

EL PASO COUNTY COLORADO



COMMISSIONERS:
 STAN VANDERWERF (CHAIR)
 CAMI BREMER (VICE-CHAIR)

HOLLY WILLIAMS
 CARRIE GEITNER
 LONGINOS GONZALEZ, JR.

COLORADO

JUSTICE SERVICES DEPARTMENT VETERAN SERVICES ~ JUSTICE SERVICES

Community Corrections Board (CCB) June 21, 2022, 12:15 p.m. - 1:45 p.m. Meeting Agenda

Regional Development Center, 2nd Floor Hearing Room, 2880 International Circle, Colorado Springs 80910
 Or join virtually via TEAMS [Click here to join the meeting](#): Email for invitation: dianefrost@elpasoco.com
 Or call in (audio only): 1-719-283-1263 Phone Conference ID: 979 013 365#

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Call Meeting to Order a) SOAR Interpretation (Part 3 of 3)	Chair Kate Coates	Information
2. Attendance a) Introduction of members and guests b) Requests for excused absences	Chair	Roll Call
3. Case Review – VRA Statements	Chair Tiffany Weaver	Information
4. Case Review – Discussion and Balloting	Chair	Balloting
5. Approval of Minutes a) Ratify meeting minutes for May 17 th and the electronic meeting minutes of May 4 th , 11 th , and 25 th , 2022.	Chair	Vote
6. Program Reports a) ComCor, Inc. (CCI) b) Community Alternatives of El Paso County (CAE)	Mark Wester Sean Foster	Information Information
7. Monthly Reports a) SFY22 Financial Report b) Provider Termination Reports c) Staff Report	Christine Burns Christine Burns Christine Burns	Information Information Information
8. Old Business a) By-Laws Revision – 2 nd Reading b) DCJ Additional Facility Payment (update)	Christine Burns Christine Burns	Information Information
9. New Business a) SFY23 PBC Risk-Informed Outcomes Performance b) SFY23 Proposed Funding Allocation c) CAE Specialized Bed Awards from CDPS d) CJCC CCB Representative Selection	Christine Burns Christine Burns Sean Foster Rose Roy	Information Endorsement Information Vote
10. Case Review - Ballot Results	Chair	Information
11. Board / Staff Comments		
12. Adjournment		

Next meeting date: Tuesday, July 19, 2022, at 12:15 p.m.



Community Corrections Board

Agenda Item Summary

Agenda Item Title: SOAR Interpretation (Part 3 of 3)

Agenda Date: June 21, 2022

Agenda Item Number: 1-a

Presenter: Kate Coates, Evidence-Based Practices Specialist and Consultant

Information: X

Endorsement:

Background Information:

Kate Coates, of Corrections Training Support, to conduct a third course of each of the SOAR instruments [Adult Substance Use Survey (ASUS) and Treatment Recommendation Worksheet (TxRW)], their purpose, scores, and how to apply the scores to adhere to the eight guiding principles.

Recommended Motion:

N/A

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Board members: Rose Roy, Lori Griffith, Mark Allison, Judge Chad Miller, Judge Ann Rotolo, Brent Nelson, Billie Ratliff, Lt. Paul Martinez, Gil Suazo, Dr. Judith McCollum, Kirsten Swenson, and Jim Reid.

Excused absences: Ryan Graham, Mike Pitt

Unexcused absences: None

Staff present: Daniel Huddleston, Tiffany Weaver, Diane Frost, Christine Burns, Pete Carey, and Terry Sample

Guests present: Mark Wester, Sean Foster

1. **Rose Roy, Chair, called the meeting to order at 12:15 p.m.** The Board meeting was held with Board members attending either virtually or in person.
 - a. **Study Session**: Due to technical challenges, the SOAR training is to be rescheduled.
2. **Attendance**: The Board Chair called roll. Judge Miller requested an excused absence for June 21 and Judge Rotolo requested an excused absence for June 15.
3. **Case Review - VRA Statements**: Registered victims in proposed client cases (Frank Gomez, Judy Ruth (Hobbs), Mark Nomeland, and Ira Smith) addressed the board.
4. **Case Review - Discussion and Balloting**: Balloting was opened.
5. **Approval of the Minutes**: **Gil Suazo moved, and Kirsten Swenson seconded to approve the meeting minutes for April 19, 2022, and the electronic meeting minutes for April 6, 13, and 27, 2022. The motion passed unanimously by roll call vote.**
6. **Program Reports**:
 - a. **ComCor, Inc. (CCI)**: Mark Wester reported for CCI. Mr. Wester stated they have a 254-bed allocation and that their average census for April 2022 was 256; He stated that they collected \$126,000 in subsistence and that it is typical for vendors to write-off 10-25% in uncollected subsistence. Mr. Wester stated they had 65 admissions with 35 terminations; that the employment rate for clients was at 78%; that they have seen an uptick in client grievances; and that the client policy review group suggests swift intervention, peer involvement, and additional accountability. In response to a question from Kirsten Swenson, Mr. Wester stated that there were five separations, not terminations.
 - b. **Community Alternatives of El Paso County (CAE)**: Sean Foster reported for CAE. He stated they have a 237-bed allocation with 184 clients; that they had 33 admissions and 21 terminations; that of the terminations 61.9% were successful. He shared with the board the

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current vacancy rates for staffing; that the client employment rate was 82.2%; and that they had an 8.9% positive UA rate and zero grievances. Mr. Foster stated his agency is focusing on staff searches and researching monitoring options.

7. Monthly Reports:

- a. SFY22 Financial Report: Christine Burns reported the current expected expenditure for SFY22 should be at 83.33%; that CAE was at 59.43%, representing 23.91% underspent; and that ComCor, Inc was at 76.70% representing 4.63% underspent. Across the state, jurisdictions are experiencing vacancies and the Division of Criminal Justice expect to revert local jurisdiction funds.
- b. Provider Termination Report: Christine Burns reported that for the month of April 2022, both ComCor, Inc., and CAE reported no new criminal activity. ComCor, Inc had a 38% escape rate and a 23% house technical violation rate; and CAE had a 19% escape rate and a 14% house/technical violation rate.
- c. Staff Report: Christine Burns report on upcoming meetings of the Colorado Association of Community Corrections Boards (CACCB) and the Office of Community Corrections (OCC) Road Show to introduce the new billing system and performance-based contracting. She stated the OCC will present an overview of the proposed revisions to the 2017 Colorado Community Corrections Standards to the Governor's Advisory Council in June 2022. Mrs. Burns shared that the staff continues to work towards implementing a "video" option for Victims Impact Statements and that the OCC has added Unconscious Bias training to its offerings.

8. **Old Business:** None

9. New Business:

- a. CAE Second Half Facility Payment Distribution: Christine Burns presented the 2nd half facility distribution to CAE for \$67,183.64.

Mark Allison moved, and Billie Ratliff seconded to approve the distribution of the 2nd half of SFY22 Facility Payment to CAE in the amount of \$67,183.64. The motion passed unanimously by roll call vote.

- b. DCJ Additional Facility Payment: Christine Burns stated that the census in community corrections has not seen the increases and rebound that were expected and that the community corrections system is experiencing difficulties in hiring and retaining staff; that in light of this, the Department of Public Safety announced an additional facility payment to all facilities continuing to serve clients on and after January 1, 2022, if the conditions approved by DCJ through a vendor plan can be met. She stated that El Paso County has elected to not accept any additional allocation of funds for SFY22 into the

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jurisdiction due to the TABOR cap. The OCC determined that any underspent funds already allocated to the jurisdiction may be used locally to support the additional facility payments.

Rose Roy moved, and Gil Suazo seconded to endorse for final approval by the Division of Criminal Justice vendor plans and payment of additional DCJ authorized facility payments, utilizing only the underspent, previously allocated, SFY22 funds, which could amount up to \$268,734.56 for ComCor, Inc. and up to \$134,367.28 for Community Alternatives of El Paso County. The motion passed by a 8-0-1 vote, with Brent Nelson abstaining.

- c. By-Laws Revision – 1st Reading: Christine Burns informed the Board that the process presented last month regarding the by-laws revision was outside the by-laws process and is being presented again for 1st reading and will be presented subsequently for additional readings and endorsement to the Board of County Commissioners. The by-laws revisions were presented as a first reading.

Rose Roy moved, and Lori Griffith seconded, to revise Article VI Schedule Section 2 to read that the time and place of regular and committee meetings of the board shall be communicated to its members at least four (4) days prior to such meetings. The revision to the by-laws at first reading was passed unanimously by roll call vote.

- d. Community Corrections 3rd Quarter SFY22 Referral Data: Daniel Huddleston presented the trends and acceptance rate data provided by DCJ for the 3rd Quarter SFY 22 for 4th Judicial District Community Corrections.

10. Case Review – Ballot Results: Results of the ballot were read.

11. Board/Staff Comments: NA

12. Adjournment: Chair Rose Roy adjourned the meeting at 1:16 p.m.

Respectfully submitted,

Christine Burns, Justice Service Division Manager

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 17, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 June 21, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SARDINHA, APRYLL	22-0476	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	1	1
COOPER, DUSTIN LEE	22-0477	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CCI	7	3	1
LIMONEZ, ERNESTINA	22-0480	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	1	1
HAGINS, JAWAAN	22-0481	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	4	2
FLORES, VICTOR	22-0483	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	2	1
CAYTON, CLARKE	22-0487	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	4	1
ROMERO, DENISE	22-0492	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	2	1
ALDRICH, LINDSEY L	22-0493	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	3	1
ANDERSON, AMEE K	22-0494	I	<input type="checkbox"/>	<input type="checkbox"/>		ISP	7	3	1
OTTO, JENNIFER E	22-0495	I	<input type="checkbox"/>	<input type="checkbox"/>		ISP	8	2	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MEDINA, NICHOLAS	22-0478	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	3	7	1
JAMES, KELLY	22-0479	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CCI	5	5	1
GRAY, DEVAN	22-0482	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	3	7	1
STRASBURT, MICHAEL	22-0484	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	7	1
DICKERSON, CHRISTOPHER	22-0485	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	7	1
HARPER, DAVID	22-0486	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	2	8	1
GREER, ERIC	22-0488	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	7	1
HUDNALL, SAMANTHA	22-0489	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CAE	1	8	2
PERKINS, THOMAS	22-0490	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	2	8	1
OWENS, PHILIP	22-0491	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	3	7	1
BARCELLO, ALEJANDRO	22-0496	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	5	2
GOMEZ, FRANK	22-0497	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	1	9	1
RUTH, JUDY A	22-0498	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	0	7	4
NOMELAND, MARK L	22-0499	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	8	1
SMITH, IRA J	22-0500	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	0	9	2

El Paso County Community Corrections Board
Electronic Screening Minutes
May 4, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:30 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 04, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 May 17, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
WICKSTROM, DANIEL	22-0427	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	2	1
BOWLDS, WALI	22-0428	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	3	1
AKERS, ALLEN	22-0429	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	2	1
CRUZ, JORDAN	22-0430	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	2	1
MOLL, TIMOTHY	22-0431	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CCI	6	4	1
WORRALL, KEITH	22-0432	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	3	1
DRIFFILL, GLENN	22-0437	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	4	1
D'ARCANGELO, AUSTIN	22-0438	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	2	1
MCGRADY, MICHAEL	22-0440	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	6	4	1
BROWN, JOSHUA G	22-0441	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	3	1
MCGILL, RAY	22-0443	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	3	1
TRYON, SHANEKA N	22-0444	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	4	1
WRIGHT, MATHEW R	22-0445	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	9	1	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MILLS, JUSTIN M	22-0426	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	7	1
ANDON, KADEN	22-0433	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CAE	2	8	1
OTERO, RICHARD	22-0434	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	6	1
PEREZ, TED	22-0435	D	<input type="checkbox"/>	<input type="checkbox"/>	10th	CAE	4	6	1
SIX, JOSEPH	22-0436	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CAE	5	5	1
GOODHUE, BRUCE	22-0439	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	5	1
SALAS, TONY R	22-0442	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	6	1
EDMONDS, DEOINTAE T	22-0446	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	8	1
NELSON, JOSHUA D	22-0447	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	5	1
MASON, JAMES C	22-0448	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	7	1
DEMOLLE, JAMAL	22-0449	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	2	8	1
JENKINS, JONATHAN	22-0450	C	<input checked="" type="checkbox"/>	<input type="checkbox"/>		CCI	3	7	1

El Paso County Community Corrections Board
Electronic Screening Minutes
May 11, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:32 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 11, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 May 17, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
HART, DAVID	22-0452	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	4	1
KILPATRICK, JOSHUA	22-0455	D	<input type="checkbox"/>	<input type="checkbox"/>	19	CCI	8	3	1
GRANT, MADELYN	22-0456	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	3	1
NIELSEN, MARK	22-0457	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CCI	7	4	1
ARCENEUX, NEAL J	22-0460	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	1
TORRES, STEVEN A	22-0462	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	4	1
DURAN, ORLANDO J	22-0465	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	4	1
DOZIER, ERNEST	22-0466	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	4	1
FERRELL, ERIC W	22-0467	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	1
COLLARD, CHRISTOPHER M	22-0468	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	4	1
SICKINGER, CURTIS R	22-0469	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	1
CRESPO, SAMUEL J	22-0471	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	1
OLIVER, DAVID W	22-0473	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	4	1
SEERLEY, TROY J	22-0475	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
RANDALL, JOSEPH	22-0451	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	4	7	1
COSTELLO, ERIC	22-0453	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	6	1
DURICHEK, MARY	22-0454	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	5	6	1
GREENE, BRANDON	22-0458	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	6	1
VYZOUREK, CRYSTAL	22-0459	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1
ISAZA, JAIR	22-0461	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	7	1
GUEYE, AMADOU G	22-0463	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	10	1
SCOTT, DEVIN D	22-0464	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	3	8	1
SHERIN, REGINALD L	22-0470	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	5	2
STEWART, SCOTT A	22-0472	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	6	1
MERRITT, DAVID M	22-0474	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	2	9	1

El Paso County Community Corrections Board
Electronic Screening Minutes
May 25, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:26 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 25, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 June 21, 2022.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
DARRIN, TIMOTHY	22-0502	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	11	1	1
GOMEZ, KYLE	22-0503	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	4	1
HERNANDEZ, EVELYN	22-0504	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	5	1
BENDER, TATUM	22-0505	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	3	1
WEBB, CHRISTOPHER	22-0508	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	10	2	1
GONZALES, RICHARD	22-0512	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	5	1
DUKES, CARROLL	22-0514	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	10	2	1
KILPATRICK, JOSHUA	22-0515	D	<input type="checkbox"/>	<input type="checkbox"/>	15th	CCI	9	3	1
STRUCKUS, ROBERT W	22-0518	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	2	1
TARBERT, JEFFREY L	22-0519	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	5	1
SAPANARO, MICHAEL J	22-0520	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	9	3	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
JOHNSON-BROWN, CAMERON	22-0501	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	6	1
FERNANDEZ, JARED-KEKOA	22-0506	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	6	1
MEANS, ERIC	22-0507	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	9	1
WOODY, CASEY	22-0509	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	2	10	1
TAGLIATELA, ORLANDO	22-0510	D	<input type="checkbox"/>	<input type="checkbox"/>	10th	CAE	2	10	1
BRECHT, LANCE	22-0511	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CAE	4	8	1
WARNER-CASIAS, SHAWN	22-0513	D	<input type="checkbox"/>	<input type="checkbox"/>	11th	CAE	3	9	1
SCOTT, CHARLIE	22-0516	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	10	1
BACA, FRANKIE	22-0517	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	8	1
MCMILLAN, VANESSA M	22-0521	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	2	10	1
ROBERTS, DAVID C	22-0522	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	8	1
DEDMON, DANIEL A	22-0523	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	7	1
PEACE, DENNIS	22-0524	I	<input type="checkbox"/>	<input type="checkbox"/>		ISP	3	9	1
LUELLEN, DARNEIL C	22-0525	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	7	1

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / ComCor, Inc. (CCI)

Agenda Date: June 21, 2022

Agenda Item Number: 6-a

Presenter: Mark Wester, Director, CCI

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

ComCor, INC. (CCI) VENDOR REPORT

Month	May	YEAR	2022
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Capacity:	256
DCJ Allocation:	254

FACILITY DEMOGRAPHICS					
Diversion:	141	IRT:	32	Diversion Out of District:	27
Transition:	95	RDDT:	12		
Condition of Parole:	14	CRP:	16		
Condition of Probation:	18	Non CRP SO:	13		
Non-Residential:	39	Criteria Cases:	145		

FINANCIAL FEES	
Total Financial Fees	Total
<i>Subsistence</i>	\$123,296.47
<i>Child Support</i>	\$5,152.00
<i>Restitution</i>	\$8,710.00

ADMISSIONS						Specialized Treatment			
	Diversion	Transition	Condition of Parole	Condition of Probation	Non-Residential:	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	19	27	2	6	1	12	1	1	69

TERMINATIONS					Specialized Treatment Terminations				<u>Non-Residential Terminations</u>
	Diversion	Transition	Condition of Parole	Condition of Probation	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	Non-Residential
Successful	13	3	1	0	8	0	1	26	4
Negative	12	5	0	4	3	1	0	25	1
Total	25	8	1	4	11	1	1	51	5

PROGRAM TERMINATIONS			
Termination Reasons	Total	Percentage	Non-Residential Termination Reasons
Successful Program	26	51.0%	4
Client Status Change - <i>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</i>	14	NA	0
Negative	23	49.0%	1
Escape	15	29.4%	0
House/Technical Violations	5	9.8%	1
Committed New Crime - During Placement	3	5.9%	0
Warrant/Pending Crime - Prior to Placement	0	0.0%	0

FACILITY STAFFING				
Staffing	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	32.6	0	13	1
Case Management	20	0	2	0
Treatment Staff	8	0	1	0
Admn	12	0	0	2
Support Staff (Other)	9	0	1	2
Non-Residential	2	0	0	0

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	1	1	1	0	3	Employment Rate	82.0%	78.0%
Assault	0	0	0	0	0	UA Positive Rate	5.3%	5.0%
Fighting	0	0	0	0	0	Raw UA Data		
Possession of Dangerous Drugs	2	1	0	0	3	Total/Positive	1500 / 80	1500 / 76
Positive Urinalysis	44	27	3	6	80	Type	Current Month Count	Previous Month Count
Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return	Escape	9	4	4	0	Client Grievances	8	10
	Sanctions	40	16	1	3	Citizen Complaints	0	0
Medical Emergency	8	4	6	0	18	IRT Waitlist	24	5
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	0	Dual Supervision	0	0
Death	0	0	0	0	0			
PREA Allegation	0	0	0	0	0			
Use of Force	0	0	0	0	0			
TOTAL	104	53	15	9	181			

Diversion Criteria Referrals			Diversion Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
35	30	5	23	23	0	58

Transition Criteria Referrals			Transition Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
42	34	8	13	13	0	55

Jenner Behan
Director Signature/Designee

6/6/2022
DATE

PACE Audit

1. Strategy: Enhance case management ranks and training to improve client skill training and outcomes. SKILL TRAIN - FACTOR 4	
STAFF DEVELOPMENT:	<ul style="list-style-type: none"> • Redeveloped new hire training to include more hands on training with the opportunity to practice the skills learned prior to being released to a facility. Facility managers are taking a greater role in new hire training as well. We are providing a full week of training and a shadowing period for consistent performance. • ComCor has begun working with probation to attend motivational interviewing community of Practices. All MI 101 trained staff are invited to attend. The list includes case management, non-res staff and tech staff (if available). This allows staff to practice and hone the skills that they learned in MI 101 in an environment that offers feedback and guidance to improve those skills.
2. Strategy: Review and enhance level system with measurable and objective components to increase transparency and consistency of client reinforcement and progression. (Developing and utilizing a level system (5-1) with measurable components creates transparency and consistency in client movement and reinforcement through earned privileges)	
PROGRAM DEVELOPMENT:	<ul style="list-style-type: none"> • We have continued to refine our Program Matrix process to maintain a high level of transparency and fidelity to the model created by DCJ. • We have included new policy reviews that include clients, allowing ComCor to have more transparency with clients and explain DCJ standards behind decision making.
3950 RENOVATION:	We have begun to empty several rooms at the back of the facility to begin cleaning and repairs. We have designated our empty space at 3820 N. Nevada to serve as a workout room for all clients, eliminating the need to have weight equipment at the 3950 facility.

CORE Security Audit

CS-010: Random Headcounts & Facility Walkthroughs	Security staff are conducting 6 headcounts on each shift to exceed the DCJ standard requirement of 4 checks during each shift.
CS-042: Job Search	We continue to work with our vocational case manager, who assists clients with resume's, interview guidance and open positions. She continues to create and maintain relationships with local businesses, who hire our clients.
CS-060: Substance Testing Process	<ul style="list-style-type: none"> • We have contracted with a new urinalysis testing company to have the capacity to test for a wide range of commonly abuse drugs such as fentanyl and prescription medications such as gabapentin. • We have implemented Harm reduction strategies to include Fentanyl test strips.
OMA-020: Milieu Management	We have moved back to 8 hour shifts throughout the facilities and maintain our walkthroughs and prosocial engagements.

Additional Comments:

The restitution and child support information is not complete, but an assessed price. We have configured a way for accurate tracking for the month of June.

•Grievance Information

•Core related

o1 client grieved that he wanted his parole canceled so they can leave the state.

o1 client grieved staff being unprofessional. Camera review showed staff was being professional

o2 clients grieved medications. Clients were made aware of policy and conditions.

•PACE Related.

o1 client grieved he wanted past time in IRT to be given.

o2 clients grieved passes being entered into the system. Policy was explained the locations needed to be verified by staff.

o1 Client grieved pass not being put in by Case Manager. Clients' expectation of pass was outside of policy. Case manager went over expectations with client again.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Community Alternatives of El Paso County (CAE)

Agenda Date: June 21, 2022

Agenda Item Number: 6-b

Presenter: Sean Foster, Facility Director, CAE

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

COMMUNITY ALTERNATIVE OF EL PASO COUNTY (CAE) VENDOR REPORT

Vendor	CAE	Month	May	YEAR	2022		Capacity:	173
							DCJ Allocation:	237

FACILITY DEMOGRAPHICS					
Diversion:	68	IRT:	0	Diversion Out of District:	4
Transition:	105	RDDT:	0		
Condition of Parole:	0	CRP:	0		
Condition of Probation:	0	Non CRP SO:	7		
Non-Residential:	44	Criteria Cases:	112		

FINANCIAL FEES	
Total Financial Fees	Total
Subsistence	98,570.00
Child Support	0.00
Restitution	4,449.87

ADMISSIONS						Specialized Treatment			
	Diversion	Transition	Condition of Parole	Condition of Probation	Non-Residential:	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	4	15	0	0	5	0	0	0	<u>24</u>

TERMINATIONS					Specialized Treatment Terminations				Non-Residential Terminations
	Diversion	Transition	Condition of Parole	Condition of Probation	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	Non-Residential
Successful	5	11	0	0	-	-	-	<u>16</u>	0
Negative	7	7	0	0	-	-	-	<u>14</u>	2
Total	12	18	0	0	0	0	0	30	2

PROGRAM TERMINATIONS			
Termination Reasons	Total	Percentage	Non-Residential Termination Reasons
Successful Program	16	53.3%	0
Client Status Change - <i>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCB)</i>	0	NA	2
Negative	12	40.0%	2
Escape	10	33.3%	1
House/Technical Violations	2	6.7%	0
Committed New Crime - During Placement	1	3.3%	1
Warrant/Pending Crime - Prior to Placement	1	3.3%	0

FACILITY STAFFING				
Staffing	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	31	2	2	3
Case Management	12	0	2	2
Treatment Staff	0	0	0	0
Admn	6	0	0	0
Support Staff (Other)	7	0	0	2
Non-Residential	0	0	0	

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diversion	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	0	0	0	<u>0</u>	Employment Rate	82.2%	82.2%
Assault	0	0	0	0	<u>0</u>	UA Positive Rate	8.0%	8.9%
Fighting	0	0	0	0	<u>0</u>	Raw UA Data		
Possession of Dangerous Drugs	0	1	0	0	<u>1</u>	Total/Positive	876/70	918/82
Positive Urinalysis	29	41	0	0	<u>70</u>	Type	Current Month Count	Previous Month Count
<i>Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return</i>	Escape	5	5	0	0	Client Grievances	1	0
	Sanctions	7	14	0	0	Citizen Complaints	0	0
Medical Emergency	1	1	0	0	<u>2</u>	Dual Supervision	0	0
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	<u>0</u>			
Death	1(nonres)	0	0	0	<u>1</u>			
PREA Allegation	1	0	0	0	<u>1</u>			
Use of Force	0	0	0	0	<u>0</u>			
TOTAL	43	62	0	0	106			

Diversion Criteria Referrals			Diversion Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
27	27	0	22	20	2	49

Transition Criteria Referrals			Transition Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
50	50	0	6	6	0	56

Sean Foster

 Director Signature/Designee

6/15/2022

 DATE

PACE Audit

Areas of Focus: STAFF DEVELOPMENT:SD-070, SD-090 and SD-100 Train all staff in the areas of MI/SOA-R/Staff Impact and Progression Matrix	
Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	Case Manager Supervisor is still finding the same concerns on files. Case Manager Supervisor is spending more time with a newer case manager to ensure he is grasping his job duties. Case Manager Supervisor continues to do spot audit on case files. She is sitting down with the case manager if she is seeing the same issues being repeated. We had 3 new Case Managers start in March. We took the opportunity for them to observe other Case Managers and see the importance of building a repore and using the tools you are given with your residents. SOAR and Progression Matrix has been schedule for them. Case Manager Supervisor had the opportunity to review the newest Case Manager files. Notes for corrections have been given, and a follow up in March is scheduled. Case Managers are sharing their case plans with other co-workers to review and recieve feedback. These were completed and notes were given to the case managers for corrections. Weekly meetings are being conducted with case management staff with case plan coaching as a reoccurring topic. Case management training was conducted on monthly employment crons and the importance of proper and timely entry. 2 new Case Managers completed SOA-R and Progression Matrix training.
Skill Development with Directed Practice: Staff to demonstrate milieu management for effective role modeling and responsivity.	
Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	During management rounds, both Security and Case management staff were observed having meaningful contacts with the resident population. Staff were engaged in conversations that were both empowering and meaningful.

CORE Security Audit

Search and Contraband Training for staff: Scheduled and Completed Training *CS-30 Contraband	Additional search and contraband training has been conducted. The most recent contraband item list has been put out to staff to ensure they are aware of what is on the list. The staff that are designate to do most of the bunk searches, Contraband has been found, some drug paraphernalia and a small amount of drugs. One female resident was arrested by CSPD. We have been able to designate several security staff to focus on locker searches and facility searches. Senior Security staff are taking the newer staff with them when conducting room/bunk searches, to show them what to look for, and how to leave items. Security staff had found lots of items for the month of February. Search and contraband training has been scheduled for 12/20/21, 01/03/22 and 01/06/22. Policies and procedures are in place; the focus for training and evaluation will be on the process and documenting appropriately.
*CS Substance Use Monitoring Drug Interdiction Events and Outcomes: Security Manager and Fidelity Specialist observations, audits, findings and actions taken.	In May, we had K9 come through. No drugs were found, UA's were increased on bunks that were hit on. FS conducted spot checks on 20 files. Of those 20 files, found 3 incomplete with information and were corrected and staff were given additional direction. We continue to have discussion with residents to ensure that they are getting something out of their treatment. We are ensuring that resident's treatment is increase upon their first positive UA. We have discussions with them as to what is occurring in their lives and what is needed to stop drug use. We spoke with our UA provider to get fentanyl on our UA panel. We had 3 residents test positive for fentanyl once we made this change. An audit was conducted of the UA's, and numbers need to be adjusted for many of the new residents that came into the program. On January 14, 2022, a K9 Search was conducted from the onset on 3 overdoses in Serenity and Tranquility bays. The K9 only searched those areas from where the overdoses had occurred. On January 25, 2022, the SM and FS conducted a spot audit and actively observed 20 resident. Of the 20 files reveiwed, 2 were found incomplete with information and were corrected and staff were given additional direction. Observation of substance testing was accurate and based on individual LSI consistent with the standard.
CS Client Monitoring: Random off-site monitoring of job search, work, pass and furlough activity CS 50 Recording Authorized Absences *Client Supervision - CS Facility Checks	Training is still ongoing, and security staff has a designated area for completing work whereabouts utilizing facility phones. As well as Case management staff are using a team approach to complete random off-site visits for verification.
Fidelity Specialist and Case Manager Supervisor observations, audits, and actions taken.	

Additional Comments:

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Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY22 Financial Report

Agenda Date: June 21, 2022

Agenda Item Number: 7-a

Presenter: Christine Burns, Justice Services Division Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article III Section 5, of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

The billing documents (invoicing) for the May 2022 billing cycle have not been completed. May 2022 billing information will be distributed at the July 2022 meeting.

Recommended Motion:

N/A

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Provider Termination Reports
Agenda Date: June 21, 2022
Agenda Item Number: 7-b
Presenter: Christine Burns, Justice Services Division Manager
Information: X

Endorsement:

Background Information:

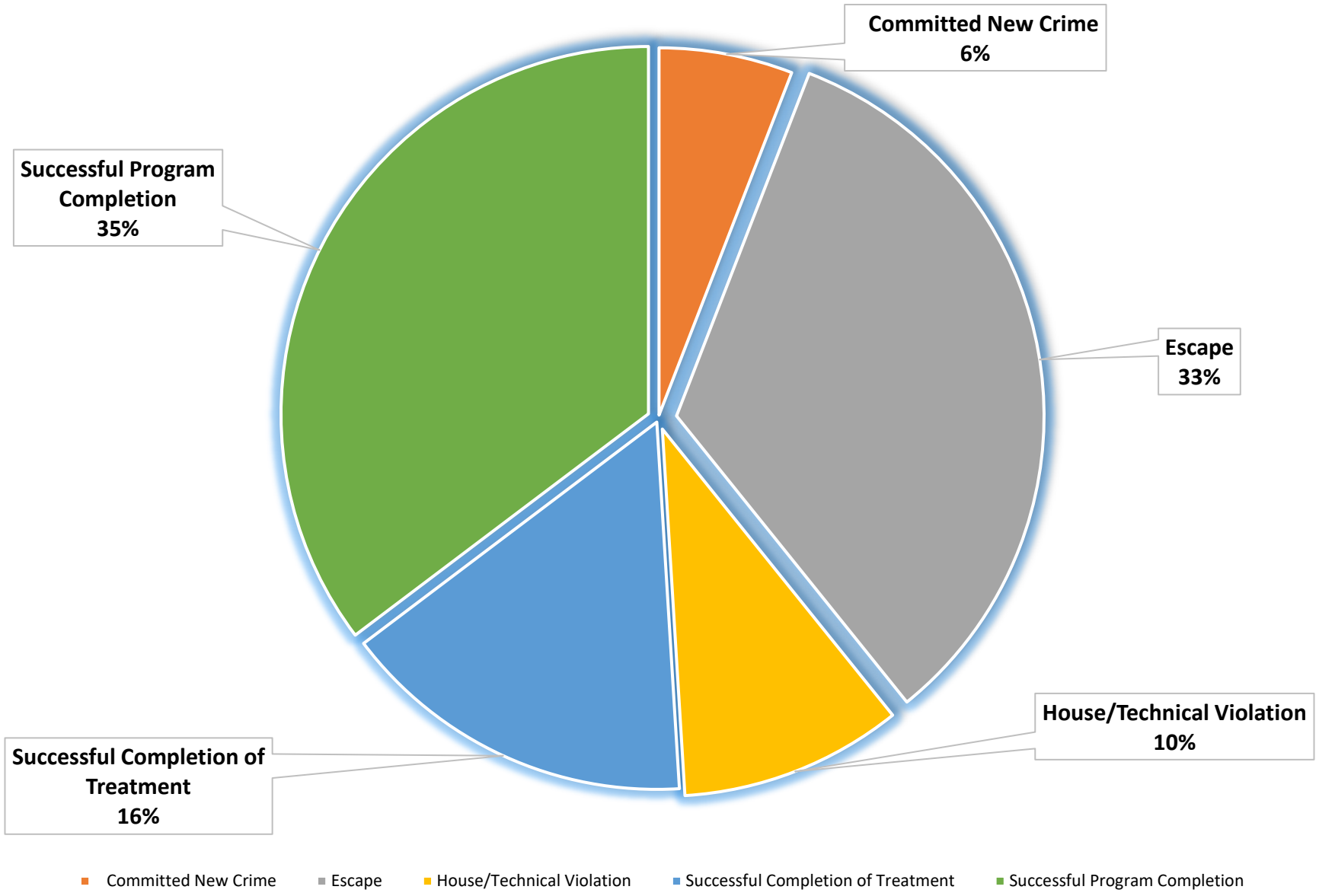
Pursuant to Article II of the El Paso County Community Corrections Board (CCB) By-Laws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by community corrections program administrators pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

The attached Provider Termination Reports are for May 2022.

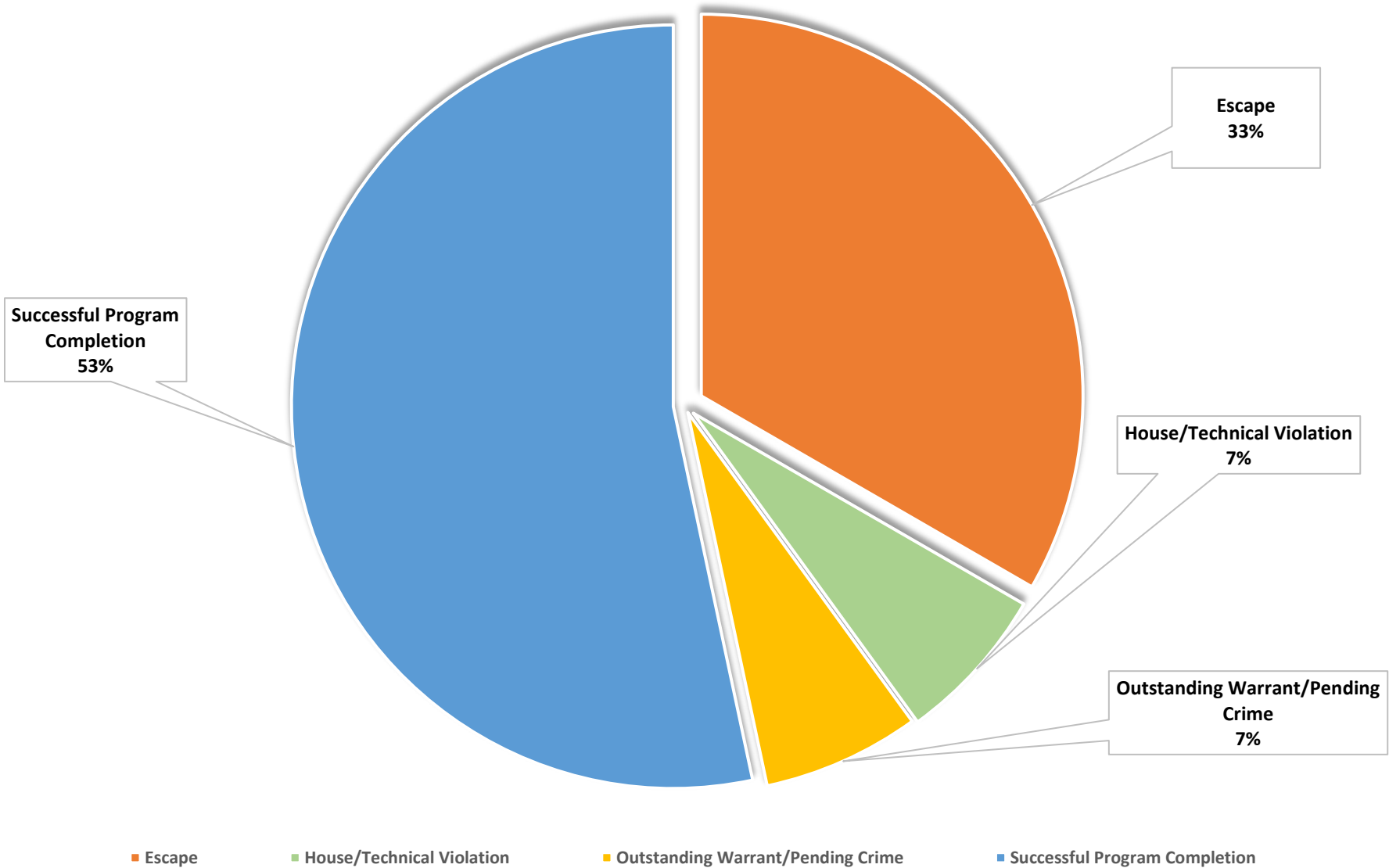
Recommended Motion:

N/A

CCI Residential Terminations MAY 2022



CAE RESIDENTIAL TERMINATIONS -MAY 2022



Community Corrections Board

Agenda Item Summary

Agenda Item Title: Staff Report
Agenda Date: June 21, 2022
Agenda Item Number: 7-c
Presenter: Christine Burns, Justice Services Division Manager
Information: X

Endorsement:

Background Information:

Staff to provide insight and information on various upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- Upcoming events impacting community corrections services
 - Notable activities El Paso County (EPC) staff members are involved in and/or pursuing
 - Information not otherwise captured as a separate Community Corrections Board agenda item
1. The Colorado Association of Community Corrections Boards (CACCB) held its Annual Meeting on June 10, 2022.
 2. The Office of Community Corrections (OCC) hosted a road-show event to engage local Boards, staff, and vendors with OCC staff. Information regarding the new Community Corrections Information and Billing System 2.0 and performance-based contracting was discussed. Information can be found on the OCC website
 3. Video Victim Impact Statement – Interviewstream software has been purchased to support the video victim impact statement project. Staff continues to work with software support to prepare for project implementation.
 4. The Board of County Commissioners has re-appointed Ryan Graham to serve an additional three-year term from January 1, 2022, to December 1, 2024. Congratulations and thank you Mr. Graham for your continued service to the community.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: By-Laws Revision – 2nd Reading
Agenda Date: June 21, 2022
Agenda Item Number: 8-a
Presenter: Christine Burns, Justice Services Division Manager
Information: X
Endorsement:

Background Information:

The current Community Corrections Board By-laws, Article VIII, state that proposed amendments to the By-laws may be made by a two-thirds affirmative vote of the entire Board after a proposed amendment has received one (1) reading at a regularly scheduled Board meeting. Proposed amendments shall be distributed to Board members at least ten (10) days preceding the meeting at which the first reading will take place. Any amendment to the By-laws must be approved by the Board of County Commissioners.

The proposed By-Laws amendments were distributed to the Community Corrections Board on April 15, 2022. Changes include 1) removal of Community and adding Justice to Services Department, 2) principal office location to 17 N. Spruce; and 3) change of the number of days to distribute agenda packet and notify of meeting, and 4) adding Federal to standards compliance.

The proposed By-Laws amendments were presented for 1st reading at the May 17th Community Corrections Board meeting. At this meeting, a revision to Article VI Schedule Section 2 to read that the time and place of regular and committee meetings of the board shall be communicated to its members at least four (4) days prior to such meetings was passed.

The proposed revised By-Laws amendments are attached for a 2nd reading. A 3rd reading and endorsement request will be presented on July 19, 2022.

Recommended Motion:

N/A

**BY-LAWS OF THE
EL PASO COUNTY COMMUNITY CORRECTIONS BOARD**

**Article I
Name and Principal Office**

- Section 1. Name: The name of the entity shall be the El Paso County Community Corrections Board (hereinafter referred to as "the Board").
- Section 2. Principal Office: The principal office of the Board shall be El Paso County **Community Justice** Services Department, ~~2002 Creek Crossing-17 N. Spruce~~, Colorado Springs, CO 80905.

**Article II
Purpose**

Pursuant to §17-27-103, C.R.S., as amended, El Paso County through the El Paso County Board of Commissioners has created the El Paso County Community Corrections Board:

1. To act for El Paso County in all matters relating to the creation or operation of community corrections facilities or programs.
2. To function as an advisor to the El Paso County Board of County Commissioners in all matters relating to El Paso County's participation in the Colorado State Community Corrections Program.
3. To act as a functional Board in the exercise of those duties and responsibilities identified in C.R.S.17-27-101, et seq. as those of a Community Corrections Board.

**Article III
Powers and Duties**

General

The Board will perform as both an Advisory and a Functional Community Corrections Board for El Paso County. It will review all matters relating to community corrections, advise the County government on actions to be taken to accomplish the mandated responsibilities of the Board; and act for the citizens of El Paso County to:

- Ensure the protection of the Community
- Safeguard the rights of our residents
- Provide for the needs of the offenders who will be supervised under this program

Specific

- Section 1. The Board shall make recommendations to the Board of County Commissioners concerning contracts between the State of Colorado for the use and benefit of the Department of Public Safety, Division of Criminal Justice and El Paso County, the State Department of Corrections, and the Federal Bureau of Prisons, if applicable, concerning placement of offenders in community corrections programs within the territorial limits of El Paso County.

- Section 2. The Board shall recommend to the Board of County Commissioners reception of grants from public or private sources and receive court-authorized expense reimbursement related to community corrections.
- Section 3. The Board shall recommend to the Board of County Commissioners a community corrections program provider or providers to contract with the County to provide services and supervision of offenders, subject to the approval of the Board of County Commissioners. Any and all requests for proposals or contracts of whatsoever kind recommended by the Board shall be coordinated, controlled, and administered by the El Paso County ~~Community~~ Justice Services Department.
- Section 4. The Board shall recommend to the Board of County Commissioners standards for the operations of any community corrections program or programs. Such standards may exceed, but shall not conflict with, standards established for community corrections programs by the Division of Criminal Justice of the State Department of Public Safety.
- Section 5. The Board shall monitor, in coordination with ~~federal~~, state, and local agencies, community corrections programs and oversee compliance with ~~federal~~, state, and local standards.
- Section 6. The Board shall recommend to the Board of County Commissioners acceptance and rejection standards concerning offenders and shall provide, in writing, acceptance criteria and screening procedures to each referring agency.
- Section 7. The Board shall recommend to the Board of County Commissioners conditions and guidelines for the conduct of offenders placed within any community corrections program and to provide written copies of such conditions and guidelines to offenders placed in community corrections programs.
- Section 8. The Board shall recommend to the Board of County Commissioners criteria for rejection of offenders after they have been accepted in a community corrections program, and to provide an administrative review, if the referring agency does not provide such review, relating to such rejection after acceptance. Notice of rejection of an offender who had been previously accepted shall be in writing to the referring agency and the administrator of the community corrections program in which the offender is placed.
- Section 9. The Board shall consult with officials of state and criminal justice agencies to improve local community corrections services.
- Section 10. The Board shall establish and implement a process and review those offenders recommended for placement in the Community Corrections facilities and programs operating within the boundaries of the County of El Paso, by the Colorado Department of Corrections and the sentencing Courts of the State of Colorado.
- Section 11. Additional duties of the Board shall include, but not be limited to, providing annual reports to the El Paso County Board of County Commissioners.

**Article IV
Membership**

Section 1. Membership of the Board shall be appointed by the El Paso County Board of County Commissioners.

Section 2. At a minimum membership shall include the following:

- The Sheriff of El Paso County or his / her designated representative or alternate
- The Sheriff of Teller County or his / her designated representative or alternate
- A representative from the Colorado Springs Police Department
- The District Attorney for the Fourth Judicial District or his / her designated representative or alternate
- A representative from the Public Defender's Office
- The Chief Probation Officer of the Fourth Judicial District or his / her designated representative or alternate
- The Manager of Parole Operations for the Colorado Department of Corrections or his / her designated representative or alternate
- A representative from the El Paso County Court
- A representative from the 4th Judicial District Court
- A Mental Health Professional or designated alternate
- Six (6) citizen volunteers from El Paso and Teller Counties representing a cross-section of the community including, but not limited to, educators, business persons, clergy, and criminal justice practitioners. Citizen members will have no alternate.

Section 3. The citizen volunteer members shall serve for terms of three (3) years. Members of the Board shall serve at the pleasure of the Board of County Commissioners and may be removed at any time and shall comply with and be subject to the provisions of El Paso County Board Resolution 96- 57 General 24 and Resolution 97-325 General 72 concerning El Paso County Advisory Boards.

Section 4. Each member shall be entitled to one vote in all Board decision-making actions.

**Article V
Officers**

Section 1. The Board shall organize and elect a Chair and Vice-Chair annually at the first scheduled meeting in February and may fill vacancies in such offices from time to time at any regular or special meeting. In the absence of the Chair and Vice-Chair at a regular Board meeting, the Board shall elect a Chair pro tempore.

Section 2. Chair - The Chair will serve a term of one (1) year. The Chair shall preside at all meetings of the Board and shall call special meetings when deemed necessary. The Chair will act as spokesperson for the Board and will designate committees to perform the work of the Board when necessary.

Section 3. Vice-Chair - The Vice-Chair will be elected by the Board and serve a term of one (1) year. The Vice-Chair will perform the functions of the Chair in the absence of the Chair.

Article VI Schedule

- Section 1. The Board shall meet as needed to perform their functions but no less than once per month. It is the prerogative of the Chair to call special meetings as required.
- Section 2. The time and place of regular and committee meetings of the Board shall be communicated to its members at least ~~seven (7) five (5) four (4)~~ days prior to such meetings. Special meetings shall require at least forty-eight (48) hours prior notification. Notice of regular and committee meetings shall be posted in compliance with the Colorado Open Meetings Law, C.R.S. 24-6- 401, et seq.
- Section 3. All meetings of the Board shall be open to the public. During the course of such meetings and upon the affirmative vote of two-thirds of the members present, the Board may go into executive session and close the meeting to the public for those purposes set forth in § 24-6-402(4), C.R.S.
- Section 4. The Chair may call special training or work sessions of the Board. All such sessions shall be open to the public. No formal decisions may be made at such sessions, but direction may be given to staff by the Board.
- Section 5. A quorum for the purposes of continuing the Board's business shall consist of no less than fifty-one percent (51%) of filled member positions.
- Section 6. Only Board members shall vote on Board issues. Alternates will only vote when the member or designated representative is not present. Any affirmative action by the Board requires a simple majority vote of the members present. A tie vote will constitute a rejection.
- Section 7. More than four (4) consecutive unexcused absences from regularly scheduled Board meetings or more than two (2) consecutive unexcused absences from regular scheduled in-person Board meetings by a Board member will initiate a review by the Chair, who shall have the discretion to petition the El Paso County Board of County Commissioners for a new appointment.
- Section 8. The governance of the Board's meetings shall be adapted from Robert's Rules of Order.
- Section 9. The conduct of the business of Board meetings shall be pursuant to a formal agenda to be distributed with the meeting announcement. Requests for items to be placed on the agenda should be directed to the ~~Executive~~ Director of the ~~Community Justice~~ Services Department or designated staff at least ~~seven (7) five (5) four (4)~~ days prior to a regularly scheduled meeting. The agenda may be changed at the discretion of the Chair or by a majority vote of the declared quorum.
- Section 10. There shall be minutes of all regular meetings of the Board and said minutes shall be approved by the members of the Board at its next regular meeting. Copies of the minutes shall be forwarded to Board members prior to the next scheduled meeting. Minutes and records of the Board shall be open to the public and subject to the Colorado Open Records Act, C.R.S. 24-72- 201, et seq.

Section 11. No Board member shall receive, or be lawfully entitled to receive, any pecuniary profit from the operations of the Board and in no event and under no circumstances shall any part of the assets of the Board, if any, whether principal, income or accumulations, be paid as salary or compensation to, or be distributed to, or inure to the benefit of, any of the Board members or their successors, or any person or his heirs or personal representatives who shall contribute any money or other property to the Board; provided, however, (a) that reasonable compensation may be paid to any agent or employee of the Board for services rendered in effecting one or more of the purposes of the Board, and (b) that any Board member may, from time to time, be reimbursed for his or her actual or reasonable expenses incurred in connection with the administration of the affairs of the Board.

**Article VII
Staff Support**

Staff support to the Board will be provided from the resources of the Community Justice Services Department.

**Article VIII
Amendments**

Proposed amendments to these By-laws may be made by a two-thirds affirmative vote of the entire Board; after a proposed amendment has received one (1) reading at a regularly scheduled Board meeting. Proposed amendments shall be distributed to Board members at least ten (10) days preceding the meeting at which the first reading will take place. Any amendment to the By-laws must be approved by the Board of County Commissioners.

Revised
BOCC Approved xxxx
CCB Endorsed July 2022
~~BoCC Approved August 2015~~
~~CCB Endorsed July 2015~~

Community Corrections Board

Agenda Item Summary

Agenda Item Title: DCJ Additional Facility Payment (update)
Agenda Date: June 21, 2022
Agenda Item Number: 8-b
Presenter: Christine Burns, Justice Services Division Manager
Information: X

Endorsement:

Background Information:

On May 17th the Community Corrections Board endorsed the Division of Criminal Justice / Office of Community Corrections (DCJ/OCC) approval for payment of an SFY22 Additional Facility Payment to Community Alternatives of El Paso County and ComCor, Inc.

On June 6, 2022, the DCJ/OCC approved the vendor plans and payment of additional DCJ authorized facility payments.

Funds to support these additional facility payments will be derived from any underspent funds previously allocated by DCJ to the 4th Judicial District to support the services provided by our vendors. Utilizing only the underspent, previously allocated, SFY22 funds, this could amount to up to \$268,734.56 for ComCor, Inc. and up to \$134,367.28 for Community Alternatives of El Paso County.

Recommended Motion:

N/A

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY23 PBC Risk-Informed Outcomes Performance

Agenda Date: June 21, 2022

Agenda Item Number: 9-a

Presenter: Christine Burns, Justice Services Division Manager

Information: X

Endorsement:

Background Information:

The Office of Community Corrections (OCC) has been working towards the implementation of performance-based contracting within the community corrections system. Performance-based contracting is a contracting method that bases payments, extensions, and/or renewals on contract performance. Since August of 2015 when the original concept and plan for performance-based contracting in community corrections was developed by the Governor's Community Corrections Advisory Council, the OCC has been establishing the groundwork for performance-based contracting. This included a complete revision of Colorado Community Corrections Standards, the development of new evaluation and audit tools, and baseline audit and evaluation measures.

A great deal of consideration, planning, and preparation has led to the first fiscal year of funded PBC performance measures. Funding for PBC is dependent upon the base per diem for a residential bed and is provided as a percentage of the base per diem. For Fiscal Year 2022-23 the base residential per diem rate was set by the General Assembly at \$67.00. In this fiscal year, two risk-informed outcomes as performance measures are funded for PBC at 1% each with a total possible per diem of 2% above the base rate.

- Base Per Diem: \$67.00
- Per Diem + 1% (One Measure Met): \$67.67
- Per Diem + 2% (2 Measures Met): \$68.34

The risk-informed outcomes selected for the start of PBC were based on stakeholder feedback, data availability and quality, and alignment with the mission of our system. The outcome measures are adjusted for risk to ensure the system is not incentivizing the acceptance of only low-risk individuals. The outcomes, risk adjustment, and specifics are discussed in the attached letter from the OCC. Additional information on the OCCs Performance-Based Contracting process can be found at <https://dcj.colorado.gov/performance-based-contracting>.

Performance in the 4th Judicial District is as follows:

GEO CAE, Low/Medium Adjusted Risk

- Successful Completion: 49% - Does Not Meet Target
- Recidivism: 6% - Does Not Meet Target
- Program Per Diem: \$67.00

ComCor Inc, Low/Medium Adjusted Risk

- Successful Completion: 51% - Does Not Meet Target
- Recidivism: 3% - Meets Target
- Program Per Diem: \$67.67

Recommended Motion:

N/A



Office of Community Corrections
700 Kipling Street, Suite 1000
Lakewood, CO 80215

TO: Christine Burns

FROM: Katie Ruske, Manager, Office of Community Corrections

CC: Sean Foster
Francis Falk
Mark Wester

DATE: June 6, 2022

RE: PBC Risk Informed Outcomes FY2022-23

The State of Colorado has been working in partnership with the community corrections systems to develop and implement performance-based contracting (PBC). A great deal of consideration, planning, and preparation have led to the first fiscal year of funded PBC performance measures. Funding for PBC is dependent upon the base per diem for a residential bed and is provided as a percentage of the base per diem. For Fiscal Year 2022-23 the base residential per diem rate was set by the General Assembly at \$67.00. In this fiscal year, two risk-informed outcomes as performance measures are funded for PBC at 1% each with a total possible per diem of 2% above the base rate.

- Base Per Diem: \$67.00
- Per Diem + 1% (One Measure Met): \$67.67
- Per Diem + 2% (2 Measures Met): \$68.34

The risk-informed outcomes selected for the start of PBC were based on stakeholder feedback, data availability and quality, and alignment with the mission of our system. The outcome measures are adjusted for risk to ensure the system is not incentivizing the acceptance of only low risk individuals. The outcomes, risk adjustment, and specifics are discussed in the following sections.

In an effort to allow for new programs to become established, as well as allowing time for data collection, programs do not become eligible for PBC until after three full fiscal years of operation. If there is a new program in your jurisdiction, they will be listed below along with the fiscal year in which they enter PBC. Until that time, they will receive the full base per diem.

Risk Adjustment

Risk adjustment for programs is meant to ensure that programs with different client risk levels are treated fairly. Programs with the clients of the same risk level are compared to each other, rather than to all other programs. This is accomplished by grouping programs into two groups based on what the majority of their clients' risk level is. The two risk adjusted categories are low/medium risk and high/very high risk, and these categories are determined by a clients initial LSI score when they first enter a program.

Successful Completion





Successful completion refers to the percentage of clients that successfully complete the program in a fiscal year. For the purposes of this data set and analysis, all transfers between programs and other neutral reason discharges are excluded from the data set. An analysis of four fiscal years of data was conducted to determine the statewide baseline for successful program completion. To determine the PBC funding, the data utilized was from Fiscal Year 2021, adjusted for program risk level, and compared to the statewide baseline. The targets for PBC funding for successful completion were set at 62% for Low/Medium Programs and at 61% for High/Very High Programs.

Recidivism

For the purposes for PBC performance measurement, recidivism is defined as a new felony conviction within two years from start date in the program. This definition was selected as it takes into account the mission of our system to divert felony offenders from prison and aligns with other commonly used recidivism definitions for a community based population. Individuals with a new conviction with an offense date that precedes their start date in the program are excluded from the analysis. An analysis of three fiscal years of data was conducted to determine a statewide recidivism baseline. To determine the PBC funding, data was utilized from July 1st 2019 thru June 30th 2020, adjusted for program risk level, and compared to the statewide baseline. The targets for PBC funding for recidivism were set at 5% for Low/Medium programs and at 5% for High/Very High programs.

Performance in Your Jurisdiction

GEO CAE, Low/Medium Adjusted Risk

- Successful Completion: 49% - Does Not Meet Target
- Recidivism: 6% - Does Not Meet Target
- Program Per Diem: **\$67.00**

ComCor Inc, Low/Medium Adjusted Risk

- Successful Completion: 51% - Does Not Meet Target
- Recidivism: 3% - Meets Target
- Program Per Diem: **\$67.67**



Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY23 Proposed Funding Allocation

Agenda Date: June 21, 2022

Agenda Item Number: 9-b

Presenter: Christine Burns, Justice Services Division Manager

Information:

Endorsement: X

Background Information:

The Colorado State Budget Long Bill for July 1, 2022 – June 30, 2023 (SFY23) has been engrossed. Annually El Paso County receives an allocation letter from the Division of Criminal Justice, Office of Community Corrections (DCJ) after the signing of the long bill.

Staff requests the Community Corrections Board endorse to the Board of County Commissioners the acceptance of the DCJ allocation and distribute the allocation of SFY23 Community Corrections funds allocated by DCJ to El Paso County as follows:

1. Facility payment funds to be allocated as determined by the DCJ, and long bill requirements. DCJ distributes two-thirds (2/3) allocation to ComCor, Inc. (CCI) and a one-third (1/3) allocation to Community Alternatives of El Paso County (CAE).
2. Correctional Treatment Funds to be allocated in equal amounts to CCI and CAE.
3. Funds to be reserved upfront from the Residential (Inmate Housing) line for Out of District Placements at three (3) beds.
4. Residential (Inmate Housing) beds to be allocated in equal amounts to CCI and CAE.
5. Non-residential beds to be allocated in equal amounts to CCI and CAE.
6. The SFY23 Allocation includes 15 COP IRT beds to be allocated to CCI. Any additional specialty bed funds, allocated by DCJ, to be distributed fairly to those programs that hold a specialty contract with DCJ (such as IRT and RDDT) and have operational programming in place.

DCJ continues to review the value of performance measurement for future allocations and any state-required performance measures to be tied to the SFY23 allocation to be distributed as directed by DCJ. Additional specialty beds and subsequent funding may become available, at which time allocation would be revisited.

The proposed State Allocation letter and the proposed breakdown of the allocation are attached.

Recommended Motion:

Move to endorse to El Paso County Board of County Commissioners acceptance of the Division of Criminal Justice Allocation letter and allocation and that any allocation received by the Division of Criminal Justice for Community Corrections services in the 4th Judicial for SFY23 be allocated as follows: to Community Alternatives of El Paso County (CAE) and ComCor, Inc. (CCI) in equal amounts for residential inmate housing, non-residential funds, and correctional treatment funds; that funds be reserved upfront for Out of District Placements (three beds); that Facility Payments be allocated based on the Division of Criminal Justice and long bill requirements with 2/3 to CCI and 1/3 to CAE; and that 15 COP beds be distributed to CCI.

OPTION ALLOCATION LETTER**CT #647**

Date: 7/1/2022	Original Contract #139927	Allocation Letter #4	CMS #176810
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TO: El Paso County Community Corrections Board

In accordance with Section 7.A of the Original Contract between the State of Colorado, Division of Criminal Justice, Community Corrections, and El Paso County Community Corrections Board July 1, 2022 and ending on June 30, 2023, the undersigned commits the following funds to the Grant:

Payment for the period July 1, 2022 through June 30, 2023, will be made as earned, in whole or in part, from available State funds encumbered in an amount not to exceed **\$12,790,387.91** to be allocated as follows:

- \$ 426,290.26** for Community Corrections Board Administration by the Contractor,
- \$ 322,000.00** For Treatment Support and,
- \$ 444,000.00** for Facility Payments (3) to be disbursed as outlined in Statewide Facility Payment Policy for FY23 and,
- \$ 334,613.75** for Non-Residential Diversion services for offenders not to exceed an average of \$9.65 per day per offender; (95 Slots) and,
- \$4,891,000.00** for Residential services for community corrections offenders, payable at a daily community rate of \$67.00 per offender which includes performance Based Contracting of 0% that has been included in the bed rate; (199 Beds) and (1 COP IRT Beds)
- \$6,372,483.90** for Residential services for community corrections offenders, payable at a daily community rate of \$67.67 per offender which includes performance Based Contracting of 1% that has been included in the bed rate; (244 Beds) and (14 COP IRT Beds)

1. Financial obligations of the State of Colorado payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available.
2. Funds allocated in this Allocation Letter are for services rendered during the current contract period and cannot be used to pay for community corrections services provided in prior or future fiscal years.
3. Any unexpended funds allocated or advanced to the Contractor by the Allocation Letter shall be reverted to the State no later than July 31, 2023.

This Allocation Letter does not constitute an order for services under this Grant. The effective date of hereof is upon approval of the State Controller or July 1, 2022, whichever is later.

STATE OF COLORADO
JARED S. POLIS, GOVERNOR
Colorado Department of Public Safety
Stan Hilkey Executive Director

By: Joe Thome, Director

Date: _____

ALL GRANTS REQUIRE APPROVAL BY THE STATE CONTROLLER

CRS §24-30-202 requires the State Controller to approve all State Grants. This Grant is not valid until signed and dated below by the State Controller or delegate. Grantee is not authorized to begin performance until such time. If Grantee begins performing prior thereto, the State of Colorado is not obligated to pay Grantee for such performance or for any goods and/or services provided hereunder.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By: _____
Tanya Olsen, Controller

Date: _____

SFY23 Community Corrections Allocation								
	ComCor, Inc.	Daily # of Beds/ Offenders	Community Alternatives of El Paso County	Daily # of Beds/ Offenders	Out of District / Unallocated	Daily # of Beds/ Offenders	El Paso County Admin Funds	TOTAL
Residential Services	\$ 5,436,285.37	219.5	\$ 5,382,606.64	219.5	\$ 74,098.64	3		\$ 10,892,990.65
Condition of Probation IRT	\$ 370,493.25	15	\$0.00					\$ 370,493.25
Non Residential Diversion	\$ 167,306.88	47.5	\$ 167,306.88	47.5				\$ 334,613.75
Correctional Treatment Support	\$ 161,000.00		\$ 161,000.00					\$ 322,000.00
Facility Payments	\$ 296,000.00		\$ 148,000.00					\$ 444,000.00
CCB Administration							\$ 426,290.26	\$ 426,290.26
TOTAL ALLOCATION	\$ 6,431,085.49		\$ 5,858,913.52		\$ 74,098.64	3	\$ 426,290.26	\$ 12,790,387.91

	FY 16/17 Actual		FY 17/18 Actual		FY 18/19 Actual		FY 19/20 Actual
ComCor	\$3,769,244.46		\$4,040,599.24		\$ 4,496,223.00		\$ 4,589,420.90
CAE	\$2,160,217.06		\$2,574,256.33		\$ 3,025,815.00		\$ 4,273,296.80
Gateway	\$119,654.27		\$142,200.07		\$ 157,351.00		
Unallocated/Non-Contract	\$39,533.71		\$34,119.62		\$ 31,471.61		\$ 141,861.60
Subsistence Support	\$0.00		\$0.00		\$ 36,594.09		\$ 534,330.00
Administration (EPC)	\$233,545.98		\$268,606.79		\$ 296,034.42		\$ 297,354.61
Total	\$6,322,195.48		\$7,059,782.05		\$ 8,043,489.12		\$ 9,836,263.91

	FY 20/21 Actual		FY 21/22 Actual		FY 22/23 Proposed
ComCor	\$ 4,933,855.41		\$ 5,109,124.24		\$ 6,431,085.49
CAE	\$ 4,526,651.41		\$ 4,705,605.96		\$ 5,858,913.52
Unallocated/Non-Contract	\$ 175,054.00		\$ 89,717.00		\$ 74,098.64
Facility Payment (included in the above Vendor Totals)	\$0.00		\$0.00		\$0.00
Subsistence Support	\$0.00		\$0.00		\$0.00
Administration (EPC)	\$ 426,290.26		\$ 388,579.23		\$ 426,290.26
Total	\$ 10,061,851.08		\$10,293,026.43		\$ 12,790,387.91

Community Corrections Board

Agenda Item Summary

Agenda Item Title: CAE Specialized Bed Awards from CDPS

Agenda Date: June 21, 2022

Agenda Item Number: 9-c

Presenter: Sean Foster, Facility Director, CAE

Information: X

Endorsement:

Background Information:

El Paso County Community Corrections provider GEO Reentry/Community Alternatives of El Paso County was notified that the Colorado Department of Public Safety (CDPS) intends to award contracts for specialty bed services.

Attached are the letters of Notice of Intent to Make an Award from the CDPS.

Recommended Motion:

N/A

Community Corrections
700 Kipling Street, Suite 1000
Denver, CO 80215

GEO Reentry
ATTN: Derrick D Schofield, Ph.D.
4955 Technology Way
Boca Raton, FL

VIA EMAIL: dschofield@geocareinc.com

NOTICE OF INTENT TO MAKE AN AWARD

RE: Request for Proposals (RFP) No. IRT2022000260 - for the Colorado Department of Public Safety/Division of Criminal Justice/Office of Community Corrections

Dear Dr. Schofield:

In accordance with the terms of the above referenced RFP, for the Colorado Department of Public Safety/Division of Criminal Justice/Office of Community Corrections, the evaluation committee has reviewed the proposals that were submitted in response to the RFP. The committee has recommended and I have approved, an award to provide the goods and services that are the subject of the RFP.

This letter is to provide you notification that the State of Colorado, Department of Public Safety, Office of Community Corrections intends to award multiple contracts for Intensive Residential Treatment programs to be placed throughout the State, after completion of the FY22-23 legislative session. Your facility is eligible to have a program based on recommendation from the committee and while that does not guarantee a contract, it does put you on a list of approved providers pending bed allocations from the legislature.

This decision may be protested as provided in Section 24-109-102, et seq., C.R.S. Such protest may be sent to: Tammy Lichvar, Procurement Director, State of Colorado, Department of Public Safety, 700 Kipling Street, Denver, CO 80215. This protest shall be submitted in writing within seven (7) business days from the date this decision was emailed to you.

Sincerely,

Tammy Lichvar
Procurement Director
Colorado Department of Public Safety
700 Kipling Street
Denver, CO 80215



Community Corrections
700 Kipling Street, Suite 1000
Denver, CO 80215

Geo Reentry, Inc.
ATTN: Derrick D. Schofield, Ph.D
4955 Technology Way
Boca Raton, FL 33431

VIA EMAIL: dschofield@grocareinc.com

NOTICE OF INTENT TO MAKE AN AWARD

RE: Request for Proposals (RFP) No.SXO2022000261 - for the Colorado Department of Public Safety/Division of Criminal Justice/Office of Community Corrections

Dear Dr. Schofield:

In accordance with the terms of the above referenced RFP, for the Colorado Department of Public Safety/Division of Criminal Justice/Office of Community Corrections, the evaluation committee has reviewed the proposals that were submitted in response to the RFP. The committee has recommended and I have approved, an award to provide the goods and services that are the subject of the RFP.

This letter is to provide you notification that the State of Colorado, Department of Public Safety, Office of Community Corrections intends to award multiple contracts for Sex Offender Treatment programs to be placed throughout the State, after completion of the FY22-23 legislative session. Your facility is eligible to have a program based on recommendation from the committee and while that does not guarantee a contract, it does put you on a list of approved providers pending bed allocations from the legislature.

This decision may be protested as provided in Section 24-109-102, et seq., C.R.S. Such protest may be sent to: Tammy Lichvar, Procurement Director, State of Colorado, Department of Public Safety, 700 Kipling Street, Denver, CO 80215. This protest shall be submitted in writing within seven (7) business days from the date this decision was emailed to you.

Sincerely,

Tammy Lichvar
Procurement Director
Colorado Department of Public Safety
700 Kipling Street
Denver, CO 80215



Community Corrections Board

Agenda Item Summary

Agenda Item Title: Criminal Justice Coordinating Council (CJCC) CCB Representative Selection

Agenda Date: June 21, 2022

Agenda Item Number: 9-d

Presenter: Rose Roy, Chair, Community Corrections Board

Information:

Endorsement: X

Background Information:

The Criminal Justice Coordinating Council (CJCC) of the Pikes Peak Region reviews criminal justice matters and makes recommendations to local leaders and stakeholders to help promote a more equitable system. The Council reserves a voting member seat for the Chair or designated representative of the El Paso County Community Corrections Board. This seat has recently become vacant, and we are looking for a voluntary representative from the Community Corrections Board.

Meetings are held quarterly, with dates set for the entire year before the first quarter. Typically, meetings are scheduled on a Tuesday from 2-4PM toward the end of February, May, August, and November. During the two-hour meetings, members are provided with a report out and progress status from each of the CJCC's committees, and to help keep members informed on new projects, developments, partnerships, and best practices.

CJCC materials can be found on the CJCC website:

<https://communityservices.elpasoco.com/justice-services/criminal-justice-coordinating-council-2/>

Members typically provide feedback on ongoing projects, and vote to endorse projects to show support and level of contribution from the CJCC, including Action Plans, the development of new initiatives, and the submission of grant applications, as examples.

Recommended Motion:

Select a board member to represent the Community Corrections Board on the Criminal Justice Coordinating Council