

COMMISSIONERS:  
 STAN VANDERWERF (CHAIR)  
 CAMI BREMER (VICE-CHAIR)

HOLLY WILLIAMS  
 CARRIE GEITNER  
 LONGINOS GONZALEZ, JR.

**COLORADO**  
**JUSTICE SERVICES DEPARTMENT**  
 VETERAN SERVICES ~ JUSTICE SERVICES

**Community Corrections Board (CCB)**  
**January 18, 2022, 12:15 p.m. - 1:45 p.m.**  
**Meeting Agenda**

Join virtually via TEAMS: [Click here to join the meeting](#), Email for invitation: dianefrost@elpasoco.com  
 Or call in (audio only): 1-719-283-1263 Phone Conference ID: 568 034 852#

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
<b>1. Call Meeting to Order</b> a) Sex Offender Program- 4 <sup>th</sup> JD Probation Office	Chair Angelina Weant	Information
<b>2. Attendance</b> a) Reappointment to Community Corrections Board b) Introduction of members and guests c) Requests for excused absences	Chair	Roll Call
<b>3. Case Review – VRA Statements</b>	Chair Tiffany Weaver	Information
<b>4. Case Review – Discussion and Balloting</b>	Chair	Balloting
<b>5. Approval of Minutes</b> a) Ratify meeting minutes for December 21 and the electronic meeting minutes of December 1, 8, 15, and 29, 2021.	Chair	Vote
<b>6. Program Reports</b> a) ComCor, Inc. (CCI) b) Community Alternatives of El Paso County (CAE)	Mark Wester Gwen Barlow	Information Information
<b>7. Monthly Reports</b> a) SFY22 Financial Reports b) Unauthorized Absence Report c) Staff Report	Angel Medina Angel Medina Angel Medina	Information Information Information
<b>8. Old Business</b>		
<b>9. New Business</b> a) 2022 Sunshine Act Memorandum	Angel Medina	Endorsement
<b>10. Case Review - Ballot Results</b>	Chair	Information
<b>11. Board / Staff Comments</b>		
<b>12. Executive Session</b>	Chair	Information

# EL PASO COUNTY



COMMISSIONERS:  
STAN VANDERWERF (CHAIR)  
CAMI BREMER (VICE-CHAIR)

COLORADO

HOLLY WILLIAMS  
CARRIE GEITNER  
LONGINOS GONZALEZ, JR.

## JUSTICE SERVICES DEPARTMENT

VETERAN SERVICES ~ JUSTICE SERVICES

- a. Pursuant to C.R.S. §24-6-402 (4)(b), conference with the County Attorney's Office, legal counsel for the Community Corrections Board, for the purpose of receiving legal advice on a specific legal question regarding a Vendor Personnel matter. (Terry Sample, Senior Assistant County Attorney)

### 13. Adjournment

**Next meeting date: Tuesday, February 15, 2022, at 12:15 p.m.**



Board members: Pat Kelly, Mark Allison, Paul Martinez, Dr. Judith McCollum, Martha McKinney, Billie Ratliff, Jim Reid, Rose Roy, Kristen Swenson, Lori Griffith, Ryan Graham

Excused absences: Judge Ann Rotolo, Mike Pitt, Gilbert Suazo

Unexcused absences: Judge Chad Miller

Staff present: Peter Carey, Daniel Huddleston, Tiffany Weaver, Diane Frost, Angel Medina, Mary Ritchie, Christine Burns

Guests present: Gwen Barlow, Mark Wester, Sue Kuiper, Jenner Behan

1. **Pat Kelly, Chair, called the meeting to order at 12:15 p.m.** The Board meeting was held with Board members attending either virtually or in-person.
2. **Attendance:** The Board Chair called roll. Future excused absences were requested by Billie Ratliff for the December 29 electronic meeting.
3. **Case Review - VRA Statements:** Registered victims in proposed client cases (William Haltom, Joshua Santiago, Christopher Vecchiarelli, and Floyd Kerr) addressed the board.
4. **Case Review: Discussion and Balloting:** Chair Pat Kelly called for case discussion with no cases called.
5. **Approval of the Minutes: Jim Reid moved to approve the meeting minutes for November 16, 2021, and the electronic meeting minutes for November 3, 10, and 24, 2021. Mark Allison seconded the motion. The motion passed unanimously by roll call vote.**
6. **Program Reports:**
  - a. **ComCor, Inc. (CCI):** Mark Wester reported for CCI. Mr. Wester stated that CCI has begun to use the new vendor report format. November 2021 demographics for CCI is 245 beds; roughly 2/3rd diversions and 1/3rd transition, 62 people on non-residential services that completed the program and are out living in the community; 18 out-of-district and 25 IRT specialized program, 11 RDDT, 15 CRP, 12 Non-CRP (sex offenders that go out into the community for therapy); criteria cases 140 (the ones you voted on). Mr. Wester stated that CCI had in the month of November for admissions include 23 diversion, 6 transition, two COP, three COPr, seven non-residential. Terminations for November were 28 successful completion about 51%, seven clients that changed status which means the client for example transferred to IRT or was a reject after accept (RAA), 20 negative termination about 36.4%; 11 escapes; two technical violations; and two committed new crimes. Mr. Wester stated that staffing is well; they have five open positions and two are in admin. He stated the facility is currently in a COVID outbreak which has been defined as two positive tests in a two-week time frame and that to come out of outbreak status they need to have no new cases for 28 days. He stated the facility processes approximately 1500 UA tests monthly and that the positive rate has declined. In response to a question from the Board, Mr. Wester stated he would find out how many unique individuals represent the estimated 10% hot UAs. Mr. Wester stated they have been working with probation on training with the case management team; that they are implementing the Seven-Habits program; that they will begin renovations at the 3950 location; that they completed six headcounts per shift which is greater than standard expectations; and that they

have developed their job lab to support client job searches. Mr. Wester in response to a question from the Board stated that when a client has a hot UA, they conduct a client program review, increase monitoring, and hold the client more accountable. Additionally, Mr. Wester stated that employing clients within the facility or for renovation purposes posed regulatory challenges. Mr. Wester reported that during the recent wind storm the transmission lines that serve as the power supply for the western United States was damaged; that the access points to the facility were affected; that they worked with Colorado Springs Utilities to open alternate access for clients and staff; that though power was lost, food service and support to clients continued. Mr. Wester thanked his staff and clients for their resilience.

- b. **Community Alternatives of El Paso County (CAE):** Gwen Barlow reported for CAE. Ms. Barlow stated that CAE has begun to use the new vendor report format. The November capacity was 175 that broke down to 79 diversion; 96 transition; 6 out-of-district; 6 sex offenders; 41 non-residential clients. Restitution paid out approximately \$10,000 for November they are including increasing the restitution fees to the clients. For the month of November, four residential clients transferred to non-residential status; 15 successful terminations which one client transferred to the IRT program and negative termination were six escapes; five house violations which includes 4 continued drug use and one abscond and for positive UAs there were 12 diversion clients and 13 transition clients, which Ms. Barlow stated they eliminated/dismissed the UAs with medications and some clients are UA backed to back and they check if the clients' numbers are decreasing. In the month of November, they reviewed a total of 88 referrals. Ms. Gwen Barlow discussed the PACE Audit that an auditor from Quality Compliance with GEO Corporate conducted an internal audit on October 4 thru October 8, 2021, which provided a baseline. The findings were reviewed with individual case managers and a corrective action plan has been put in place. An internal audit would be conducted the first week of January 2022 for the month of December 2021. She discussed the CORE Audit, in which a Search and Contraband training has been scheduled for 12/20/2021, 01/03/2022, and 01/06/2022. On November 18, 2021, a K9 search was conducted of the entire facility. The K9 swept each room, with and without residents, and no dangerous contraband was located.

## 7. Monthly Reports:

- a. **SFY22 Financial Report:** Angel Medina reported the current expected expenditure for SFY22 is 41.67%. CAE is at 30.63%, representing 11.04% underspent and that ComCor, Inc. is at 21.11%, representing .55% underspent. Jim Reid asked what may be causing CAE's 11.04% underspend and Gwen Barlow stated that it is a lack of clients in beds.
- b. **Unauthorized Absence Report:** Angel Medina reported that for the end of November 2021, the unauthorized absence rate for Diversion clients was 38.9% and 25.2% for Transition clients. He stated that CCI had 11 escapes and CAE had 5 escapes, which is lower than this time last year. He reported the successful completion rate for Diversion clients was 29.3% and 47.7% for Transitional clients.
- c. **Staff Report:** Angel Medina shared with the board that to further improve efficiency, voting at in-person meetings will be on those cases that have a VRA speaker, and that other cases the ballots will be collected by 10:00 am. Mr. Medina thanked the board and staff for effectively implementing and using the new Turning Point system. Board members shared that they are pleased that clickers are no longer being used. Mr. Medina stated that in conversation with the Department of Corrections, improvements have been made to the referral process for ISP-I Direct placements and

that the CCB will now receive additional information in each packet, such as work history, placement appropriateness recommendation and current programming, to assist with the decision-making process.

#### **8. Old Business:**

- a. Community Corrections Data and Outcomes Update: Angel Medina stated this would be the last update on this matter; that community corrections staff and facility staff have collaborated on a series of methods to implement improved outcomes, to include improved CORE and PACE auditing, risk reduction strategies and participation on the Office of Community Corrections Performance-Based Contracting committee. Mr. Medina stated this will ultimately lead to more accountability and better outcomes realized.
- b. Electronic Balloting System: Diane Frost thanked the Board and offered staff assistance for any questions board members may have on the system; that staff desire to have the process go as smooth as possible. Chair Kelly thanked the staff and stated the process has gone well.

#### **9. New Business:**

- a. Community Corrections Budget Proposal for 2022/23: Christine Burns informed the CCB that the Governor's proposed budget request included a 1% increase in provider rates across that state that would be applied to the community corrections per diem rate, that allocations have not been determined yet for SFY23; that the Cognitive Behavioral Treatment (CBT Pilot program out of Denver will be ending; that funding has been proposed to maintain the new Community Corrections Information and Billing System (CCIB), and that overall the proposed budget demonstrates continued support for Community Corrections.

**10. Case Review – Ballot Results:** Results of the ballot were read.

**11. Board/Staff Comments:** Chair Pat Kelly asked for any comments. Jim Reid expressed gratitude to Mark Wester and Gwen Barlow for the work that they and their facility staff do on a daily basis.

Staff requested Executive Session to discuss a sensitive matter related to an ongoing investigation. Though the Board voted to go into Executive Session, there was no discussion as it was determined that an Executive Session must be posted. Staff will place this matter on the January 18, 2022, CCB Agenda.

**Adjournment:** Chair Pat Kelly adjourned the meeting at 1:29 p.m.

Respectfully submitted,

---

Angel Medina, Community Corrections Program Manager

4<sup>th</sup> Judicial District Community Corrections Board (CCB)  
MINUTES  
December 21, 2021

---

Confirmed:

---

Pat Kelly, Chair  
El Paso County Community Corrections Board

**El Paso County Community Corrections Board**  
**Ballot of December 21, 2021**  
**MANDATORY BOARD REVIEW**

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on  
 January 18, 2022.

<b>Accept</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
GALLEGOS, ADONAI S	21-5080	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	4	0
EINSPAHR, ROBERT R	21-5086	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	4	0
FACEY, CARLTON	21-5087	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	5	0
THACKER, DOMINIC	21-5090	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	3	0
SALAZAR, DAKOTA J	21-5095	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	0
SCHWARTZ, MICHAEL J	21-5097	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	0
THOMAS, DAMIAN E	21-5098	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	9	2	0
HUBBARD, EDUARDO	21-5099	I	<input type="checkbox"/>	<input type="checkbox"/>		ISP	7	4	0

<b>Reject</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
ZAMORA, JOSHUA	21-5081	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	4	7	0
MULLINS, TOSH	21-5082	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	6	0
MARTINEZ, CAMILLE	21-5083	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	6	0
MADRID, JEREMIAH	21-5084	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	10	0
MITCHELL, JIM	21-5085	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	0
GUY, JONATHAN	21-5088	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	6	0
GOMEZ, EMANUEL	21-5089	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	4	7	0
THOMAS, BRIAN B	21-5091	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	9	0
HARRIS, JUSTIN O	21-5092	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	6	0
CROZIER, BRANDON M	21-5093	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	6	0
DAVIS, THADDEUS P	21-5094	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	6	1
HEINEMANN, JON S	21-5096	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	8	2
HALTOM, WILLIAM	21-5100	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	0
SANTIAGO, JOSHUA I	21-5101	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	1	10	0
VECCHIARELLI, CHRISTOPHER A	21-5102	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	1	10	0
SEARL, BRANDON	21-5103	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	9	0
KERR, FLOYD R	21-5104	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	1	10	0

El Paso County Community Corrections Board  
Electronic Screening Minutes  
December 1, 2021

---

Staff present: Daniel Huddleston  
Others present: Tiffany Weaver

---

The meeting was called to order at 1:00 p.m.

**1. Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:34 p.m.

---

Respectfully submitted,

*Daniel Huddleston*  
\_\_\_\_\_  
Daniel Huddleston  
Community Corrections Specialist  
Community Outreach Division

Confirmed:

\_\_\_\_\_  
Pat Kelly, Chair  
El Paso County Community Corrections Board



**El Paso County Community Corrections Board**  
**Ballot of December 01, 2021**  
**MANDATORY BOARD REVIEW**

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on  
December 21, 2021.

<b>Accept</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
WHITCOMB, MICHAEL	21-5006	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	5	1
GONZALEZ, ARMANDO	21-5007	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	2	1
SMITH, DAVID M	21-5010	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	OOC	10	2	1
VIGIL, JESSE	21-5011	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	5	1
LIPFORD, MARK	21-5013	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	4	1
WEBB, BRUCE	21-5014	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	5	1
MARTINEZ, CHRISTOPHER M	21-5015	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CCI	10	2	1
MILES, JOSHUA	21-5017	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	4	1
BRITT, MELISSA	21-5019	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	5	1
ELLIOT, ROBERT	21-5020	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	2	1
BOSWELL, JAMES A	21-5023	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	8	4	1
STRAIN, RUSSELL S	21-5024	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	5	1
LEE, DONTE W	21-5026	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	4	1
DICK, ROBINSON L	21-5028	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	5	1

<b>Reject</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
COLE, CHARNELL	21-5005	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	9	1
SIMS, SHERMAN	21-5008	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	11	1
CRESPO, FREDDIE	21-5009	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	10	2
MACKEY, DONAE	21-5012	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	8	1
CLARK, GERALD	21-5016	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	1	11	1
GALLEGOS, SHAWN	21-5018	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	8	1
MURRAY, DANIEL	21-5021	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	2	10	1
BROWN, MICHAEL B	21-5022	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	8	1
SILERGREEN, TYRIK H	21-5025	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	10	1
BALLEJOS, GILBERT M	21-5027	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	9	1
SKINNER, DARREN L	21-5029	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	7	1

El Paso County Community Corrections Board  
Electronic Screening Minutes  
December 8, 2021

---

Staff present: Daniel Huddleston  
Others present: Tiffany Weaver

---

The meeting was called to order at 1:00 p.m.

**1. Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:16 p.m.

---

Respectfully submitted,

*Daniel Huddleston*

Daniel Huddleston  
Community Corrections Specialist  
Community Outreach Division

Confirmed:

---

Pat Kelly, Chair  
El Paso County Community Corrections Board

**El Paso County Community Corrections Board**  
**Ballot of December 08, 2021**  
**MANDATORY BOARD REVIEW**

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on  
December 21, 2021.

<b>Accept</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
SEALEY, JAMAR	21-5030	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	4	1
SMITH, EMILY	21-5031	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	11	3	1
RICE, JASON	21-5033	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	12	2	1
SALAZAR, FELIPE	21-5037	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	6	1
WILLIAMS, TRE	21-5040	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	5	1
STAUFFER, AARON	21-5041	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	12	2	1
FLOWERS, VINCENT	21-5043	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	6	1
ALLEN, DAVID	21-5044	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	12	2	1
SMITH, CHARLES	21-5045	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	11	3	1
PADILLA, DELAINO L	21-5047	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	6	2
JENSEN, PHILLIP	21-5048	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	5	1
CASANOVA, DAMIEN	21-5049	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	6	1
RAMOS, MICHAEL A	21-5051	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	6	1

<b>Reject</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
PERKY, GEORGE	21-5032	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	8	1
RAY, ZACHARY	21-5034	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	4	10	1
HUNT, ANTHONY C	21-5035	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	11	1
PHELPS, DYLAN JACOB	21-5036	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CAE	4	10	1
JAMES, JEFFREY	21-5038	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	11	1
WEAVER, JESSE	21-5039	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CAE	2	12	1
MIRANDA, DIONICIA	21-5042	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	13	1
MONTOYA, ROBERT L	21-5046	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	13	1
SWEENEY, PETER M	21-5050	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	7	1
JULIEN, KERRY A	21-5052	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	10	2
CHERRY, STEPHAN T	21-5053	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	12	1
MORFORD, STERLING B	21-5054	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	12	1

El Paso County Community Corrections Board  
Electronic Screening Minutes  
December 15, 2021

---

Staff present: Daniel Huddleston  
Others present: Tiffany Weaver

---

The meeting was called to order at 1:00 p.m.

**1. Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:15 p.m.

---

Respectfully submitted,

*Daniel Huddleston*

---

Daniel Huddleston  
Community Corrections Specialist  
Community Outreach Division

Confirmed:

---

Pat Kelly, Chair  
El Paso County Community Corrections Board

**El Paso County Community Corrections Board**  
**Ballot of December 15, 2021**  
**MANDATORY BOARD REVIEW**

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on December 21, 2021.

<b>Accept</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
MARTINEZ, BRANDON	21-5060	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	3	1
RICHARDS, MICHAEL	21-5061	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	11	2	1
MEEK, NATHAN J	21-5064	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	10	3	1
MCCAULEY, DAVID J	21-5066	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	5	1
GLAB, SARA L	21-5072	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	5	1
ODOM, DAWN M	21-5078	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	3	1

<b>Reject</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
KAISER, HANK	21-5055	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	7	1
LAMBRECHT, MATTHEW	21-5056	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
DAY, BENJAMIN J	21-5057	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
DARBYSHIRE, ERIC NEIL	21-5058	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	4	8	2
DUFFY, ROBBY	21-5059	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	10	1
GARCIA, TOMAS	21-5062	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	7	1
REEDER, KEVIN	21-5063	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	8	1
WALKER, DAVIS H	21-5067	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	1
TREADWAY, DOMINIC J	21-5068	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	10	1
RODRIGUEZ, MIKEL I	21-5069	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	11	1
CASTRO, PHILLIP E	21-5070	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	1
MIRANDA, ANTHONY	21-5071	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	12	1
DAINE, BRANDON S	21-5073	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	10	1
ABER, JUSTIN P	21-5074	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	1
HOWE, EMELIA E	21-5075	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	8	1
NASH, FORREST T	21-5076	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	9	1
UPSHAW, ARTHUR	21-5077	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	8	1
LONG, ROBERT L	21-5079	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	8	1

El Paso County Community Corrections Board  
Electronic Screening Minutes  
December 29, 2021

---

Staff present: Daniel Huddleston  
Others present: Tiffany Weaver

---

The meeting was called to order at 1:00 p.m.

**1. Ballots:** Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:35 p.m.

---

Respectfully submitted,

*Daniel Huddleston*

---

Daniel Huddleston  
Community Corrections Specialist  
Community Outreach Division

Confirmed:

---

Pat Kelly, Chair  
El Paso County Community Corrections Board

**El Paso County Community Corrections Board**  
**Ballot of December 29, 2021**  
**MANDATORY BOARD REVIEW**

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on January 18, 2022.

<b>Accept</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
MOODY, JAMES	21-5105	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	4	0
BOUNOUS, JAMI	21-5106	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	4	0
MIRANDA-ALFOSO, LEANDRO	21-5107	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	11	0	0
SNYDER, JESSE	21-5108	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	5	0
BINNS, COURTNEY	21-5109	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	5	0
GIBSON, HENRY	21-5110	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	2	0
GRENNELL, THOMAS	21-5111	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	2	0
MCGRADY, MICHAEL	21-5115	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	7	4	0
HASKINS, STEPHEN	21-5116	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	9	1	1
HARTLEY, SHELBY L	21-5117	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	0
FOWLER, JAMES L	21-5118	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	5	0
RAMIREZ, JORGE R	21-5123	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	0
PETERSON, JAMES J	21-5128	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	0
GARCIA, ERNEST H	21-5129	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	8	3	0

<b>Reject</b>									
<b>Offender Name</b>	<b>CCD #</b>	<b>Referral</b>	<b>IRT</b>	<b>WRP</b>	<b>JD</b>	<b>Provider</b>	<b>Approve</b>	<b>Reject</b>	<b>Abst</b>
MARQUEZ, ORLANDO	21-5112	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	4	7	0
MCMILLAN, VANESSA	21-5113	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	0
BERRELLEZA-VALENZUEL, DANIEL	21-5114	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	0
CALI, OSMUNDO R	21-5119	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	8	0
SINGLETON, CURTIS J	21-5120	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	8	0
WILLIAMS, DANIEL R	21-5121	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	7	0
HECHT, CHRISTOPHER M	21-5122	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	10	0
WILLIAMS, LLOYD R	21-5124	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	6	0
SOLES, STEVEN	21-5125	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	6	0
RODRIGUEZ, PEDRO	21-5126	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	6	0
GROSS, HANS E	21-5127	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	7	0

## Community Corrections Board

### Agenda Item Summary

**Agenda Item Title:** Sex Offender Program Overview

**Agenda Date:** January 18, 2022

**Agenda Item Number:** 1-a

**Presenter:** Angelina Weant, 4<sup>th</sup> Judicial Probation Supervisor

**Information:** X

**Endorsement:**

#### Background Information:

4<sup>th</sup> Judicial Probation to provide an overview of the Sex Offender Program. Ms. Weant is a Probation Supervisor for the 4<sup>th</sup> Judicial District. This agenda item was originally scheduled for the October 2021 Community Corrections Board meeting, but due to time constraints the presentation was postponed and rescheduled.

Ms. Weant will present an overview of Sex Offender Treatment and Programming. She will discuss standards and guidelines for the assessment, evaluation, treatment, and behavioral monitoring of adult sex offenders who have committed sex offenses.

The objective of the Sex Offender Management Board (SOMB) is to treat and manage sex offenders so that they can be successful in reducing the risk of recidivism.

SOMB standards are designed to establish a basis for systematic management and treatment of sex offenders. The legislative mandate to the SOMB and the primary goals of the standards are the safety of the community and the protection of victims. The standards are not punitive, but preventative and palliative. They outline research-based best practices that are most likely to result in successfully rehabilitating the offender and preventing additional crimes.

#### Recommended Motion:

N/A



**Community Corrections Board**

**Agenda Item Summary**

**Agenda Item Title:** Reappointment to Community Corrections Board

**Agenda Date:** January 18, 2022

**Agenda Item Number:** 2-a

**Presenter:** Mr. Pat Kelly, Community Corrections Board Chair

**Information:** X

**Endorsement:**

**Background Information:**

On January 4, 2022, the El Paso Board of County Commissioners reappointed Mr. Jim Reid to the Community Corrections Board. Mr. Reid's term will expire January 4, 2025.

**Recommended Motion:**

N/A

## Community Corrections Board

### Agenda Item Summary

**Agenda Item Title:** Program Report / ComCor, Inc. (CCI)

**Agenda Date:** January 18, 2022

**Agenda Item Number:** 6-a

**Presenter:** Mark Wester, Director, CCI

**Information:** X

**Endorsement:**

#### **Background Information:**

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

#### **Recommended Motion:**

N/A

## ComCor, INC. (CCI) VENDOR/CCIB REPORT

<b>Vendor</b>	ComCor	<b>Month</b>	December	<b>YEAR</b>	2021	<b>Capacity:</b>	352
						<b>DCJ Allocation:</b>	254

FACILITY DEMOGRAPHICS					
Diversion:	146	IRT:	22	Diversion Out of District:	17
Transition:	64	RDDT:	11		
Condition of Parole:	10	CRP:	16		
Condition of Probation:	12	Non CRP SO:	11		
Non-Residential	64	Criteria Cases	140		

FINANCIAL FEES	
<u>Total Financial Fees</u>	<u>Total</u>
<i>Subsistence</i>	\$123,770.60
<i>Child Support</i>	not reported
<i>Restitution</i>	\$18,051.35

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>
Total	24	9	5	8	11	9	0	1	<b>68</b>

TERMINATIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>
Successful	17	11	4	4	4	10	0	0	<b>50</b>
Negative	14	10	1	3	0	9	0	0	<b>37</b>
<b>Total</b>	<b>31</b>	<b>21</b>	<b>5</b>	<b>7</b>	<b>4</b>	<b>19</b>	<b>0</b>	<b>0</b>	<b>87</b>

PROGRAM TERMINATIONS		
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>
<b>Successful Program</b>	40	46.0%
<b>Client Status Change -</b> <i>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</i>	19	21.8%
<b>Negative</b>	28	32.2%
Escape	14	16.1%
House/Technical Violations	10	11.5%
Committed New Crime - During Placement	3	3.4%
Warrant/Pending Crime - Prior to Placement	0	0.0%

FACILITY STAFFING					
<u>Staffing</u>	<u>Budgeted FTE's</u>	<u>New Hires</u>	<u>Terminated</u>	<u>Vacant FTE</u>	<u>Total</u>
Security	55	6	1	5	<b>67</b>
Case Management	25	0	1	0	<b>26</b>
Treatment Staff	8	0	1	0	<b>9</b>
Admn	12	1	0	2	<b>15</b>
Support Staff (Other)	11	0	0	0	<b>11</b>
Non-Residential	1	0	0	0	<b>1</b>

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	0	0	0	0	Employment Rate	75.0%	79.0%
Assault	0	0	0	0	0	Regression Rate	11.5%	3.6%
Fighting	0	0	0	0	0	UA Positive Rate	8.1%	10.0%
Possession of Dangerous Drugs	0	0	0	0	0	Raw UA Data		
Positive Urinalysis	25	16	1	6	48	Total/Positive	1594/129	1500/150
<i>Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return</i>	<b>Escape</b>	8	1	1	11	Type	Current Month Count	Previous Month Count
	<b>Sanctions</b>	16	9	0	27	Client Grievances	18	3
Medical Emergency	0	1	0	0	1	Citizen Complaints	0	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	1	0	0	0	1	IRT Waitlist	21	N/A
Death	0	1	0	0	1	Dual Supervision	1	1
PREA Allegation	0	1	0	0	1			
Use of Force	0	0	0	0	0			
<b>TOTAL</b>	<b>50</b>	<b>29</b>	<b>2</b>	<b>9</b>	<b>90</b>			

Diversion Criteria Referrals			Diversion Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
40	37	3	21	19	2	122
Transition Criteria Referrals			Transition Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
28	8	0	8	8	0	52

Jenner Behan  
 \_\_\_\_\_  
 Director Signature/Designee

1/17/2022  
 \_\_\_\_\_  
 DATE

## PACE Audit

1. Strategy: Enhance case management ranks and training to improve client skill training and outcomes. SKILL TRAIN - FACTOR 4

<b>STAFF DEVELOPMENT:</b>	<ul style="list-style-type: none"> <li>• Redeveloped new hire training to include more hands on training with the opportunity to practice the skills learned prior to being released to a facility. Facility managers are taking a greater role in new hire training as well. Added case managers to support the progress of clients through their programs.</li> <li>• Provided 7 Habits of Highly Effective People/7 Habits on the Inside Instructor Training for case management to enhance key principles of effectiveness within their field. This training also certified case management as instructors for 7 Habits on the inside, which will assist clients to effectively instill habits that provide pro-social change.</li> </ul>
---------------------------	---

2. Strategy: Review and enhance level system with measurable and objective components to increase transparency and consistency of client reinforcement and progression. (Developing and utilizing a level system (5-1) with measurable components creates transparency and consistency in client movement and reinforcement through earned privileges)

<b>PROGRAM DEVELOPMENT:</b>	We have continued to refine our Program Matrix process to maintain a high level of transparency and fidelity to the model created by DCJ.
<b>3950 RENOVATION:</b>	We have begun to empty several rooms at the back of the facility to begin cleaning and repairs. We have designated our empty space at 3820 N. Nevada to serve as a workout room for all clients, eliminating the need to have weight equipment at the 3950 facility. Architect is developing drawings to inform and plan systems and major facility upgrades. Currently pursuing funding sources to offset the \$400K investment in SFY 2022 and subsequent years investments of approximately \$2.5M.

## CORE Security Audit

<b>CS-010: Random Headcounts &amp; Facility Walkthroughs</b>	Security staff are conducting 6 headcounts on each shift to exceed the DCJ standard requirement of 4 checks during each shift.
<b>CS-042: Job Search</b>	We continue to work with our vocational case manager, who assists clients with resume's, interview guidance and open positions. She continues to create and maintain relationships with local businesses, who hire our clients.
<b>CS-060: Substance Testing Process</b>	We have contracted with a new urinalysis testing company to have the capacity to test for a wide range of commonly abuse drugs such as fentanyl and prescription medications such as gabapentin.
<b>OMA-020: Milieu Management</b>	All security staff have been provided "go bags" as part of their uniform, that contains gloves, Narcan and walkie talkies to ensure that all staff are able to immediately respond to emergencies. Training has been completed on how to use Narcan in the course of providing CPR.

**Community Corrections Board**

**Agenda Item Summary**

**Agenda Item Title:** Program Report / Community Alternatives of El Paso County (CAE)

**Agenda Date:** January 18, 2022

**Agenda Item Number:** 6-b

**Presenter:** Gwen Barlow, Interim Facility Director, CAE

**Information:** X

**Endorsement:**

**Background Information:**

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

**Recommended Motion:**

N/A

## COMMUNITY ALTERNATIVE OF EL PASO COUNTY (CAE) VENDOR/CCIB REPORT

<b>Vendor</b>	CAE	<b>Month</b>	December	<b>YEAR</b>	2021	<b>Capacity:</b>	220	
							<b>DCJ Allocation:</b>	220

FACILITY DEMOGRAPHICS					
Diversion:	75	IRT:	0	Diversion Out of District:	5
Transition:	98	RDDT:	0		
Condition of Parole:	0	CRP:	0		
Condition of Probation:	0	Non CRP SO:	8		
Non-Residential	43	Criteria Cases	80		

FINANCIAL FEES	
<u>Total Financial Fees</u>	<u>Total</u>
<i>Subsistence</i>	\$71,594.38
<i>Child Support</i>	10
<i>Restitution</i>	\$5,604.87

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>
Total	15	22	0	0	3	0	0	0	<u>40</u>

TERMINATIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>
Successful	9	8	0	0	0	0	0	0	<u>17</u>
Negative	7	5	0	0	0	0	0	0	<u>12</u>
<b>Total</b>	<b><u>16</u></b>	<b><u>13</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>29</u></b>

PROGRAM TERMINATIONS		
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>
<b>Successful Program</b>	16	7.4%
<b>Client Status Change -</b> <i>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</i>	1	0.5%
<b>Negative</b>	12	5.6%
Escape	7	3.2%
House/Technical Violations	3	1.4%
Committed New Crime - During Placement	0	0.0%
Warrant/Pending Crime - Prior to Placement	1	0.5%

FACILITY STAFFING					
<u>Staffing</u>	Budgeted FTE's	New Hires	Terminated	Vacant FTE	<u>Total</u>
Security	24	1	1	3	<u>29</u>
Case Management	10	3	1	0	<u>14</u>
Treatment Staff	0	0	0	0	<u>0</u>
Admn	6	0	0	0	<u>6</u>
Support Staff (Other)	7	0	0	0	<u>7</u>
Non-Residential	0	0	0	0	<u>0</u>

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	0	0	0	0	Employment Rate	83.3%	80.0%
Assault	0	0	0	0	0	Regression Rate	5.6%	5.7%
Fighting	0	0	0	0	0	UA Positive Rate	5.2%	14.3%
Possession of Dangerous Drugs	0	0	0	0	0	Raw UA Data		
Positive Urinalysis	5	22	0	0	27	Total/Positive	524/27	/25
Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return	Escape	3	0	0	7	Type	Current Month Count	Previous Month Count
	Sanctions	12	0	0	16	Client Grievances	1	3
Medical Emergency	1	0	0	0	1	Citizen Complaints	0	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	0	IRT Waitlist	N/A	N/A
Death	0	0	0	0	0	Dual Supervision	N/A	N/A
PREA Allegation	0	0	0	0	0			
Use of Force	0	0	0	0	0			
<b>TOTAL</b>	<b>14</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>51</b>			

Diversion Criteria Referrals			Diversion Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
20	20		16	16		36
Transition Criteria Referrals			Transition Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
15	15	0	14	14	0	29

Dustin Long  
Director Signature/Designee

1/14/2022  
DATE

PACE Audit	
Areas of Focus: STAFF DEVELOPMENT:SD-070, SD-090 and SD-100 Train all staff in the areas of MI/SOA-R/Staff Impact and Progression Matrix	
Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	During the month of December the Fidelity Specialist and Case Manager Supervisor completed 17 audits on case plans. These were completed and notes were given to the case managers for corrections. Weekly meetings are being conducted with case management staff with case plan coaching as a reoccurring topic. Case management training was conducted on monthly employment crons and the importance of proper and timely entry.
Skill Development with Directed Practice: Staff to demonstrate milieu management for effective role modeling and responsivity.	



<b>Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.</b>	During management rounds, both Security and Case management staff were observed having meaningful contacts with the resident population. Staff were engaged in conversations that were both empowering and meaningful.
<b><u>CORE Security Audit</u></b>	
<b>Search and Contraband Training for staff: Scheduled and Completed Training *CS-30 Contraband</b>	Searches and contraband training are ongoing with Security Monitor II staff observing and coaching staff on proper procedures.
<b>*CS Substance Use Monitoring Drug Interdiction Events and Outcomes: Security Manager and Fidelity Specialist observations, audits, findings and actions taken.</b>	Continued training with Security staff about the importance of proper searches of all areas of the facility to include ingress and egress points for possible placement of contraband. Staff members have been shown photos and given referral information regarding what signs and symptoms to be aware of when working with the resident population.
<b>*CS Client Monitoring : Random off-site monitoring of job search, work, pass and furlough activity CS* 50 Recording Authorized Absences *Client Supervision - CS Facility Checks</b>	Training is still ongoing, and security staff has a designated area for completing work whereabouts utilizing facility phones. As well as Case management staff are using a team approach to complete random off-site visits for verification.
<b>Fidelity Specialist and Case Manager Supervisor observations, audits, and actions taken.</b>	

## Community Corrections Board

### Agenda Item Summary

**Agenda Item Title:** SFY22 Financial Report

**Agenda Date:** January 18, 2022

**Agenda Item Number:** 7-a

**Presenter:** Angel Medina. Community Corrections Program Manager

**Information:** X

**Endorsement:**

**Background Information:**

Pursuant to Article III Section 5, of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

The attached is the CAE & ComCor, Inc. Financial Report for the month of December 2021.

**Recommended Motion:**

N/A

Dec-21

COMCOR, INC. (CCI)

	Total SFY22 Contract		TOTAL YTD Expenditure	% Contract Expended
	\$ 5,100,152.54			
Residential	\$ 4,288,472.60	\$	(2,184,473.76)	42.83%
Condition of Probation IRT	\$ 269,151.00	\$	(42,056.38)	0.82%
Non-Residential	\$ 115,294.38	\$	(71,425.50)	1.40%
Correctional Treatment	\$ 158,500.00	\$	(41,806.92)	0.82%
Facility Payment	\$ 268,734.56	\$	(134,367.28)	2.63%
<b>Total YTD Expenditure</b>		\$	(2,474,129.84)	<b>48.51%</b>
Percent Actual Expended				
Expected YTD Per Contract				50.00%
Percent Under/Over (-)				1.49%
<b>Total Balance in Contract</b>		\$	2,626,022.70	

Expected YTD Expenditures Per Contract	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
\$ 2,144,236.30	\$ 2,184,473.76	\$ (40,237.46)	-1.88%	Inmate Housing
\$ 134,575.50	\$ 42,056.38	\$ 92,519.12	68.75%	Cond. Of Probation IRT
\$ 57,647.19	\$ 71,425.50	\$ (13,778.31)	-23.90%	Non-Residential
\$ 79,250.00	\$ 41,806.92	\$ 37,443.08	47.25%	Correctional Treatment

Dec-21

GEO REENTRY GROUP/ COMMUNITY ALTERNATIVES OF EL PASO COUNTY (CAE)

	Total SFY22 Contract		TOTAL YTD Expenditure	% Contract Expended
	\$ 4,696,634.26			
Residential	\$ 4,288,472.60	\$	(1,499,527.48)	31.93%
Non-Residential	\$ 115,294.38	\$	(58,018.65)	1.24%
Correctional Treatment	\$ 158,500.00	\$	(95,990.00)	2.04%
Facility Payment	\$ 134,367.28	\$	(67,183.64)	1.43%
<b>Total YTD Expenditure</b>		\$	(1,720,719.77)	<b>36.64%</b>
Percent Actual Expended				
Expected YTD Per Contract				50.00%
Percent Under/Over (-)				13.36%
<b>Total Balance in Contract</b>		\$	2,975,914.49	

Expected YTD Expenditures Per Contract	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
\$ 2,144,236.30	\$ 1,499,527.48	\$ 644,708.82	30.07%	Inmate Housing
\$ 57,647.19	\$ 58,018.65	\$ (371.46)	-0.64%	Non-Residential
\$ 79,250.00	\$ 95,990.00	\$ (16,740.00)	-21.12%	Correctional Treatment

## **Community Corrections Board**

### **Agenda Item Summary**

**Agenda Item Title:** Unauthorized Absence Reports  
**Agenda Date:** January 18, 2022  
**Agenda Item Number:** 7-b  
**Presenter:** Angel Medina, Community Corrections Program Manager  
**Information:** X

**Endorsement:**

**Background Information:**

Pursuant to Article II of the El Paso County Community Corrections Board (CCB) By-Laws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by community corrections program administrators pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

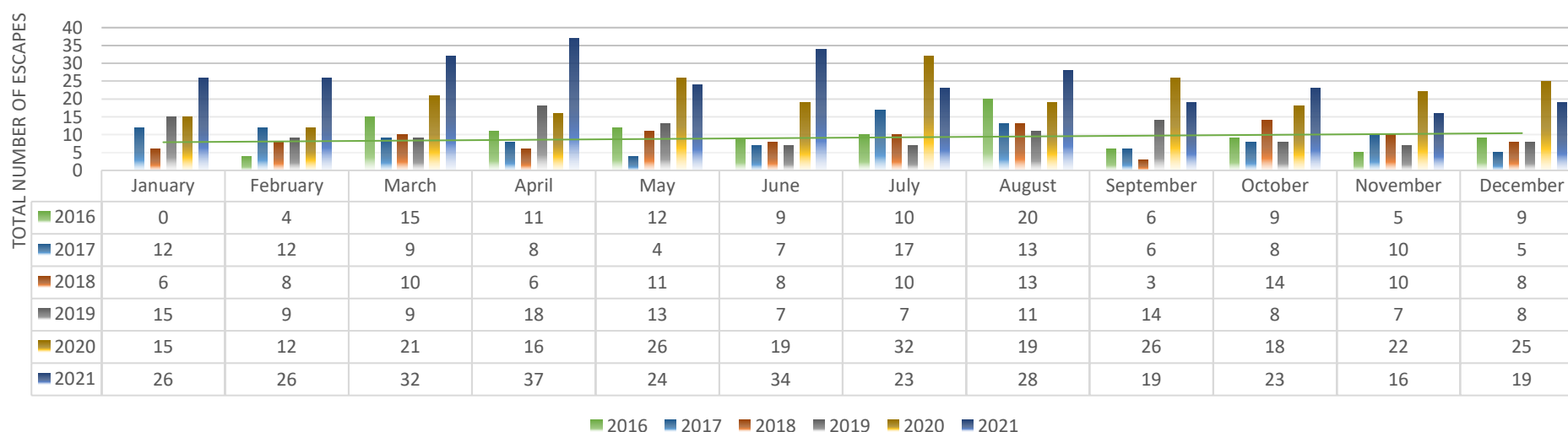
The attached Unauthorized Absence Reports are for the month of December 2021.

**Recommended Motion:**

N/A

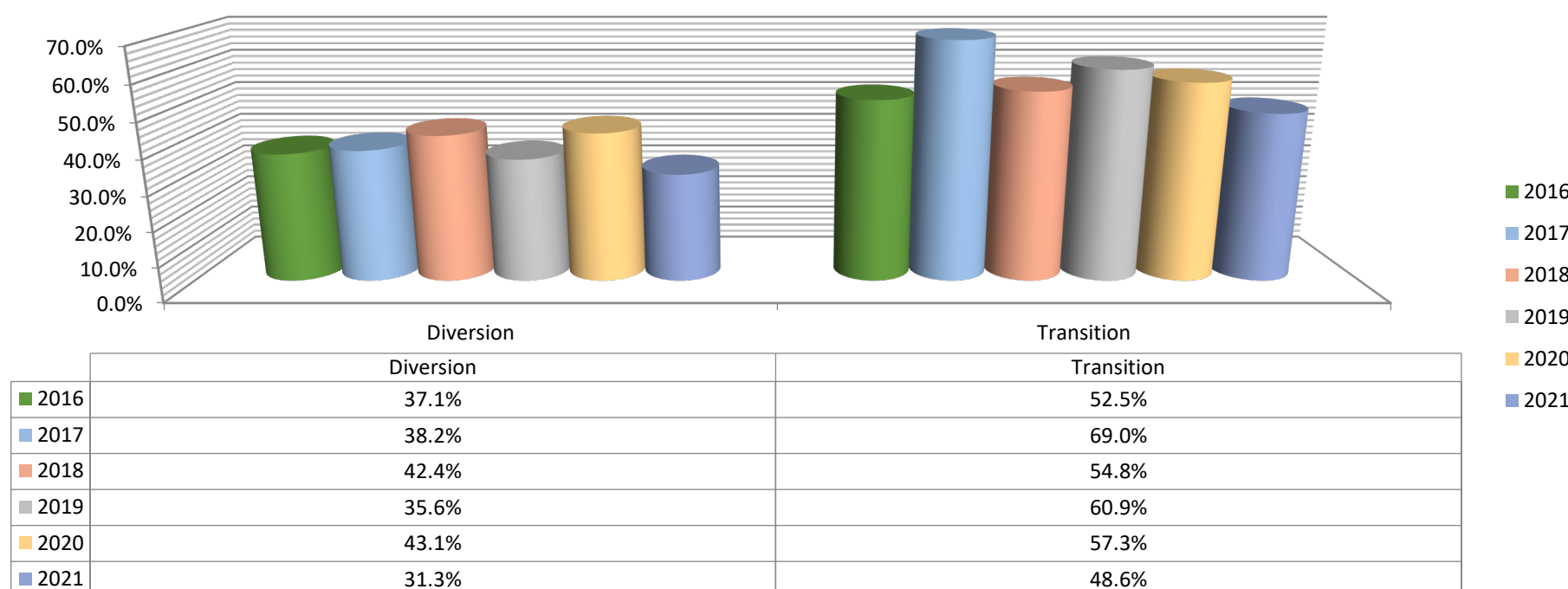
### 4th JUDICIAL DISTRICT COMMUNITY CORRECTIONS PROGRAM DATA

#### TOTAL UNAUTHORIZED ABSENCES BY MONTH



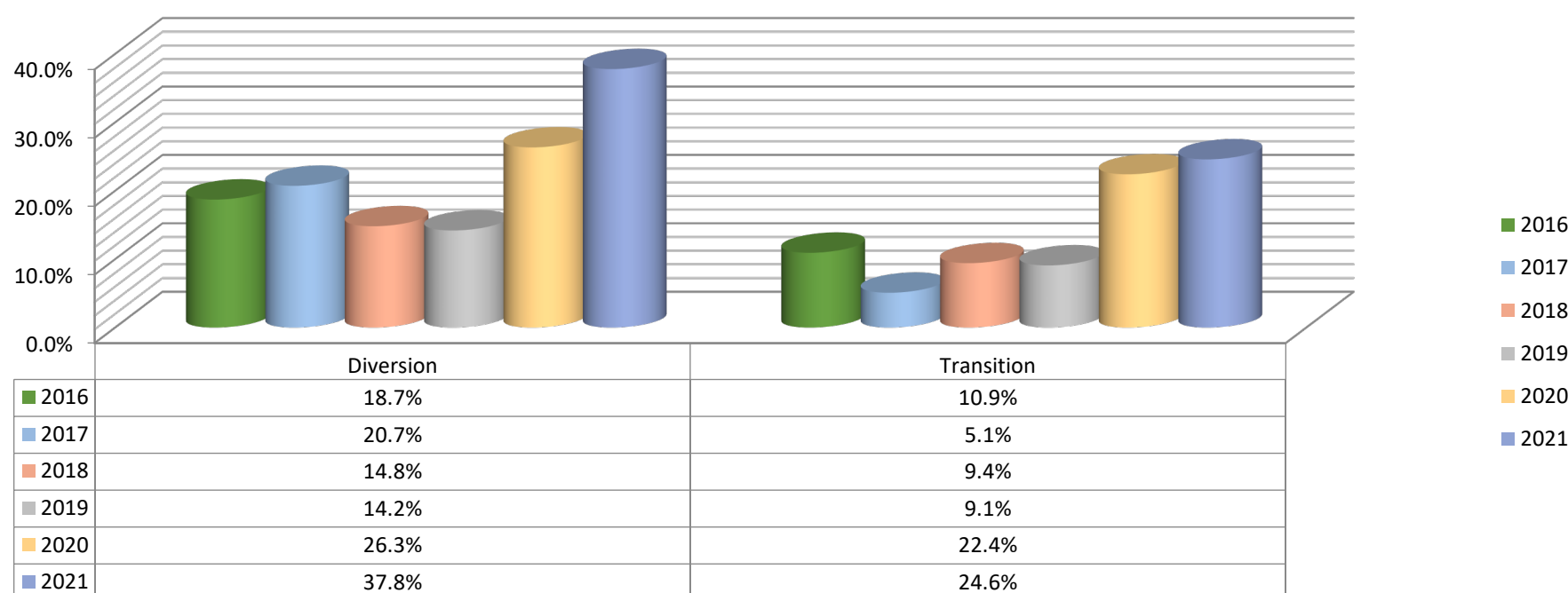
The chart above reflects all community corrections unauthorized absences within the specified calendar year for the 4th Judicial District. This includes all residential service types including DIVERSION, TRANSITION, CONDITION OF PAROLE, and CONDITION OF PROBATION.

#### SUCCESSFUL COMPLETION RATES



The chart above reflects the successful program completion rate of the non-specialized residential DIVERSION and TRANSITION community corrections populations within the 4th Judicial District for the specified calendar year.

#### UNAUTHORIZED ABSENCE RATES



The chart above reflects the community corrections program unauthorized absence rate of the non-specialized residential DIVERSION and TRANSITION populations within the 4th Judicial District for the specified calendar year.

## Community Corrections Board

### Agenda Item Summary

**Agenda Item Title:** Staff Report

**Agenda Date:** January 18, 2022

**Agenda Item Number:** 7-c

**Presenter:** Angel Medina, Community Corrections Program Manager

**Information:** X

**Endorsement:**

**Background Information:**

Staff to provide insight and information on various upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- Upcoming events impacting community corrections services
  - Notable activities El Paso County staff members are involved in and/or pursuing
  - Information not otherwise captured as a separate Community Corrections Board agenda item
1. The Colorado Department of Corrections (DOC) Take TWO (Transitional Work Opportunity) Program is a reentry program designed around normality and progression for offenders to have an opportunity to work for an outside employer and earn a prevailing or marketable wage to prepare offenders for reentry into society. Offenders may live at the facility, Transitional Work Center, or non-prison environment during the transitional work period.

This program provides offenders an opportunity to acquire some monetary savings prior to their release from prison, improves their job skills to make them more marketable and employable, increases their personal responsibility and re-establishes a social network within a community.

Offender criteria:

- 1) Less than 36 months to Mandatory Release Date or Sentence Discharge Date and/or less than 24 months from parole eligibility date.
- 2) Low Risk to Moderate Risk on CTAP assessment.
- 3) Meets external grounds clearance criteria.
- 4) Victim Services review: notification will be made to the registered victim.

- 5) Preference to offenders who have completed their GED or high school diploma.
- 6) Positive progression and have a record of good behavior.
- 7) Electronic monitoring may be utilized to track offenders while outside facilities for security, accountability, and safety precautions.

Offenders are eligible for Take TWO programming before they are eligible for Community Corrections. Offenders in the program who leave to Community Corrections are considered Take TWO graduates.

2. The Office of Community Corrections (OCC) has initiated a Standards review of the 2017 Colorado Community Corrections Standards (located [here](#)).

Because collaboration is a core value of OCC, they are asking community correction stakeholders to take some time over the next few months to provide feedback and suggestions for consideration in the review process.

Please share this message with your colleagues, staff, board members, community partners, clients, clients' families/support systems, and other stakeholder contacts.

*Here's how the process will work:*

- *The Standards will be available via survey link (emailed and on our website [here](#)) in 4 installments*
- *The installments are:*
  1. *Client Supervision (CS)*
  2. *Environment/Facility (EF), Communication/Coordination/Collaboration (CCC), Organizational Management/Accountability (OMA)*
  3. *Program Development (PD), Staff Development (SD)*
  4. *Client Development (CD)*
- *Each survey installment will be open for comment for 2 weeks*
- *The first survey will be distributed the week of January 3rd, 2022, and every 3 weeks thereafter (January 24th, February 14th, and March 7th)*
- *In each survey installment, you will also be asked if you'd like to be considered to participate in a working group to review feedback for that section*
- *The first working group will begin February, with one working group per month thereafter, in March, April, and May.*
  - *Each working group will be comprised of a variety of stakeholder group representation and the members will vary per working group*
- *The final Standards recommendations will be presented to the [Governor's Advisory Council](#) in their June, 2022 meeting*

*On our [website](#), in addition to the survey links, we will offer a general comment submission form, point of contact email address, and a direct phone number for a variety of options to provide your ideas or suggestions.*

*While we invite all ideas, the submissions that will be considered will be those that further our mission of supporting our community partners in delivering superior services to clients and building a stronger, safer Colorado.*

*Watch your inbox or our [website](#) for the first installment on or about January 3rd. Thank you for your investment in community corrections and in advance for your participation in our Standards Review process. Please share this message with your colleagues, staff, board members, community partners, clients, clients' families/support systems, and other stakeholder contacts!*

Office of Community Corrections  
Division of Criminal Justice



**COLORADO**  
Division of Criminal Justice  
Department of Public Safety

**Recommended Motion:**

N/A



## **Community Corrections Board**

### **Agenda Item Summary**

**Agenda Item Title:** Community Corrections Data and Outcomes Update

**Agenda Date:** January 18, 2022

**Agenda Item Number:** 8-a

**Presenter:** Angel Medina, Community Corrections Program Manager

**Information:** X

**Endorsement:**

**Background Information:**

We have no Old Business items to report.

**Recommended Motion:**

N/A

## **Community Corrections Board**

### **Agenda Item Summary**

**Agenda Item Title:** 2022 Sunshine Act Memorandum

**Agenda Date:** January 18, 2022

**Agenda Item Number:** 9-a

**Presenter:** Angel Medina, Community Corrections Program Manager

**Information:**

**Endorsement:** X

**Background Information:**

Pursuant to guidelines established by the Board of County Commissioners for compliance with the Colorado Open Public Meeting Sunshine Act, the Community Corrections Board annually endorses a memorandum at the January meeting that addresses the posting place for public meeting notices and the location of meetings, the official custodian of board minutes, and the location of where the minutes will be on file.

Please find enclosed the memorandum for consideration and endorsement.

**Recommended Motion:**

Move to endorse the 2022 Sunshine Act Memorandum

**MEMORANDUM**

**TO:** Jackie Allred, Clerk to the Board

**FROM:** Peter Carey, Justice Services Department Director

**RE:** 2022 Sunshine Act Memorandum - Community Corrections Board

**DATE:** January 18, 2022

Pursuant to guidelines established by the Board of County Commissioners for compliance with the Colorado Open Public Meeting Sunshine Act (Sunshine Act), the following information addresses whereby each county Board or Commission shall notify the Clerk to the Board Manager of the posting place for public meeting notices and the location of meetings, the official custodian of board minutes, and the location of where the minutes will be on file.

The Director of Justice Services Department, or designee, shall be responsible for ensuring that appropriate notice of Community Corrections Board meetings. Notice will be given in the form of an agenda which will state the date, time, and location of the meeting and a brief description of the agenda items for the respective meeting as required by the Sunshine Act. The respective agendas will be posted on the County's website.

The Director of Justice Services Department, or designee, shall serve as the official custodian of the Community Corrections Board meeting minutes. The record of all meeting minutes will be on file at the Community Corrections Program office, 210 S. Tejon Street, Suite 104, Colorado Springs, CO 80903, and are available at this location for public review and will be posted on the website. The Justice Services Division has a planned move to 17 N. Spruce Street, Colorado Springs, CO 80905. Upon final move, the record of all meeting minutes will be on file at the Community Corrections Program office at 17 N. Spruce St., Colorado Springs, CO 80905, and will be available at this location for public review and posted on the website

This procedure for compliance with the Sunshine Act for the 2022 calendar year was endorsed by the Community Corrections Board at their meeting on January 18, 2022.

Please contact me if you have questions or need additional information.

**Community Corrections Board**

**Agenda Item Summary**

**Agenda Item Title:** Executive Session  
**Agenda Date:** January 18, 2022  
**Agenda Item Number:** 12-a  
**Presenter:** Terry Sample, Senior County Attorney  
**Information:** X

**Endorsement:**

**Background Information:**

- a. Pursuant to C.R.S. §24-6-402 (4)(b), conference with the County Attorney's Office, legal counsel for the Community Corrections Board, for the purpose of receiving legal advice on a specific legal question regarding a personnel matter. (Terry Sample, Senior Assistant County Attorney)

**Recommended Motion:**

No motion is to be considered during Executive Session.