

EL PASO COUNTY COLORADO



COMMISSIONERS:
STAN VANDERWERF (CHAIR)
CAMI BREMER (VICE-CHAIR)

HOLLY WILLIAMS
CARRIE GEITNER
LONGINOS GONZALEZ, JR.

COLORADO

JUSTICE SERVICES DEPARTMENT

VETERAN SERVICES ~ JUSTICE SERVICES

Community Corrections Board (CCB) April 19, 2022, 12:15 p.m. - 1:45 p.m. Meeting Agenda

Regional Development Center, 2nd Floor Hearing Room, 2880 International Circle, Colorado Springs 80910
Or join virtually via TEAMS [Click here to join the meeting](#): Email for invitation: dianefrost@elpasoco.com
Or call in (audio only): 1-719-283-1263 Phone Conference ID: 834 295 153#

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Call Meeting to Order a) SOAR Interpretation Training	Chair Kate Coates	Information
2. Attendance a) Introduction of members and guests b) Requests for excused absences	Chair	Roll Call
3. Case Review – VRA Statements	Chair Tiffany Weaver	Information
4. Case Review – Discussion and Balloting	Chair	Balloting
5. Approval of Minutes a) Ratify meeting minutes for March 15 and the electronic meeting minutes of March 2, 9, 23, and 30, 2022.	Chair	Vote
6. Program Reports a) ComCor, Inc. (CCI) b) Community Alternatives of El Paso County (CAE)	Mark Wester Gwen Barlow	Information Information
7. Monthly Reports a) SFY22 Financial Reports b) Unauthorized Absence Report c) Staff Report	Angel Medina Angel Medina Angel Medina	Information Information Information
8. Old Business		
9. New Business a) Second Half Facility Payment Distribution b) By-Laws Revision Request	Angel Medina Angel Medina Christine Burns	Vote Vote
10. Case Review - Ballot Results	Chair	Information
11. Board / Staff Comments		
12. Adjournment		

Next meeting date: Tuesday, May 17, 2022, at 12:15 p.m.

JUSTICE SERVICES
17 N. Spruce Street
Colorado Springs, CO 80905



VETERANS SERVICES
5850 Championship View, Ste 130
Colorado Springs, CO 80922

4th Judicial District Community Corrections Board (CCB)
MINUTES
March 15, 2022

Board members: Rose Roy, Lori Griffith, Mark Allison, Judge Chad Miller, Judge Ann Rotolo, Reginald Short, Billie Ratliff, Paul Martinez, Gil Suazo, Dr. Judith McCollum, Kirsten Swenson, Ryan Graham, and Jim Reid

Excused absences: Pat Kelly and Mike Pitt

Unexcused absences: None

Staff present: Daniel Huddleston, Tiffany Weaver, Diane Frost, Angel Medina, Christine Burns, Pete Carey, and Terry Sample

Guests present: Kate Coates, Mark Wester, and Gwen Barlow

1. **Rose Roy, Chair, called the meeting to order at 12:17 p.m.** The Board meeting was held with Board members attending either virtually or in person.
 - a. **Study Session:** Kate Coates from Corrections Training Support led a study session on the Simple Screen Instrument (SSI) and the Level of Supervision Inventory (LSI).
2. **Attendance:** The Board Chair called roll. No future excused absences were requested.
3. **Case Review - VRA Statements:** Registered victims in proposed client cases (Gino Garcia, Matthew Fischer, Jesse Alberico, and Shawn Stafford) addressed the board.

Lori Griffith clarified that the Community Corrections Board provides options for sentencing and if community corrections is removed as a sentencing option, the courts have either probation or a Department of Corrections sentence available.

4. **Case Review: Discussion and Balloting:** Balloting was opened.
5. **Approval of the Minutes:** Jim Reid moved to approve the meeting minutes for February 15, 2022, and the electronic meeting minutes for February 2, 9, and 23, 2022. Kirsten Swenson and Billie Ratliff seconded. The motion passed unanimously by roll call vote.
6. **Program Reports:**

- a. **ComCor, Inc. (CCI):** Mark Wester reported for CCI. Mr. Wester stated they have a 254-bed allocation and that their average census for February 2022 was 262; and that they had 43 Diversion referrals and 32 Transition referrals; Mr. Wester reported CCI collected \$13,000 in subsistence, \$6,492 in child support and \$6,168 in restitution. Mr. Wester stated that CCI had 41 admissions and 43 terminations with a 52% success rate; that they had 13 escapes representing a 30.2% rate; that they had 2.3% new charges; that the positive UA rate is down; and that regression was at 7.1%. Mr. Wester stated they have hired three new staff, but also terminated three staff; that they are down five security staff and four case

4th Judicial District Community Corrections Board (CCB)
MINUTES
March 15, 2022

managers and have two support staff positions open. He stated that the employment rate for clients is at 71.1%. Mr. Wester shared with the board their harm reduction plans related to fentanyl, to include NARCAN are now available in the restrooms, implementation of NARCAN training, and posting awareness posters regarding lethal dosages to educate clients and staff. Mr. Wester stated that they are investigating the use of fentanyl test strips and ocular screening. He shared with the board that members of the Division of Criminal Justice (DCJ) and budget staff from the Governor's Office toured their facility. He stated that the 3950 renovation is a one-million-dollar project that will take one year; that they have allocated \$200,000 to the project derived from the sale of a property; and that they are in discussion with El Paso County for supplementing project costs. In response to a question from Kirsten Swenson, Mr. Wester stated that the placement of NARCAN in the restrooms was a client harm reduction strategy that has been shown as evidence-based to reduce overdose and deaths; that NARCAN can show up in the UA process; that using while in placement is not encouraged; that CCI is using a two-pronged approach: harm reduction and increased monitoring and use of technology. Christine Burns suggested that CCI increase their surveillance of the NARCAN in the restrooms for product replacement. Jim Reid thanked Mark Wester for his collaboration with the City during COVID.

- b. **Community Alternatives of El Paso County (CAE):** Gwen Barlow reported for CAE. She stated that they had 170 clients of which 99 were Transition, 69 Diversion and 46 Non-Residential. She stated they had 32 Diversion and 29 Transition referrals. She stated that CAE collected \$39,276 in subsistence and over \$9,000 in restitution. Mrs. Barlow stated that for February there were 15 diversion client and 37 transition client admissions; that they had six Diversion, 10 Transition and one Non-Residential terminations; that they several unsuccessful clients including nine Diversion, eight Transition and two non-residential; and that they had 11 escapes. Mrs. Gwen stated that they had two over-dose incidents; that they have implemented harm-reduction conversations and case planning interventions. She shared that they added four additional security staff and two additional case managers. In response to a question from the Board, Mrs. Barlow stated that CAE is still seeking an Executive Director.

7. Monthly Reports:

- a. SFY22 Financial Report: Angel Medina reported the current expected expenditure for SFY22 is 66.67%; that CAE was at 47.41%, representing 19.25% underspent, and that ComCor, Inc. was at 61.42%, representing 5.24% underspent.
- b. Unauthorized Absence Report: He stated that for the end of February 2022, that CAE had 18 negative terminations; 17 successful terminations and four neutral terminations. CCI had 18 negative terminations; 20 positive terminations; and 13 neutral terminations. The successful termination rate for CAE is 48.39% and CCI is 52.6%. He stated that CAE had 12 escapes and CCI had 13 escapes.
- c. Staff Report:

4th Judicial District Community Corrections Board (CCB)
MINUTES
March 15, 2022

Mr. Medina shared with the Board that on April 1, 2022, staff will again accept out-of-district referrals; that SB21-271 went into effect on March 1, 2022; and that Probation is looking to dedicate an FTE to work closely with Community Corrections programming.

8. **Old Business:** None

9. **New Business:** None

10. **Case Review – Ballot Results:** Results of the ballot were read.

11. **Board/Staff Comments:**

12. **Adjournment:** Chair Rose Roy adjourned the meeting at 1:26 p.m.

Respectfully submitted,

Angel Medina, Community Corrections Program Manager

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of March 15, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 April 19, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
BRESHEARS, MICHAEL	22-0253	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	4	1
BURDEN, CHRISANDRA	22-0255	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	10	1	1
GONZALEZ, JORGE	22-0257	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	2	1
HARLAN, KIMBERLY A	22-0263	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	9	2	1
GOODWIN, PAUL	22-0267	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	5	1
SANCHEZ-DAWSON, ORLANDO	22-0268	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	7	4	1
WAGNER, NICHOLAS A	22-0270	C	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CCI	9	2	1
CARTER, STEVEN A	22-0271	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	4	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
PATE, BYRON	22-0251	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	3	8	1
STUCKEY, CARLTON LAMARR	22-0252	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	1
MCMULLEN, WILLIAM	22-0254	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	9	1
GOFF, JAMES	22-0256	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	6	1
RAY, REBEKAH LEE	22-0258	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1
RUIZ-GARCIA, JORGE	22-0259	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	1
JONES, CHARLES N	22-0260	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	7	1
EVANS, MITCHELL R	22-0261	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	2	8	2
GONZALES, JUAN C	22-0262	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	7	1
SMITH, ADRIAN A	22-0264	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	8	1
PORTER, ROBERT	22-0265	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	8	1
PUNK, PHILLIP A	22-0266	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	6	2
HAINZ, NICKOLAS	22-0269	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	2	9	1
GARCIA, GINO D	22-0272	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	9	1
FISHER, MATTHEW	22-0273	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	7	1
ALBERICO, JESSE	22-0274	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	0	12	1
STAFFORD, SHAWN LARRY	22-0275	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	1	11	1

El Paso County Community Corrections Board
Electronic Screening Minutes
March 2, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:14 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist
Community Outreach Division

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of March 02, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 March 15, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MULVANY, DARLA	22-0201	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	11	2	1
PRIEST, JEFFREY	22-0202	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	5	1
ESPINOZA, JOURDAIN	22-0203	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	6	1
BAXLEY, DAVID	22-0204	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	4	1
MOLINA, SAMUEL	22-0205	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	5	1
SOLIS, LEE	22-0206	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	4	1
CONNER, PHILLIP	22-0212	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	3	1
RODRIGUEZ, VINCENT MARCELL	22-0214	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CCI	8	5	1
STEWART, TYLER	22-0216	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	8	5	1
DEHERRERA, EDDIE C	22-0217	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	10	3	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
AMEZCUA, ALEXIS	22-0207	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
MILLER, LARRY	22-0208	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	11	1
LUNA, PHILLIPE	22-0209	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	12	1
HAMILTON, MICHAEL	22-0210	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	8	1
REEHER, RYAN	22-0211	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	12	1
DUFFY, ROBBY	22-0213	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	12	1
BLICKENDERFER, JAMIE	22-0215	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	8	1
HILBIG, BOSTON T	22-0218	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	8	2
TORRES, RICHARD R	22-0219	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	7	1
VARGAS, GERALD A	22-0220	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	6	2
HENDERSON, JEFFREY S	22-0221	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	11	2
CARLSON, RICHARD A	22-0222	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	10	2
STARKEY, KEVIN A	22-0223	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	7	1
SMITH, IRA J	22-0224	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	2	10	2
MANTZ, SEAN J	22-0225	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	9	1

El Paso County Community Corrections Board
Electronic Screening Minutes
March 9, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:35 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist
Community Outreach Division

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of March 09, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 March 15, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
DRAKE, PERCY	22-0226	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	3	1
EGDAHL, DANIEL E	22-0234	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	6	1
BOTKIN, DAVID S	22-0236	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	5	1
VANCE, AMELIA B	22-0238	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	12	1	1
PELLEGRINI, KRISTOPHER S	22-0239	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	3	1
CERVANTEZ, CHRISTOPHER A	22-0241	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	6	1
JONES, ALEXISIUS Q	22-0242	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	12	1	1
DOMINGUEZ, RAMON	22-0247	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	5	2
SANCHEZ, FERNANDO L	22-0248	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	4	1
LOWE, CHANNSE	22-0250	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	8	5	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
RUIZ, ALBIN QUOVINTHO	22-0227	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	10	1
DURAN, ALEJANDRO	22-0228	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	11	1
TRUJILLO, ISAAC MATHEW	22-0229	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
ARRONTE, BRENT	22-0230	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	8	1
FAUST, TETO	22-0231	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	7	1
FALES, SHANE	22-0232	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
IVERY, MARITA	22-0233	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	8	1
HERZOG, KEVIN M	22-0235	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	11	2
WILLMORE, BRANDON J	22-0237	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	12	1
REMLINGTON, TROY	22-0240	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	10	1
MCCLEERY, JOSEPH P	22-0243	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	9	1
MAEZ, PERFECTO	22-0244	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	1
DAHNS, KRISTOPHER A	22-0245	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	1	12	1
MCCOON, JESSE M	22-0246	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	1
CHARCO, PEDRO	22-0249	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	7	1

El Paso County Community Corrections Board
Electronic Screening Minutes
March 23, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:20 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist
Community Outreach Division

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of March 23, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 April 19, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
HEREDIA, ANIVAL	22-0276	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	4	2
PEREZ, ASHLYNNE	22-0277	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	4	1
DAVIS, TERENCE	22-0280	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	11	2	1
CALDWELL, DEANDRE	22-0281	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	6	1
INACIO, NATHAN	22-0284	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	11	2	1
KING, CHARLES	22-0287	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	11	2	1
LUELLAN, DARNEIL C	22-0288	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	6	1
WILLS, BILL W	22-0289	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	11	2	1
ROBBINS, STEPHEN M	22-0290	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	4	1
PHILLIPS, CHRISTOPHER V	22-0292	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	4	1
VIA, JULIAN A	22-0294	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	5	1
GRAF, JESSE S	22-0295	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	6	1
VASQUEZ, CESAR	22-0299	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CCI	10	3	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
ZIMMERMAN, CODY	22-0278	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	3	9	2
SPENCE, GARY	22-0279	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	10	1
MOSS, DEJA	22-0282	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	10	1
WHITE, FRANKIE	22-0283	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	8	1
THORNE, RAMO	22-0285	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	11	1
EDWARDS, ANTHONY DESHAWN	22-0286	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	11	1
AL-SHENAWA, SAJAD J	22-0291	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	11	1
KLUNDT, DENNIS J	22-0293	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	1
TAYLOR, TIMOTHY	22-0296	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	10	1
GALENA, ALYSSA M	22-0297	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	10	1
TRUJILLO, VERONICA S	22-0298	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	7	2
JOHNSON, JORDAN T	22-0300	C	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CCI	4	9	1

El Paso County Community Corrections Board
Electronic Screening Minutes
March 30, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist
Community Outreach Division

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of March 30, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 April 19, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
CURRINGTON, AVARY TRAVAUGHN	22-0301	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	11	3	1
AYALA, ISRAEL	22-0304	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	5	1
MAULDEN, ANGELA	22-0309	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	6	1
LOYA-FERNANDEZ, EBER	22-0312	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	12	2	1
WHITTAKER, ALLIE	22-0313	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	10	4	1
PROHASKA, HOLLY	22-0314	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	12	2	1
VAUSE, JONATHAN J	22-0315	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	13	1	1
SMITH, NICHOLAS P	22-0318	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	3	2
MOORE, ANGEL M	22-0319	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	5	1
MYLES, JOSEPH W	22-0323	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	6	1

Pulled									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
BROOKS, TRYVONE	22-0303	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	0	0	0
CRUZ, JORDAN	22-0308	D	<input type="checkbox"/>	<input type="checkbox"/>	21st	CCI	0	0	0

El Paso County Community Corrections Board
Ballot of March 30, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 April 19, 2022.

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
NOESKE, DENNIS	22-0302	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	9	1
VALDEZ, RONALD	22-0305	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	10	1
ELLIS-GILLIAM, SKYLER	22-0306	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	11	1
WALKER, LAWRENCE	22-0307	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	9	1
PATTERSON, ASHLEY	22-0310	D	<input type="checkbox"/>	<input type="checkbox"/>	21st	CCI	6	8	1
WOMACK, TROY	22-0311	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	7	1
LAYMAN, JOSEPH R	22-0316	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	7	1
SANCHEZ, ANTONIO J	22-0317	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	10	1
ROLDAN, KEVIN O	22-0320	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	1	13	1
DEILKES, DARIN A	22-0321	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	2
REDDELL, ANTONIO R	22-0322	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	0	13	2
GRIFFITH, THOMAS J	22-0324	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	9	1
GHELING, DANIEL A	22-0325	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	9	1

Legend:
CAE = Community Alternatives of El Paso County
CCI = ComCor, Inc.
C = Condition of Parole with or without IRT
D = Diversion Residential and NonResidential
T = Transition with or without IRT

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SOAR Interpretation (Part 2 of 3)

Agenda Date: April 19, 2022

Agenda Item Number: 1-a

Presenter: Kate Coates, Evidence-Based Practices Specialist and Consultant

Information: X

Endorsement:

Background Information:

Kate Coates is with Kate Coates Consulting. Ms. Coates is self-employed and has 18 years of experience in Adult Corrections in Colorado. Ms. Coates will conduct a class that will give a brief overview of each of the Standardized Offender Assessment Revised (SOAR) instruments [Adult Substance Use Survey (ASUS) and Treatment Recommendation Worksheet (TxRW)], their purpose, scores, and how to apply the scores to adhere to the 8 guiding principles.

Recommended Motion:

N/A

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / ComCor, Inc. (CCI)

Agenda Date: April 19, 2022

Agenda Item Number: 6-a

Presenter: Mark Wester, Director, CCI

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

ComCor, INC. (CCI) VENDOR REPORT

Vendor	ComCor	Month	March	YEAR	2022		Average Capacity:	352
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FACILITY DEMOGRAPHICS					
Diversion:	105	IRT:	32	Diversion Out of District:	25
Transition:	58	RDDT:	10	Monthly Average Census:	242
Condition of Parole:	10	CRP:	18		
Condition of Probation:	2	Non CRP SO:	8		
Non-Residential:	40	Criteria Cases:	145		

FINANCIAL FEES	
Total Financial Fees	Total
Subsistence	\$116,866.95
Child Support	N/A
Restitution	N/A

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	11	13	2	5	7	15	1	2	56

TERMINATIONS					Specialized Treatment Terminations				<u>Non-Residential Terminations</u>
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	<u>Non-Residential</u>
Successful	9	11	0	0	7	1	2	30	8
Negative	8	2	0	4	7	0	0	21	1
Total	17	13	0	4	14	1	2	51	9

PROGRAM TERMINATIONS			
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>	<u>Non-Residential Termination Reasons</u>
Successful Program	30	58.8%	8
Client Status Change - <i>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCB)</i>	10	NA	1
Negative	21	41.2%	1
Escape	9	17.6%	1
House/Technical Violations	9	17.6%	0
Committed New Crime - During Placement	2	3.9%	0
Warrant/Pending Crime - Prior to Placement	1	2.0%	0

FACILITY STAFFING				
<u>Staffing</u>	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	55	1	1	5
Case Management	25	0	0	4
Treatment Staff	8	1	0	3
Admn	12	0	1	1
Support Staff (Other)	13	0	2	2
Non-Residential	3	1	1	0

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	2	0	0	0	<u>2</u>	Employment Rate	77.0%	71.0%
Assault	0	0	0	0	<u>0</u>	UA Positive Rate	3.4%	4.9%
Fighting	0	0	0	0	<u>0</u>	Raw UA Data		
Possession of Dangerous Drugs	0	0	1	0	<u>1</u>	Total/Positive	1500 / 52	1500 / 74
Positive Urinalysis	33	13	2	4	<u>52</u>	Type	Current Month Count	Previous Month Count
Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return	Escape	4	0	0	<u>10</u>	Client Grievances	5	9
	Sanctions	39	16	1	<u>59</u>	Citizen Complaints	0	0
Medical Emergency	11	7	1	1	<u>20</u>	IRT Waitlist	6	3
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	1	0	0	0	<u>1</u>	Dual Supervision	0	0
Death	0	0	0	0	<u>0</u>			
PREA Allegation	1	0	0	0	<u>1</u>			
Use of Force	0	0	0	0	<u>0</u>			
TOTAL	91	36	5	8	146			

Diversion Criteria Referrals			Diversion Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
30	21	9	26	25	1	56
Transition Criteria Referrals			Transition Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
42	24	18	14	12	2	56

Jenner Behan
Director Signature/Designee

4/12/2022
DATE

PACE Audit

1. Strategy: Enhance case management ranks and training to improve client skill training and outcomes. SKILL TRAIN - FACTOR 4

STAFF DEVELOPMENT:	<ul style="list-style-type: none"> • Redeveloped new hire training to include more hands on training with the opportunity to practice the skills learned prior to being released to a facility. Facility managers are taking a greater role in new hire training as well. We are providing a full week of training and a shadowing period for consistent performance. • ComCor has begun working with probation to attend motivational interviewing community of Practices. All MI 101 trained staff are invited to attend. The list includes case management, non-res staff and tech staff (if available). This allows staff to practice and hone the skills that they learned in MI 101 in an environment that offers feedback and guidance to improve those skills.
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2. Strategy: Review and enhance level system with measurable and objective components to increase transparency and consistency of client reinforcement and progression. (Developing and utilizing a level system (5-1) with measurable components creates transparency and consistency in client movement and reinforcement through earned privileges)

PROGRAM DEVELOPMENT:	<ul style="list-style-type: none"> • We have continued to refine our Program Matrix process to maintain a high level of transparency and fidelity to the model created by DCJ. • We have included new policy reviews that include clients, allowing ComCor to have more transparency with clients and explain DCJ standards behind decision making.
3950 RENOVATION:	We have begun to empty several rooms at the back of the facility to begin cleaning and repairs. We have designated our empty space at 3820 N. Nevada to serve as a workout room for all clients, eliminating the need to have weight equipment at the 3950 facility.

CORE Security Audit

CS-010: Random Headcounts & Facility Walkthroughs	Security staff are conducting 6 headcounts on each shift to exceed the DCJ standard requirement of 4 checks during each shift.
CS-042: Job Search	We continue to work with our vocational case manager, who assists clients with resume's, interview guidance and open positions. She continues to create and maintain relationships with local businesses, who hire our clients.
CS-060: Substance Testing Process	We have contracted with a new urinalysis testing company to have the capacity to test for a wide range of commonly abuse drugs such as fentanyl and prescription medications such as gabapentin.
OMA-020: Milieu Management	We are implementing 3, 10-hour shifts for technical staff with 2-hour overlaps to allow for more pro-social engagement and better detect incidents that may have occurred in the facilities.

Additional Comments:

- The PREA report was involving CJC and not ComCor, but we investigated and followed PREA notification requirements.
- We have recently had a change in Finance leadership which has left us without the ability to pull payment information regarding restitution and child support.

- Grievance Information
- 1 staff not allowing client to have blanket up on bed. Staff enforcing policy of no blocking of face while sleeping
- 1 Staff waking me up for count at night. Staff enforcing policy of being able to see clients face during count.
- 1 Client complained of lack of late tray for meals. Informed client of policy that they are in facility the expectation is they eat in the dining facility and that they have to request a late tray if working during meal time.
-
- PACE Related.
-
- 1 Client grieved his OFM balance being incorrect. After weekly meeting CSP research ed and found Client to owe \$50.00. Case Manager attempted to notify Client, Clients cell phone was turned off.
- 1 Client grieved pass not being put in by Case Manger. Clients expectation of pass was outside of policy Case Manager had to verify job prior to putting in pass.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Community Alternatives of El Paso County (CAE)

Agenda Date: April 19, 2022

Agenda Item Number: 6-b

Presenter: Gwen Barlow, Interim Facility Director, CAE

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

COMMUNITY ALTERNATIVE OF EL PASO COUNTY (CAE) VENDOR REPORT

Vendor	CAE	Month	March	YEAR	2022		Current Capacity:	176
							DCJ Allocation:	237

FACILITY DEMOGRAPHICS					
Diversion:	73	IRT:	0	Diversion Out of District:	4
Transition:	103	RDDT:	0		
Condition of Parole:	0	CRP:	0		
Condition of Probation:	0	Non CRP SO:	7		
Non-Residential:	40	Criteria Cases:	100		

FINANCIAL FEES	
Total Financial Fees	Total
Subsistence	72,108.93
Child Support	0.00
Restitution	12,231.94

ADMISSIONS						Specialized Treatment			
	Diversion	Transition	Condition of Parole	Condition of Probation	Non-Residential:	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	13	15	0	0	3	0	0	0	<u>31</u>

TERMINATIONS					Specialized Treatment				Non-Residential Terminations
	Diversion	Transition	Condition of Parole	Condition of Probation	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	Non-Residential
Successful	4	7	0	0	-	-	-	<u>11</u>	<u>6</u>
Negative	4	4	0	0	-	-	-	<u>8</u>	<u>0</u>
Total	<u>8</u>	<u>11</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>19</u>	<u>6</u>

PROGRAM TERMINATIONS			
Termination Reasons	Total	Percentage	Non-Residential Termination Reasons
Successful Program	11	57.9%	6
Client Status Change - <small>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCB)</small>	1	NA	3
Negative	7	36.8%	0
Escape	3	15.8%	0
House/Technical Violations	2	10.5%	3
Committed New Crime - During Placement	1	5.3%	0
Warrant/Pending Crime - Prior to Placement	2	10.5%	0

FACILITY STAFFING				
Staffing	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	24	4	0	5
Case Management	10	2	1	1
Treatment Staff	0	0	0	0
Admn	6	0	0	1
Support Staff (Other)	7	0	0	0
Non-Residential	0	0	0	

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	1	0	0	1	Employment Rate	78.8%	78.4%
Assault	0	0	0	0	0	UA Positive Rate	5.1%	5.9%
Fighting	0	0	0	0	0	Raw UA Data		
Possession of Dangerous Drugs	0	1	0	0	1	Total/Positive	900/46	1500/150
Positive Urinalysis	23	23	0	0	46	Type	Current Month Count	Previous Month Count
Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return	Escape	1	0	0	3	Client Grievances	0	0
	Sanctions	14	20	0	34	Citizen Complaints	0	0
Medical Emergency	1	1	0	0	2	Dual Supervision	0	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	0			
Death	0	0	0	0	0			
PREA Allegation	1	0	0	0	1			
Use of Force	0	0	0	0	0			
TOTAL	41	47	0	0	88			

Diversion Criteria Referrals			Diversion Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
30	26	4	17	14	3	47
Transition Criteria Referrals			Transition Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
29	27	2	5	5	0	34

Gwen Barlow
Director Signature/Designee

4/13/2022
DATE

PACE Audit

Areas of Focus: STAFF DEVELOPMENT:SD-070, SD-090 and SD-100 Train all staff in the areas of MI/SOA-R/Staff Impact and Progression Matrix	
Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	Case Manager Supervisor continues to do spot audit on case files. She is sitting down with the case manager if she is seeing the same issues being repeated. We had 3 new Case Managers start in March. We took the opportunity for them to observe other Case Managers and see the importance of building a repore and using the tools you are given with your residents. SOAR and Progression Matrix has been schedule for them. Case Manager Supervisor had the opportunity to review the newest Case Manager files. Notes for corrections have been given, and a follow up in March is scheduled. Case Managers are sharing their case plans with other co-workers to review and recieve feedback. These were completed and notes were given to the case managers for corrections. Weekly meetings are being conducted with case management staff with case plan coaching as a reoccurring topic. Case management training was conducted on monthly employment crons and the importance of proper and timely entry. 2 new Case Managers completed SOA-R and Progression Matrix training.

Skill Development with Directed Practice: Staff to demonstrate milieu management for effective role modeling and responsivity.	
Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	During management rounds, both Security and Case management staff were observed having meaningful contacts with the resident population. Staff were engaged in conversations that were both empowering and meaningful.

CORE Security Audit

Search and Contraband Training for staff: Scheduled and Completed Training *CS-30 Contraband	We have been able to designate several security staff to focus on locker searches and facility searches. Senior Security staff are taking the newer staff with them when conducting room/bunk searches, to show them what to look for, and how to leave items. Security staff had found lots of items for the month of February. Search and contraband training has been scheduled for 12/20/21, 01/03/22 and 01/06/22. Policies and procedures are in place; the focus for training and evaluation will be on the process and documenting appropriately.
*CS Substance Use Monitoring Drug Interdiction Events and Outcomes: Security Manager and Fidelity Specialist observations, audits, findings and actions taken.	We spoke with our UA provider to get fentanyl on our UA panel. We had 3 residents test positive for fentanyl once we made this change. An audit was conducted of the UA's, and numbers need to be adjusted for many of the new residents that came into the program. On January 14, 2022, a K9 Search was conducted from the onset on 3 overdoses in Serenity and Tranquility bays. The K9 only searched those areas from where the overdoses had occurred. On January 25, 2022, the SM and FS conducted a spot audit and actively observed 20 resident. Of the 20 files reveiwed, 2 were found incomplete with information and were corrected and staff were given additional direction. Observation of substance testing was accurate and based on individual LSI consistent with the standard.
CS Client Monitoring : Random off-site monitoring of job search, work, pass and furlough activity CS 50 Recording Authorized Absences *Client Supervision - CS Facility Checks	Training is still ongoing, and security staff has a designated area for completing work whereabouts utilizing faciliity phones. As well as Case management staff are using a team approach to complete random off-site visits for verification.
Fidelity Specialist and Case Manager Supervisor observations, audits, and actions taken.	

Additional Comments:

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY22 Financial Report
Agenda Date: April 19, 2022
Agenda Item Number: 7-a
Presenter: Angel Medina. Community Corrections Program Manager
Information: X

Endorsement:

Background Information:

Pursuant to Article III Section 5, of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

The attached is the CAE Financial Report for the month of March 2022, & ComCor, Inc. Financial Report for the month of February 2022.

Recommended Motion:

N/A

Feb-22

COMCOR, INC. (CCI)

	Total SFY22 Contract		TOTAL YTD Expenditure	% Contract Expended
	\$ 5,100,152.54			
Residential	\$ 4,288,472.60	\$	(2,773,189.34)	54.37%
Condition of Probation IRT	\$ 269,151.00	\$	(73,518.78)	1.44%
Non-Residential	\$ 115,294.38	\$	(99,382.95)	1.95%
Correctional Treatment	\$ 158,500.00	\$	(52,212.10)	1.02%
Facility Payment	\$ 268,734.56	\$	(134,367.28)	2.63%
Total YTD Expenditure		\$	(3,132,670.45)	61.42%
Percent Actual Expended				
Expected YTD Per Contract				66.67%
Percent Under/Over (-)				5.24%
Total Balance in Contract		\$	1,967,482.09	

Angel Medina

04/15/2022

Expected YTD Expenditures Per Contract	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
\$ 3,216,354.45	\$ 2,773,189.34	\$ 443,165.11	13.78%	Inmate Housing
\$ 201,863.25	\$ 73,518.78	\$ 128,344.47	63.58%	Cond. Of Probation IRT
\$ 86,470.79	\$ 99,382.95	\$ (12,912.17)	-14.93%	Non-Residential
\$ 118,875.00	\$ 52,212.10	\$ 66,662.90	56.08%	Correctional Treatment

Mar-22

GEO REENTRY GROUP/ COMMUNITY ALTERNATIVES OF EL PASO COUNTY (CAE)

	Total SFY22 Contract		TOTAL YTD Expenditure	% Contract Expended
	\$ 4,696,634.26			
Residential	\$ 4,288,472.60	\$	(2,203,474.10)	46.92%
Non-Residential	\$ 115,294.38	\$	(91,303.80)	1.94%
Correctional Treatment	\$ 158,500.00	\$	(141,895.00)	3.02%
Facility Payment	\$ 134,367.28	\$	(67,183.64)	1.43%
Total YTD Expenditure		\$	(2,503,856.54)	53.31%
Percent Actual Expended				
Expected YTD Per Contract				75.00%
Percent Under/Over (-)				21.69%
Total Balance in Contract		\$	2,192,777.72	

Expected YTD Expenditures Per Contract	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
\$ 3,216,354.45	\$ 2,203,474.10	\$ 1,012,880.35	31.49%	Inmate Housing
\$ 86,470.79	\$ 91,303.80	\$ (4,833.02)	-5.59%	Non-Residential
\$ 118,875.00	\$ 141,895.00	\$ (23,020.00)	-19.36%	Correctional Treatment

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Unauthorized Absence Reports
Agenda Date: April 19, 2022
Agenda Item Number: 7-b
Presenter: Angel Medina, Community Corrections Program Manager
Information: X

Endorsement:

Background Information:

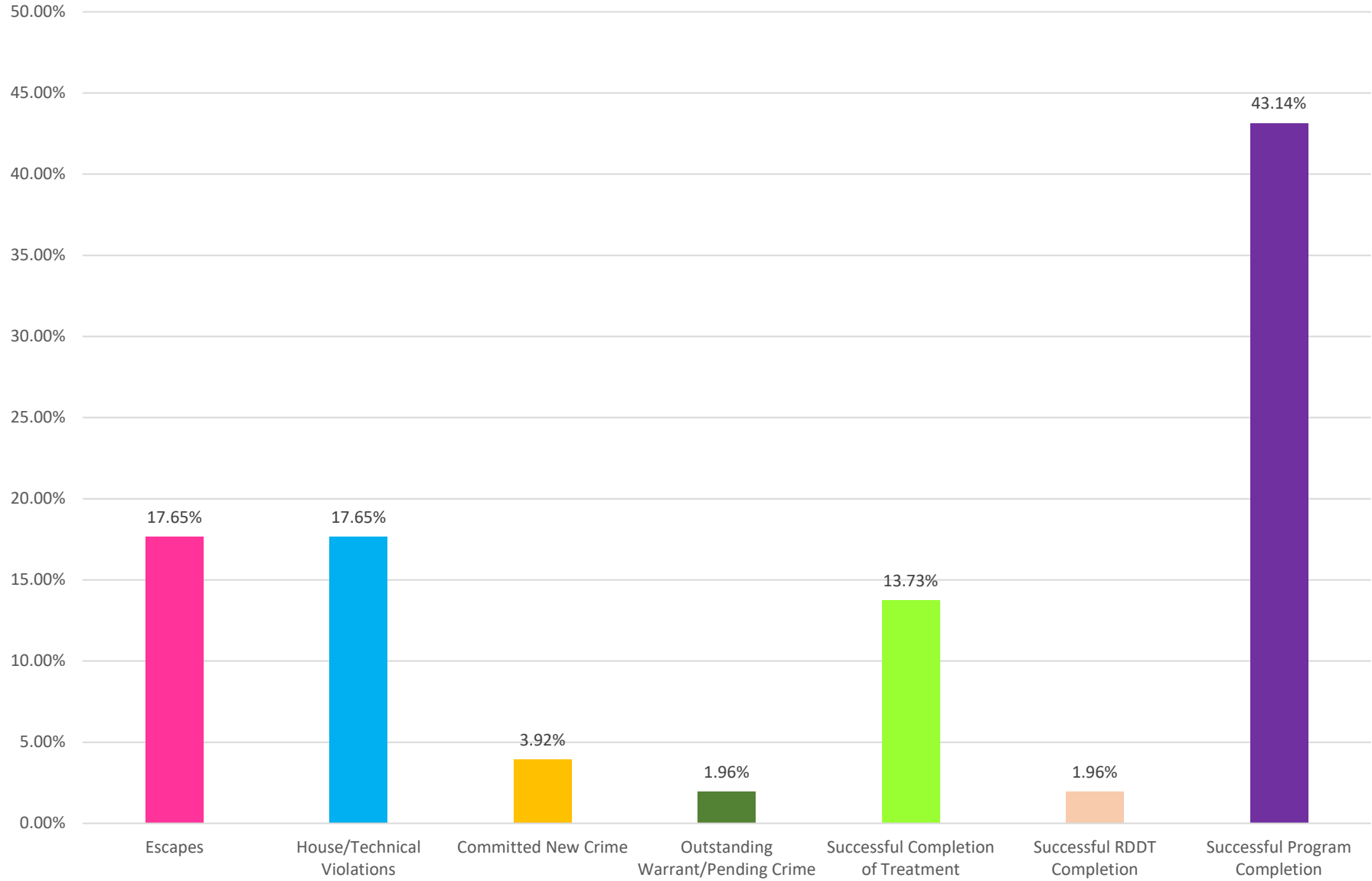
Pursuant to Article II of the El Paso County Community Corrections Board (CCB) By-Laws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by community corrections program administrators pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

The attached Unauthorized Absence Reports are for the month of March 2022.

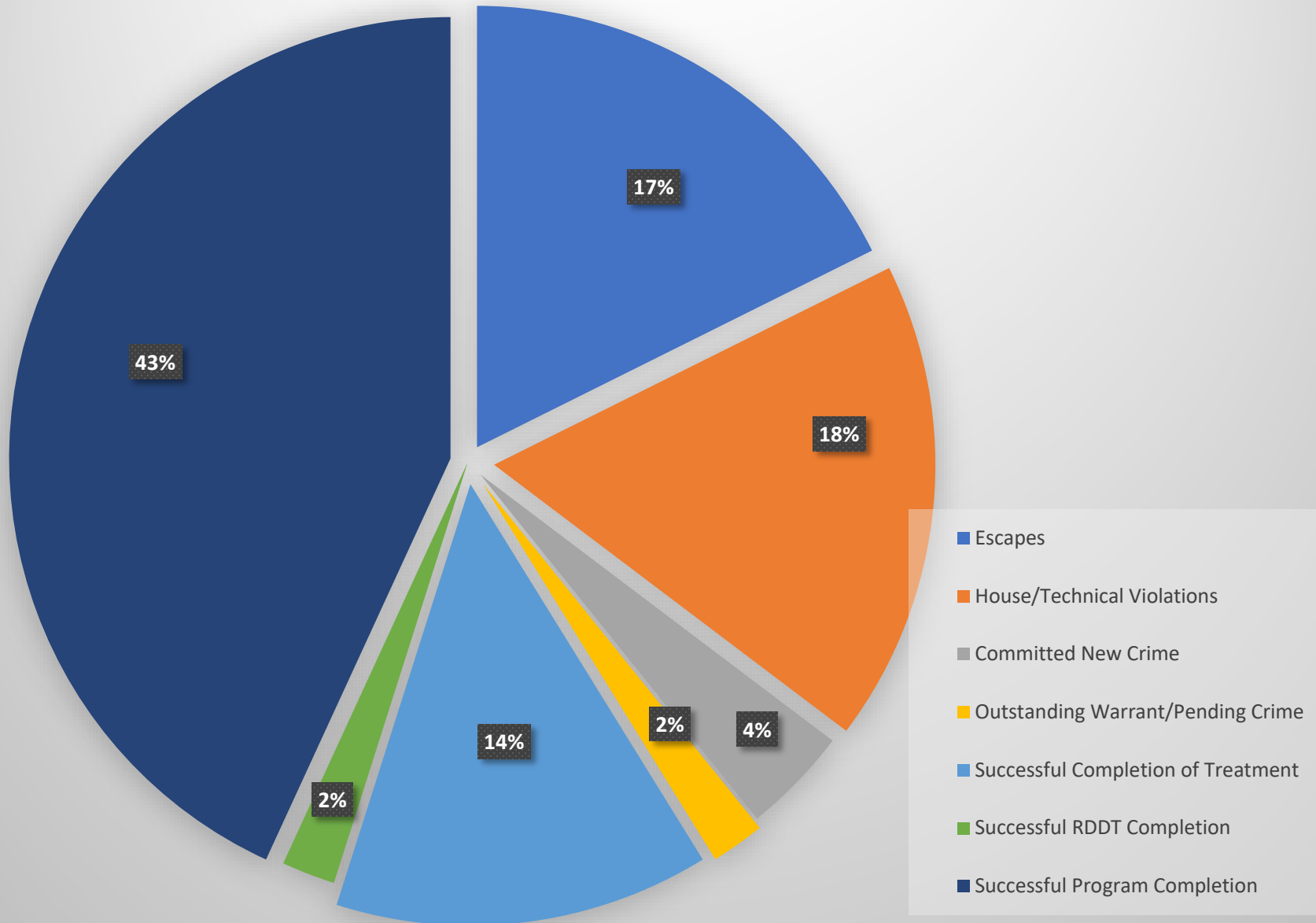
Recommended Motion:

N/A

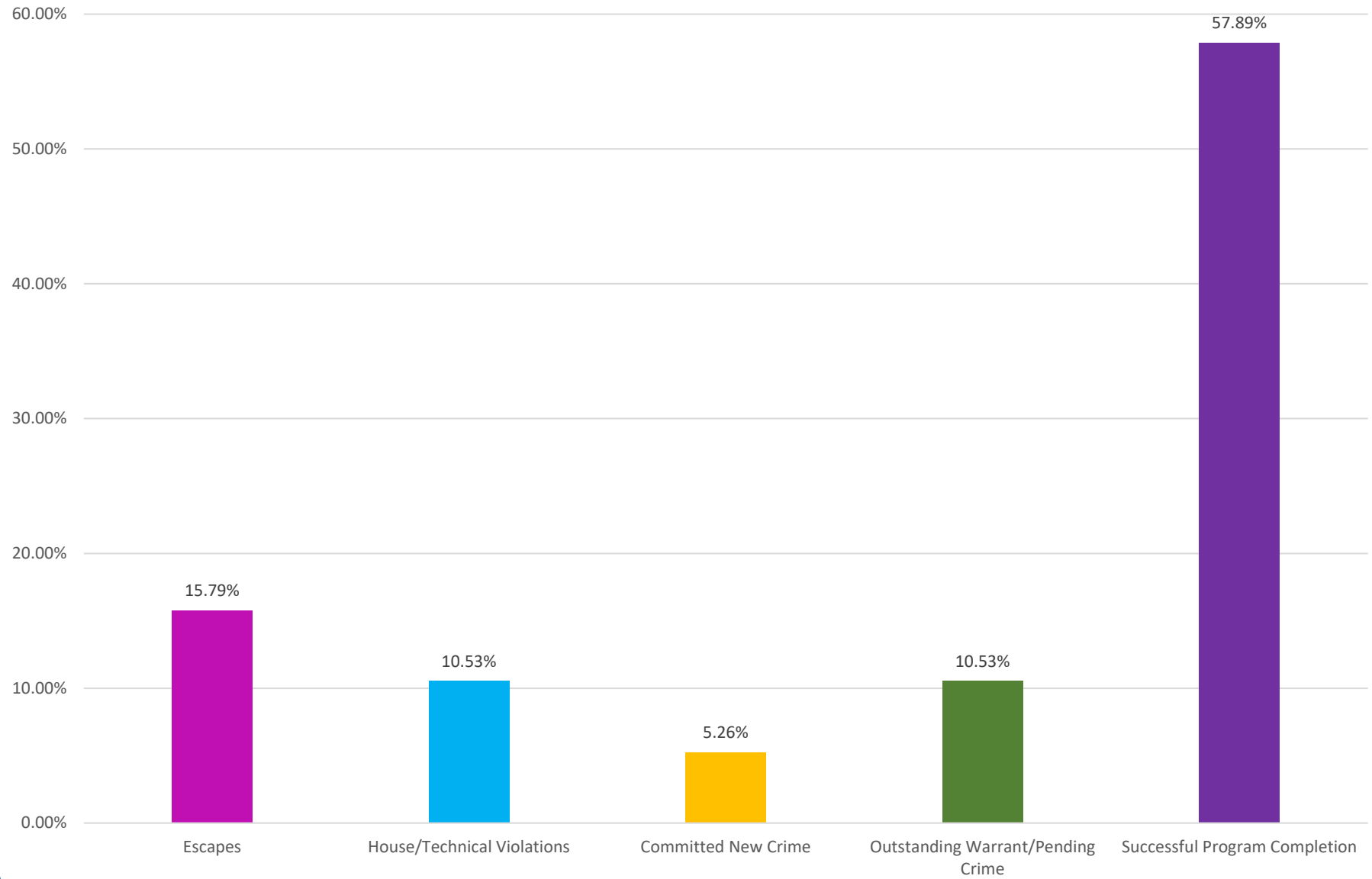
CCI ESCAPE/SUCCESSFUL TERMINATION - Residential March 2022



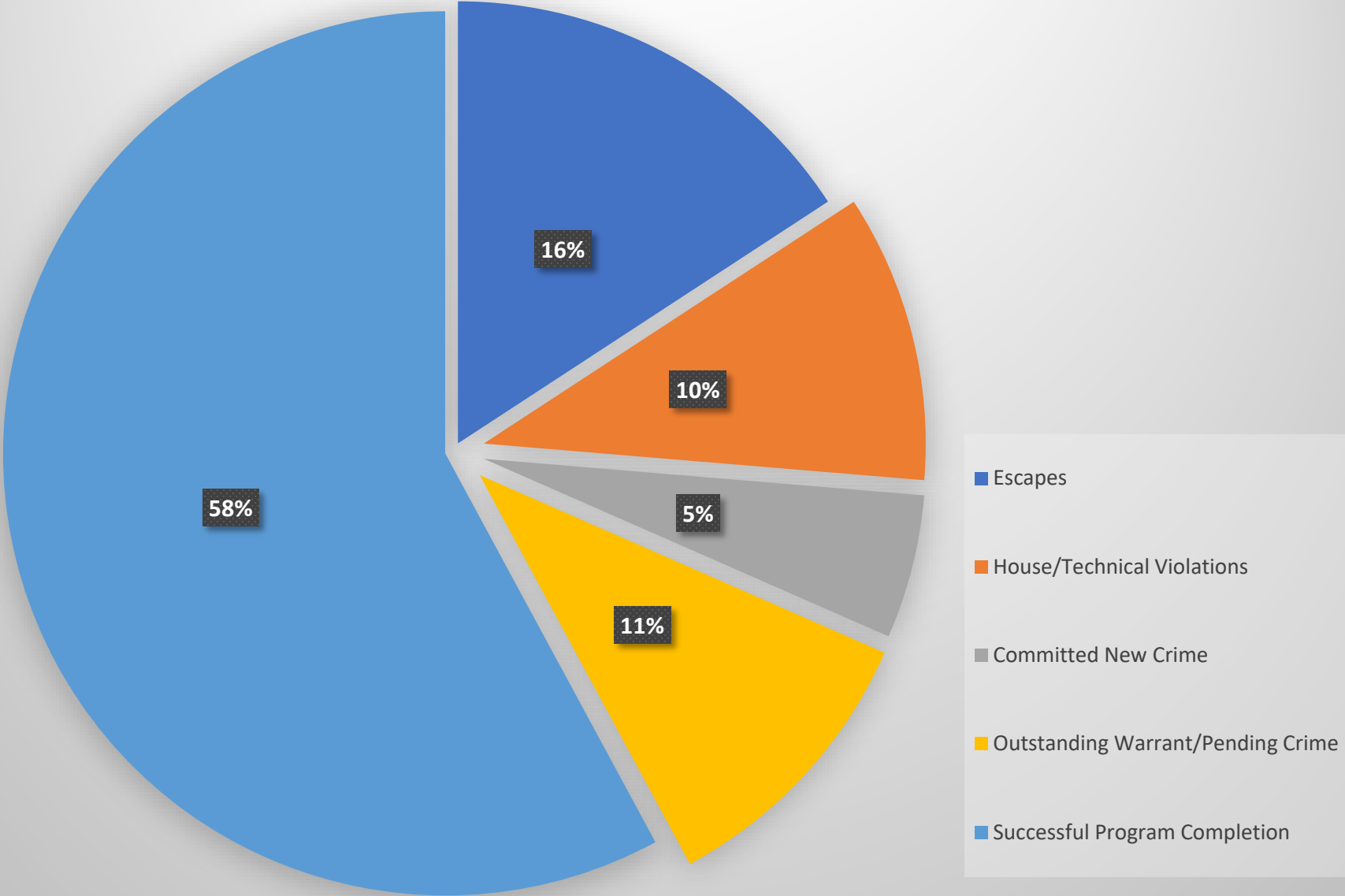
CCI ESCAPE/SUCCESSFUL TERMINATION - Residential March 2022



CAE ESCAPE/SUCCESSFUL TERMINATION - Residential March 2022



CAE ESCAPE/SUCCESSFUL TERMINATION Residential March 2022



Community Corrections Board

Agenda Item Summary

Agenda Item Title: Staff Report

Agenda Date: April 19, 2022

Agenda Item Number: 7-c

Presenter: Angel Medina, Community Corrections Program Manager

Information: X

Endorsement:

Background Information:

Staff to provide insight and information on various upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- Upcoming events impacting community corrections services
 - Notable activities El Paso County (EPC) staff members are involved in and/or pursuing
 - Information not otherwise captured as a separate Community Corrections Board agenda item
1. The Division of Criminal Justice re-assembled the original workgroup that authored the Administrative Review Process for Colorado Department of Correction Transition clients. These clients have been terminated due to a guilty finding on a technical violation and the client requests a review of their termination per Administrative Review statute, the program reviews the termination decision and agrees to overturn that decision and bring the client back to the program to give them another chance at success. EPC Community Corrections staff is reviewing the Administrative Review Process with CAE and ComCor, Inc. to ensure we are aligned with our Offender Placement Review Procedures and the Administrative Review statute.
 2. EPC Public Health & EPC collaborated with ComCor, Inc, and CAE to present information related to addiction, harm reduction strategies, prevention & fentanyl facts, and myths to clients and staff. This event was hosted at ComCor on 4/14/2022 and is scheduled for 4/20/2022 at CAE.

3. Video Victim Impact Statement – EPC Community Corrections staff is researching the implementation of a “video” option for Victims to present their impact statement. This would be an added form of participation for our Victims as we ensure we maintain a Victim Centered approach within the Justice Service Department.
4. Reasons for Denial are an important element of the decision-making process for the Community Corrections Board. When a Transition offender is denied by the Community Corrections Board it is important the offender be provided feedback that will assist with their community re-entry efforts.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY22 2nd Half Facility Payment Distribution
Agenda Date: April 19, 2022
Agenda Item Number: 9-a
Presenter: Angel Medina, Community Corrections Program Manager

Information:

Endorsement: X

Background Information:

The Department of Public Safety, Division of Criminal Justice, Community Corrections (DCJ), has allocated \$403,101.84 for El Paso County Community Corrections Facility Payments to be disbursed as outlined in Statewide Facility Payments Policy and as allocated for State Fiscal Year 2022 by DCJ as follows:

ComCor, Inc. (CCI) \$268,734.56
Community Alternatives of El Paso County (CAE) \$134,367.28

Facility Payments are to be paid to vendors if they maintain a ratio of at least one case manager for every 20 residents and maintain the pay and benefits of security and case management staff as also described in LB Footnote 73 from FY 2015-16.

The attached letter from CCI states their intent to follow the requirements for facility payment.

2nd Half Facility Payment for SFY22 to CCI would equal a distribution of \$134,367.28.

Recommended Motion:

Move to approve the distribution of the 1st half of SFY22 Facility Payments to ComCor, Inc. in the amount of \$134,367.28.



March 23rd, 2022

Mr. Medina,

The purpose of this letter is to affirm Comcor Inc.'s compliance to provide services in accordance with our contract with El Paso County. The organization has worked diligently to comply with our contract. To the best of my knowledge, Comcor has complied with the expectations of our contract. This letter is our review of our compliance

- 1) The Division of Criminal Justice's facility payment plan and all requirements to receive any facility payment allocations.

Comcor Inc. has complied with DCJ's facility payment plan and all requirement to receive this allocation.

- 2) The intent of the CO State Legislature's Long Bill

SB21-205

2021-22 Long Appropriations Bill

PAGE 235-SENATE BILL 21-20

Department of Public Safety, Division of Criminal Justice, Community Corrections, Community Corrections Facility Payments -- The amount of the appropriation assumes that the Department will make lower facility payments to programs that have lower costs due to case management staffing shortfalls or security and case management salary shortfalls relative to the staffing and salary model upon which the appropriation is based. Because per diem rates are unchanged for FY 2021-22, these appropriations further assume that salary and staffing levels deemed adequate for FY 2020-21 will be deemed adequate for FY 2021-22 and that community corrections facilities with an average of 32 or more security FTE will receive a second facility payment.

Comcor has operated within the budget allocation and is currently approximately 5% underspend in FY 2022. This under-expenditure appears related to fluctuations and lower than expected census.



3) Comcor Inc will provide to El Paso County our compliance with the below performance standards during the facility payment audit.

- Submit Case Manager to Client Ratio Report to EPC Community Corrections on the 2nd and 4th Monday of each month. This bi-weekly report is to include, at a minimum, the number of Case Managers funded, current vacancies, average vacancy rate for the month and average client population.

Comcor is in compliance with this ongoing reporting requirement. Our Director of Human Resources forwards this report on a biweekly basis.

- Submit Security Monitor Report to EPC Community Corrections on the 2nd and 4th Monday of each month. This bi-weekly report is to include, at a minimum, the number of Security Monitors funded, current vacancies, average vacancy rate for the month and average client population.

Comcor is in compliance with this ongoing reporting requirement. Our Director of Human Resources forwards this report on a biweekly basis.

- Each year submit the Facility Payment Audit Report (staff name, position, salary, and client case load for case managers) on the first business day of May and November.

Comcor submitted this report in November 2021. Our next report is scheduled for the first business day of May.

It is a pleasure to serve El Paso County and the State of Colorado.

Sincerely,

Mark J. Wester
Executive Director

Shannon Chase
Chair of the Board

Community Corrections Board

Agenda Item Summary

Agenda Item Title: By- Laws Revisions
Agenda Date: April 19, 2022
Agenda Item Number: 9-b
Presenter: Angel Medina, EPC Community Corrections Program Manager

Information:

Endorsement: X

Background Information:

El Paso County staff submitted By-Laws changes to the Community Corrections Board (CCB) for the first reading with the final endorsement to be made at the May CCB Meeting. Upon endorsement, this request shall be forwarded to the El Paso County Board of County Commissioners for final approval.

Changes include 1) removal of Community and adding Justice to Services Department, 2) principal office location to 17 N. Spruce; and 3) change of the number of days to distribute agenda packet and notify of meeting, and 4) adding Federal to standards compliance.

Recommended Motion:

Approve / Deny revisions to the CCB By-Laws

**BY-LAWS OF THE
EL PASO COUNTY COMMUNITY CORRECTIONS BOARD**

**Article I
Name and Principal Office**

- Section 1. Name: The name of the entity shall be the El Paso County Community Corrections Board (hereinafter referred to as "the Board").
- Section 2. Principal Office: The principal office of the Board shall be El Paso County **Community Justice** Services Department, ~~2002 Creek Crossing-17 N. Spruce~~, Colorado Springs, CO 80905.

**Article II
Purpose**

Pursuant to §17-27-103, C.R.S., as amended, El Paso County through the El Paso County Board of Commissioners has created the El Paso County Community Corrections Board:

1. To act for El Paso County in all matters relating to the creation or operation of community corrections facilities or programs.
2. To function as an advisor to the El Paso County Board of County Commissioners in all matters relating to El Paso County's participation in the Colorado State Community Corrections Program.
3. To act as a functional Board in the exercise of those duties and responsibilities identified in C.R.S.17-27-101, et seq. as those of a Community Corrections Board.

**Article III
Powers and Duties**

General

The Board will perform as both an Advisory and a Functional Community Corrections Board for El Paso County. It will review all matters relating to community corrections, advise the County government on actions to be taken to accomplish the mandated responsibilities of the Board; and act for the citizens of El Paso County to:

- Ensure the protection of the Community
- Safeguard the rights of our residents
- Provide for the needs of the offenders who will be supervised under this program

Specific

- Section 1. The Board shall make recommendations to the Board of County Commissioners concerning contracts between the State of Colorado for the use and benefit of the Department of Public Safety, Division of Criminal Justice and El Paso County, the State Department of Corrections, and the Federal Bureau of Prisons, if applicable, concerning placement of offenders in community corrections programs within the territorial limits of El Paso County.

- Section 2. The Board shall recommend to the Board of County Commissioners reception of grants from public or private sources and receive court-authorized expense reimbursement related to community corrections.
- Section 3. The Board shall recommend to the Board of County Commissioners a community corrections program provider or providers to contract with the County to provide services and supervision of offenders, subject to the approval of the Board of County Commissioners. Any and all requests for proposals or contracts of whatsoever kind recommended by the Board shall be coordinated, controlled, and administered by the El Paso County ~~Community~~ Justice Services Department.
- Section 4. The Board shall recommend to the Board of County Commissioners standards for the operations of any community corrections program or programs. Such standards may exceed, but shall not conflict with, standards established for community corrections programs by the Division of Criminal Justice of the State Department of Public Safety.
- Section 5. The Board shall monitor, in coordination with ~~federal~~, state, and local agencies, community corrections programs and oversee compliance with ~~federal~~, state, and local standards.
- Section 6. The Board shall recommend to the Board of County Commissioners acceptance and rejection standards concerning offenders and shall provide, in writing, acceptance criteria and screening procedures to each referring agency.
- Section 7. The Board shall recommend to the Board of County Commissioners conditions and guidelines for the conduct of offenders placed within any community corrections program and to provide written copies of such conditions and guidelines to offenders placed in community corrections programs.
- Section 8. The Board shall recommend to the Board of County Commissioners criteria for rejection of offenders after they have been accepted in a community corrections program, and to provide an administrative review, if the referring agency does not provide such review, relating to such rejection after acceptance. Notice of rejection of an offender who had been previously accepted shall be in writing to the referring agency and the administrator of the community corrections program in which the offender is placed.
- Section 9. The Board shall consult with officials of state and criminal justice agencies to improve local community corrections services.
- Section 10. The Board shall establish and implement a process and review those offenders recommended for placement in the Community Corrections facilities and programs operating within the boundaries of the County of El Paso, by the Colorado Department of Corrections and the sentencing Courts of the State of Colorado.
- Section 11. Additional duties of the Board shall include, but not be limited to, providing annual reports to the El Paso County Board of County Commissioners.

**Article IV
Membership**

Section 1. Membership of the Board shall be appointed by the El Paso County Board of County Commissioners.

Section 2. At a minimum membership shall include the following:

- The Sheriff of El Paso County or his / her designated representative or alternate
- The Sheriff of Teller County or his / her designated representative or alternate
- A representative from the Colorado Springs Police Department
- The District Attorney for the Fourth Judicial District or his / her designated representative or alternate
- A representative from the Public Defender's Office
- The Chief Probation Officer of the Fourth Judicial District or his / her designated representative or alternate
- The Manager of Parole Operations for the Colorado Department of Corrections or his / her designated representative or alternate
- A representative from the El Paso County Court
- A representative from the 4th Judicial District Court
- A Mental Health Professional or designated alternate
- Six (6) citizen volunteers from El Paso and Teller Counties representing a cross-section of the community including, but not limited to, educators, business persons, clergy, and criminal justice practitioners. Citizen members will have no alternate.

Section 3. The citizen volunteer members shall serve for terms of three (3) years. Members of the Board shall serve at the pleasure of the Board of County Commissioners and may be removed at any time and shall comply with and be subject to the provisions of El Paso County Board Resolution 96- 57 General 24 and Resolution 97-325 General 72 concerning El Paso County Advisory Boards.

Section 4. Each member shall be entitled to one vote in all Board decision-making actions.

**Article V
Officers**

Section 1. The Board shall organize and elect a Chair and Vice-Chair annually at the first scheduled meeting in February and may fill vacancies in such offices from time to time at any regular or special meeting. In the absence of the Chair and Vice-Chair at a regular Board meeting, the Board shall elect a Chair pro tempore.

Section 2. Chair - The Chair will serve a term of one (1) year. The Chair shall preside at all meetings of the Board and shall call special meetings when deemed necessary. The Chair will act as spokesperson for the Board and will designate committees to perform the work of the Board when necessary.

Section 3. Vice-Chair - The Vice-Chair will be elected by the Board and serve a term of one (1) year. The Vice-Chair will perform the functions of the Chair in the absence of the Chair.

Article VI Schedule

- Section 1. The Board shall meet as needed to perform their functions but no less than once per month. It is the prerogative of the Chair to call special meetings as required.
- Section 2. The time and place of regular and committee meetings of the Board shall be communicated to its members at least ~~seven (7)~~ **five (5)** days prior to such meetings. Special meetings shall require at least forty-eight (48) hours prior notification. Notice of regular and committee meetings shall be posted in compliance with the Colorado Open Meetings Law, C.R.S. 24-6- 401, et seq.
- Section 3. All meetings of the Board shall be open to the public. During the course of such meetings and upon the affirmative vote of two-thirds of the members present, the Board may go into executive session and close the meeting to the public for those purposes set forth in § 24-6-402(4), C.R.S.
- Section 4. The Chair may call special training or work sessions of the Board. All such sessions shall be open to the public. No formal decisions may be made at such sessions, but direction may be given to staff by the Board.
- Section 5. A quorum for the purposes of continuing the Board's business shall consist of no less than fifty-one percent (51%) of filled member positions.
- Section 6. Only Board members shall vote on Board issues. Alternates will only vote when the member or designated representative is not present. Any affirmative action by the Board requires a simple majority vote of the members present. A tie vote will constitute a rejection.
- Section 7. More than four (4) consecutive unexcused absences from regularly scheduled Board meetings or more than two (2) consecutive unexcused absences from regular scheduled in-person Board meetings by a Board member will initiate a review by the Chair, who shall have the discretion to petition the El Paso County Board of County Commissioners for a new appointment.
- Section 8. The governance of the Board's meetings shall be adapted from Robert's Rules of Order.
- Section 9. The conduct of the business of Board meetings shall be pursuant to a formal agenda to be distributed with the meeting announcement. Requests for items to be placed on the agenda should be directed to the **Executive** Director of the **Community Justice** Services Department or designated staff at least ~~seven (7)~~ **five (5)** days prior to a regularly scheduled meeting. The agenda may be changed at the discretion of the Chair or by a majority vote of the declared quorum.
- Section 10. There shall be minutes of all regular meetings of the Board and said minutes shall be approved by the members of the Board at its next regular meeting. Copies of the minutes shall be forwarded to Board members prior to the next scheduled meeting. Minutes and records of the Board shall be open to the public and subject to the Colorado Open Records Act, C.R.S. 24-72- 201, et seq.

Section 11. No Board member shall receive, or be lawfully entitled to receive, any pecuniary profit from the operations of the Board and in no event and under no circumstances shall any part of the assets of the Board, if any, whether principal, income or accumulations, be paid as salary or compensation to, or be distributed to, or inure to the benefit of, any of the Board members or their successors, or any person or his heirs or personal representatives who shall contribute any money or other property to the Board; provided, however, (a) that reasonable compensation may be paid to any agent or employee of the Board for services rendered in effecting one or more of the purposes of the Board, and (b) that any Board member may, from time to time, be reimbursed for his or her actual or reasonable expenses incurred in connection with the administration of the affairs of the Board.

**Article VII
Staff Support**

Staff support to the Board will be provided from the resources of the Community Justice Services Department.

**Article VIII
Amendments**

Proposed amendments to these By-laws may be made by a two-thirds affirmative vote of the entire Board; after a proposed amendment has received one (1) reading at a regularly scheduled Board meeting. Proposed amendments shall be distributed to Board members at least ten (10) days preceding the meeting at which the first reading will take place. Any amendment to the By-laws must be approved by the Board of County Commissioners.

Revised
BOCC Approved xxxx
CCB Endorsed May 2022
~~BoCC Approved August 2015~~
~~CCB Endorsed July 2015~~