OCC, shall include a letter of request from the program to the local Board, outlining the reasons for wanting to hire this candidate.

Once the OCC receives the approval of the referring agency and the local board, the information will be reviewed, and an approval/denial letter will be drafted from the OCC and sent back to all involved parties.”

Specific information on this applicant, along with the nature of the felony conviction, supervision performance, and CCI reasons for wanting to hire this individual will be electronically provided to the Community Corrections Board. Attached is the initial letter from CCI requesting approval from the Community Corrections Board and the prospective employee’s letter of interest for your review. Note: City of Hope is a separate venture of ComCor, Inc. Community Corrections. This endorsement is being sought should the prospective employee’s duties be reassigned to the community correction functions of ComCor, Inc.

Recommended Motion:

Approve / Deny waiver request under Community Corrections Standards OMA—013 for hiring the CCI applicant Marlene Garcia with prior felony convictions.

To: Whom it may concern.
Fr: Marlene Garcia
Dt: 10/07/2021
Re: Reconsideration

Thank you for your response regarding my application for the City of Hope project, Comcor.

My past convictions, which I sincerely regret, were overturned to "usage" and I've worked hard to maintain 20 years of sobriety and to become a productive member of society. I have maintained continued employment since my discharge in 2002. Most recently I was employed for 14 years at First Source as a Customer Service Representative.

I understand the importance of the City of Hope project and given the opportunity I'd like to demonstrate my passion, dedication and commitment. I am an honest, caring and reliable person who I believe will be a good fit and I'm willing to give back to the community.

Thank you for your time.

Sincerely,

A handwritten signature in black ink that reads "Marlene Garcia". The signature is written in a cursive, flowing style.

Marlene Garcia



October 6, 2021

To Whom it may concern,

As Executive Director for Comcor, Inc., I am advocating to hire and retain Marlene Garcia as a Client Support Specialist. Ms. Garcia has been employed in the customer service field for over 20 years. Most recently, Ms. Garcia was employed at First Source, a business management consulting agency for nearly 14 years. Her dedication, experience in solving complex customer issues and positive demeanor will be a good addition to our team.

Comcor is aware that Ms. Garcia has felony convictions on her record; however, she successfully completed her probation in 2008.

Comcor's mission believes that people can change. We are asking the board to provide Ms. Garcia the opportunity to serve our community, as well as, the clients and staff at Comcor. Although Ms. Garcia would be hired to work at City Hope, a non-corrections facility, we would like to receive approval to hire in the event she would provide supports in our correctional facilities in the future.

Thank you for your consideration regarding Ms. Garcia's employment with Comcor.

Sincerely,

Mark Wester
Executive Director
Comcor, Inc.

CORPORATE OFFICE
5465 Mark Dabbling Blvd
Colo. Springs, CO 80918
P: 719-473-4460
F: 719.473.4468

ROBERTS ROAD RESIDENTIAL FACILITY
3615 Roberts Rd.
Colo. Springs, CO 80907
P: 719.473.3033
F: 719.473.3037

TRANSITION FACILITY
3808 N Nevada Ave.
Colo. Springs, CO 80907
P: 719.636.5200
F: 719.630.0229

DIVERSION FACILITY
3950 N Nevada Ave.
Colo. Springs, CO 80907
P: 719.260.8002
F: 719.535.2716

NON-RESIDENTIAL SERVICES
2723 N Nevada Ave.
Colo. Springs, CO 80907
P: 719.884.2222
F: 719.884.2232

**El Paso County Community Corrections Board
Agenda Item Summary**

Agenda Item Title: Maximum Referrals per Ballot
Agenda Date: November 16, 2021
Agenda Item Number: 9-c
Presenter: Angel Medina, Community Corrections Program Supervisor

Information: **Endorsement:** X

Background Information:

The typical maximum number of packets to review on each ballot is twenty-two (22). At times, the number of packets may increase due to increased referrals, which in general are transition referrals. During times of increased referrals, it can take longer than usual to get packets on the ballot for review. Those time periods have increased from five (5) weeks to eight (8) weeks from the time El Paso County receives them. The current waitlist for Transitional Referrals is 90. To accommodate these times of increased referrals, the packets have typically been increased to up to twenty-five (25) per ballot.

Recommended Motion:

Increase the maximum number of packets to be placed on the weekly ballot to 25 both electronic and in person, for board members' review.