



EL PASO COUNTY

COMMISSIONERS:
CAMI BREMER (CHAIR)
CARRIE GEITNER (VICE-CHAIR)

COLORADO

HOLLY WILLIAMS
STAN VANDERWERF
LONGINOS GONZALEZ, JR.

VISION

EL PASO COUNTY WILL BE A TRUSTED REGIONAL LEADER KNOWN FOR EXCELLENCE IN COUNTY SERVICE DELIVERY

JUSTICE SERVICES DEPARTMENT

VETERANS SERVICES ~ CRIMINAL JUSTICE PLANNING ~ JUSTICE SERVICES

Community Corrections Board (CCB)

June 20, 2023, 12:15 p.m. - 1:45 p.m.

Meeting Agenda

Justice Services Building, 1st Floor Conference Room 122, 17 N Spruce St., Colorado Springs 80905

Or join virtually via TEAMS. [Click here to join the meeting](#); Email for the invitation: dianefrost@elpasoco.com

Or call in (audio only): 1-719-283-1263. Phone Conference ID: 713 791 661#

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Call Meeting to Order	Chair	
2. Attendance a) Introduction of members and guests b) Requests for excused absences	Chair	Roll Call
3. Case Review a) VRA Statements b) Discussion and Balloting	Tiffany Weaver Chair	Information Balloting
4. Approval of Minutes a) Ratify meeting minutes for May 16 th and the electronic meeting minutes of May 3 rd , 10 th , 24 th , and 31 st 2023.	Chair	Vote
5. Program Reports a) Embrave (ECC) b) Community Alternatives of El Paso County (CAE)	Mark Wester Sean Foster	Information Information
6. Monthly Reports a) SFY23 Financial Report b) Provider Termination Reports c) Staff Report	MaCain Hildebrand MaCain Hildebrand MaCain Hildebrand	Information Information Information
7. Old Business a) CAE Staff Hiring Waiver Request	Sean Foster	Vote
8. New Business a) CAE & ECC Waiver Request Memorandums b) CC 3 rd Quarter SFY22-23 Referral Data c) ECC 2 nd Half Facility Payment d) Admin Review Process Timeframes for DOC	Sean Foster Mark Wester MaCain Hildebrand Christine Burns MaCain Hildebrand	Vote Information Vote Information
9. Case Review - Ballot Results	Chair	Information
10. Board / Staff Comments	Chair	Comments
11. Adjournment		

Next meeting date: Tuesday, July 18, 2023, at 12:15 p.m.

JUSTICE SERVICES
17 N. Spruce Street
Colorado Springs, CO 80905



VETERANS SERVICES
5850 Championship View, Ste. 130
Colorado Springs, CO 80924

4th Judicial District Community Corrections Board (CCB)
MINUTES
May 16, 2023

Board Members: Rose Roy, Mark Allison, Judge Chad Miller, Billie Ratliff, James Allen, Deborah Mynatt, Ryan Graham, Ashleigh Pratt, and Chantel Bruce.

Excused absences: Colleen Layman, Kirsten Swenson, Lori Griffith, Judge Ann Rotolo, Brent Nelson

Unexcused absences: None

Staff Present: Christine Burns, MaCain Hildebrand, Daniel Huddleston, Tiffany Weaver, and Terry Sample

Guests present: Mark Wester and Sean Foster

1. **Chair Rose Roy called the meeting to order at 12:15 pm.** The Board meeting was held with members attending virtually or in person.

2. **Attendance:** Chair Rose Roy called roll. Judge Miller requested an excused absence for the June 20th in-person meeting. Billie Ratliff requested an excused absence for the June 7th and 14th electronic ballot voting. Mark Allison requested an excused absence for the June 14th electronic ballot voting. Ashleigh Pratt requested an excused absence for the September in-person meeting.

3. **Case Review:**

a. **VRA Statements:** Statements provided by victims or victim representatives for offenders McDermand-Wyland, Hoffman, and Hentosz.

b. **Discussion and Balloting:** No Discussion, Balloting was opened.

4. **Approval of Minutes:** Billie Ratliff moved, and James Allen seconded to approve the meeting minutes for April 18th, 2023, and the electronic meeting minutes for April 5th, 12th, and 26th, 2023. The motion passed unanimously by roll call vote.

5. **Program Reports:**

a. **Embrace (ECC):** Mark Wester reported for Embrace. He stated that they are currently allocated for 234 beds; Child Support collected was just under \$4,000, and climbing and restitution collected was just under \$5,000; For the month of April, they had 38 admissions with 38 residential and two non-residential terminations; Successful completions were down this past month to 47.7%, totaling 17; Negative terminations were up to 55%, totaling 21, with 11 of those being escapes. Mr. Wester reports staffing is down due to a wave of staff turnovers; Embrace currently has seven vacant security staff FTEs, four case manager positions, one clinician for the RDDT program, and two support staff positions. Mr.

Wester reports that the client employment rate was at 78%, up 2% from the previous month; The UA positive rate was at 1.9%; There were four client grievances during the month of April; Mr. Wester reported a total of 50 Diversion referrals and 82 Transition Referrals for the month of April; Mr. Wester reported on Embrave's PACE audit, stating that they continue to conduct leadership development at weekly management meetings and they have provided Mental Health First Aid training to staff. The Narcan administration signs of overdose courses have been taught on an ongoing basis to staff, and Embrave continues to pursue harm reduction strategies implemented in their facilities. KPIs with involuntary staff terminations have been lowered to 33% in April. The average length of service for staff is currently at 4.2 years; The fourth KPI is being tested, which is the goal of 75% of staff identifying that they have adequate training. A Kirkpatrick survey will be given to staff in July to get feedback on this goal.

Mr. Wester provided follow-up information to the board regarding a reported client assault in March. The offending client was in a mental health crisis, and as staff attempted to de-escalate the situation, he assaulted another client in the parking lot. There were no reported injuries, and the victim declined to press charges. The offending client was terminated. Mr. Wester was asked to clarify Embrave's administrative review process and time frames. Mr. Wester reports that the administrative review must occur within three weeks from the termination date. Mr. Wester provided information regarding clients with mental health issues, specifically with medication management, the right to medication refusal, and Embrave's limited ability to provide the necessary mental health treatment and tools for clients with serious mental health conditions. Mr. Wester reports that he toured Larimer County's community corrections program and learned about a program that provides support and resources to clients with mental health concerns who are justice-involved. He stated that he would be sharing this information with EPC staff.

The board asked Mr. Wester why renovations had stopped at the 3950 facility. He explained that it is one of their older facilities and requires extensive and costly renovations. Embrave's strategic plan is to redevelop the 3950 with a completely new building.

- b. **Community Alternatives of El Paso (CAE)**: Sean Foster reported for CAE. Mr. Foster provided follow-up information to pending Board member questions from the last meeting; He provided additional information concerning the following: The type of drug found previous month was methamphetamine, Informed Trauma is a training class offered to both staff as residents, and dangerous drugs are those identified and screened for on the 30-panel UA test. The CAE bed capacity for April was 188; Mr. Foster reports that total child support collected was at \$9,700 and restitution collected was \$9,236; Mr. Foster said there were 29 admissions and 31 terminations, with four of those being non-residential clients; The successful program completions rate dropped to 40.6%, and the negative termination rate was at 59.4%, which included 13 escapes; Mr. Foster reported that a residential house meeting was held to discuss the concern with the high number of escapes occurring and to

remind clients of the negative consequences of committing and escape. CAE currently has two Security Technician vacancies and one case manager vacancy; Mr. Foster reported that CAE's client employment rate has slightly risen to 77.2%; He reports that the current positive UA rate is 3.25%; CAE is reviewing current client medications to determine if these are impacting positive UA rates. There were eight medical emergencies during the month of April, with one incident requiring an ambulance; Mr. Foster reports one client death in April that occurred off-grounds with a female client who was in hospice care; Mr. Foster reports that there were 44 Diversion and 59 Transition Referrals in April; For the PACE audit, all case managers attended Progression Matrix and Case Planning training provided by DCJ. The Case Manager Supervisor and Program Manager will continue to provide feedback with the audits and assessments, including earned time calculations; All staff attended Sexual Harassment in the Workplace as well as PREA training in April; Mr. Foster reported that a canine search was conducted in April with no major contraband discovered; Mr. Foster reported that the anonymous contraband drop box was installed in the front of the facility. He provided additional clarification that the box was installed in April and that it is checked by staff weekly, but that there have been no contraband items placed in the box to date; Mr. Foster reported that the Key Performance Indicators show the current employee retention rate at 66.7%, with the case manager retention rate at 70.6%; Core Correctional Practices training is up to 35% with additional training in Security Practices and MI being scheduled in the next two months.

Mr. Foster fielded questions from the board concerning a reported assault during the month of April; The assault involved a client being knocked down in the bathroom by another client; There were no reported injuries, but as a result, the assailant was terminated from the program.

6. Monthly Reports:

- a. **SFY23 Financial Report:** MaCain Hildebrand reported the April 2023 expenditure reports. For April FY23, the expected YTD expenditures should have been at 83.33%. Embrave was at \$5,711,056.38 expended, representing 5.64% overspent. CAE was at \$3,715,392.65 expended, representing 19.79% underspent.
- b. **Provider Termination Report:** MaCain Hildebrand reported that for April 2023, Embrave had a 45% positive/successful termination rate, a 29% unauthorized absence termination rate, and a 26% technical violation termination rate. He reported that Community Alternatives of El Paso County had a 39% positive/successful termination rate, a 42% unauthorized absence termination rate, and a 19% technical violation termination rate.
- c. **Staff Report:** MaCain Hildebrand reported that Christine Burns, Board Member Chantel Bruce, as well as himself, will be attending the Colorado Association of Community

Corrections (CACCB) annual meeting on June 2nd and 3rd in Montrose. Board member Mark Morgan accepted a position as the City Attorney for Durango, CO; his last day as a board member was April 18, 2023. Board member Dr. Judy McCollum is retiring and moving to Florida; her last day as a board member was May 3, 2023. EPC staff wish them well in their new endeavors and thank them for serving the board and the community.

7. Old Business:

- a. **Denver Contracts for CC Beds:** MaCain Hildebrand reported that the EPC staff have withdrawn their agenda item proposal regarding the Denver Transition Waitlist. This matter was initially presented on April 18, 2023. The Board was asked to accept Denver Community Corrections Board criteria and approved, waitlisted transition clients for placement in El Paso County without additional local Community Corrections Board approval. The Board requested a working group session to obtain additional information on this matter. The working group session was held virtually on May 2, 2023, with no action taken.

8. New Business:

- a. **CJIS Level II Security Training:** Christine Burns reported that Board members would be asked to review security training information and complete a Security Awareness Level 2 test to obtain certification. Board members were also advised that they are required to complete a minimum of four hours of training per year on criminal justice-related topics, with at least two hours specific to community corrections.
- b. **CAE Second Half Facility Payment:** Christine Burns reported that CAE had submitted a letter of compliance in meeting the DCJ Statewide Facility Payments Policy. She requested Board approval for the 2nd half of the SFY23 Facility payment distribution to CAE in the amount of \$74,000. Rose Roy moved, and Chantel Bruce seconded to approve the facility payment to CAE. The motion passed unanimously by roll call vote.
- c. **CAE Staff Hiring Waiver Request:** Sean Foster requested board approval for hiring a qualified candidate with a previous criminal record. The candidate was convicted of 2nd Degree Attempted Murder and Robbery in March of 2015 and completed a sentence in the Youthful Offender System. The board requested additional vetting information regarding the circumstances surrounding the charges. Deborah Mynatt moved, and Billie Ratliff seconded that motion to carry over the vote until further information could be presented at the next meeting. The motion passed unanimously by roll call vote.

9. Case Review – Ballot Results: The Chair read the ballot results.

10. Board/Staff Comments: No comments

11. Adjournment: Chair Rose Roy adjourned the meeting at 1:18 p.m.

4th Judicial District Community Corrections Board (CCB)
MINUTES
May 16, 2023

Respectfully submitted,

MaCain J Hildebrand

MaCain Hildebrand, Community Corrections Program Manager
El Paso County Community Corrections

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 16, 2023
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on June 20, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider*	Approve	Reject	Abst
BURDEN, CHRISANDRA	23-1126	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	4	1
RUELAS, CELIA	23-1127	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	7	2	1
BROPHY-BENNETT, DECLAN	23-1128	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	4	1
WHEELER, JULIAN	23-1129	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	4	1
WILSON, SHANNON	23-1131	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	2	1
STOTT, BRUCE	23-1132	D	<input type="checkbox"/>	<input type="checkbox"/>	5th	ECC	5	4	1
IRWIN, NICOLE	23-1133	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	6	3	1
REEDER, KEVIN	23-1134	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	9	0	1
MITCHELL, MICHAEL J	23-1137	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	2	1
DMAJIAN, JOURDAIN C	23-1138	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	3	1
TILLMAN, TYRONE A	23-1139	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	2	1
ARCHULETA, JACOB W	23-1140	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	4	1
HUCKABY, BRIAN J	23-1141	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	1	1
RUIZ-GARCIA, JORGE L	23-1142	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	2	1
JOHNSON, SCOTT E	23-1144	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	3	1
LEWIS, RAE	23-1145	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	5	4	1
SAWYER, BETHANEY A	23-1147	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	1	1
HOFMANN, JUSTIN A	23-1149	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	5	3	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
RANGEL, DANA E	23-1130	D	<input type="checkbox"/>	<input type="checkbox"/>	16th	CAE	4	5	1
ORENGO, MIGUEL	23-1135	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	1	8	1
SUGGS, KYSHAWN D	23-1136	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	4	5	1
PRATTE, AIDAN S	23-1143	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	4	5	1
MILLER, JADE M	23-1146	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	5	1
MCDERMAND-WYLAND, BRYAN	23-1148	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	1	7	1
HENTOSZ, TODD A	23-1150	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	1	7	1

El Paso County Community Corrections Board
Ballot of May 16, 2023
MANDATORY BOARD REVIEW

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Legend:

- CAE = Community Alternatives of El Paso County**
- CCI = ComCor, Inc.**
- C = Condition of Parole with or without IRT**
- D = Diversion Residential and NonResidential**
- T = Transition with or without IRT**
- * = Or another Community Corrections Program within the Jurisdiction**

El Paso County Community Corrections Board
Electronic Screening Minutes
May 3, 2023

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:25 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 03, 2023
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 June 20, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SHELTON, JASON	23-1078	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	3	1
FERRELLI, AUSTIN	23-1079	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	11	0	1
PARKER, CAINON "AUDREY"	23-1080	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	1
MILLER, CARA	23-1082	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	6	5	1
MATHIS, WILLIAM	23-1083	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	11	0	1
RANSELL, SCOTT	23-1085	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	10	1	1
HAWLEY, HAZEN A	23-1086	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1
HOLMAN, ANTHONY E	23-1087	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	1
KOCHILARIS, NICHOLAS M	23-1088	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
MACK, ROBERT D	23-1089	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	1
MARTINEZ, DEVON M	23-1091	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	1
NEFF, GARY S	23-1092	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	1
NELSON, ROGER A	23-1093	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	1	1
RICHARDSON, RYAN A	23-1094	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
RUSSELL, STEVEN A	23-1095	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
SALAS, CONRAD M	23-1096	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	3	1
SRONCE, TONI	23-1097	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	1
LEGARDA, NATHANIEL H	23-1098	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
ESTRADA, GABRIELLA M	23-1099	C	<input type="checkbox"/>	<input type="checkbox"/>		CAE	11	0	1
CASTANEDA, JASON A	23-1100	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	5	1

Pulled									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MANZANARES, SKYLER R	23-1090	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	0	0	0

El Paso County Community Corrections Board
Ballot of May 03, 2023
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on June 20, 2023.

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
EVANS, JERRELL J	23-1076	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1
UNDERWOOD, DEREK	23-1077	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	1
GILMORE, BENJAMIN	23-1081	D	<input type="checkbox"/>	<input type="checkbox"/>	5th	CAE	5	6	1
MARTINEAU, KAYLIE LYNN	23-1084	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	1

Legend:
CAE = Community Alternatives of El Paso County
CCI = ComCor, Inc.
C = Condition of Parole with or without IRT
D = Diversion Residential and NonResidential
T = Transition with or without IRT

El Paso County Community Corrections Board
Electronic Screening Minutes
May 10, 2023

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 10, 2023
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 June 20, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SCOTT, BRIAN	23-1101	D	<input type="checkbox"/>	<input type="checkbox"/>	19	ECC	13	0	1
HUDSON, JOSEPH	23-1102	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	12	1	1
KORNEGAY, NICHOLAS	23-1103	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	4	1
FRANKS, JEREMY	23-1105	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	5	1
SPRINGER, JOHN	23-1108	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	11	2	1
MUSE, ABDINASIR	23-1109	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	12	1	1
HEARD, JOHN	23-1110	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	4	2
GONZALES, MANUEL R	23-1111	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	4	2
GRIFFIN, NIKKI L	23-1112	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	7	6	1
WILLIAMS, ANTOINETTE D	23-1113	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	12	1	1
THOMAS, FREDRICK D	23-1115	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	5	1
BOUISSE, AUGUST S	23-1116	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	6	1
GILLILAND, BRIANNA R	23-1117	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	13	0	1
DOMINGUEZ, ENRIQUE	23-1119	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	3	1
CRIST, STEVEN G	23-1120	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	3	1
WEAVER, RONALD L	23-1121	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	5	2
TORRES-FIGUEROA, MELISSA	23-1123	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	3	1
NOESKE, DENNIS	23-1124	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	4	1
MORETTI, LESLIE	23-1125	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	4	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
HELTON, JOSHUA	23-1104	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	11	1
GERARD, HUNTER	23-1106	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	7	1
GALLEGOS, SHAWN J	23-1107	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
VIGIL, TONY R	23-1114	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	4	9	1
BRATT, JAMES H	23-1118	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	4	9	1
VALDEZ, ARTHUR G	23-1122	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	6	6	2

El Paso County Community Corrections Board
Ballot of May 10, 2023
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on June 20, 2023.

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 CCI = ComCor, Inc.
 C = Condition of Parole with or without IRT
 D = Diversion Residential and NonResidential
 T = Transition with or without IRT
 * = Or another Community Corrections Program within the Jurisdiction

El Paso County Community Corrections Board
Electronic Screening Minutes
May 24, 2023

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 24, 2023
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on June 20, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
REEDER, KEVIN J	23-1151	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	11	2	1
UHRIG, MAHRYAN	23-1152	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	4	1
RUSSELL, SEAN	23-1153	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	4	1
PHONVILLE, SAMUEL	23-1154	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	4	1
ZIRKER, GLEN	23-1156	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	12	1	1
STRICKLAND, FELICIA	23-1159	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	6	1
KRASOVICH, NATHANAEL	23-1161	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	7	6	1
MONTOYA, NIKKI	23-1162	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	8	5	1
SAMPSON, AVERY	23-1163	T	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	10	3	1
PARISI, STACYE	23-1164	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	11	2	1
SMITH, JACOVIAN L	23-1165	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	6	1
HERNANDEZ, MICHAEL M	23-1166	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	11	2	1
RICHARDS, MICHAEL A	23-1167	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	8	4	2
CHAVEZ, SHAYNE R	23-1168	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	11	2	1
MUNOZ, OSVALDO N	23-1169	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	11	2	1
MCINTOSH, COLIN A	23-1171	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	5	1
MAYER, ALYSSA M	23-1172	I	<input type="checkbox"/>	<input type="checkbox"/>		ISP	13	0	1
SANDLIN, JESS C	23-1173	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	3	1
KIDWELL, THOMAS J	23-1174	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	13	0	1
FLORES-CORONADO, BRIAN A	23-1175	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	3	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MCKNIGHT, MYLYN	23-1155	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	8	1
BROWN, WILLIAM	23-1157	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
MARTINEZ, RYAN	23-1158	D	<input type="checkbox"/>	<input type="checkbox"/>	5th	CAE	4	9	1
RENDON, LIBERATO	23-1160	D	<input type="checkbox"/>	<input type="checkbox"/>	10th	ECC	6	7	1
BRIGHT, MARK A	23-1170	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	7	1

El Paso County Community Corrections Board
Ballot of May 24, 2023
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on June 20, 2023.

Legend:

- CAE = Community Alternatives of El Paso County**
- CCI = ComCor, Inc.**
- C = Condition of Parole with or without IRT**
- D = Diversion Residential and NonResidential**
- T = Transition with or without IRT**
- *= Or another Community Corrections Program within the Jurisdiction**

El Paso County Community Corrections Board
Electronic Screening Minutes
May 31, 2023

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of May 31, 2023
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on
 June 20, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SANCHEZ, ADAM	23-1176	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	10	1	1
RAEL, VANESSA	23-1177	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	6	4	2
GONZALEZ BERNAL, AMAURI	23-1178	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	11	0	1
ROMERO, ROBERT	23-1179	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	7	4	1
SCOTT, TERRANCE	23-1181	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	11	0	1
BOWIE, MARCELLUS	23-1182	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	9	2	1
WITT, MICHAEL	23-1184	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	OOC	10	1	1
REITH, JOSHUA D	23-1187	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	3	2
KIRTZ, TOMMY L	23-1188	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1
ERWIN, PATRICK S	23-1191	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	5	1
DAVIS, PHILIP C	23-1193	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	1	1
CYCYK, FRANCISCO V	23-1194	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1
SMALLWOOD, CHAD E	23-1195	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1
HEPWORTH, NICHOLAS	23-1196	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	10	1	1
BLAKENSHIP, KENNETH M	23-1197	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	9	2	1
RICH, RODERICK G	23-1199	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1
BEST, JEFFREY A	23-1200	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	7	4	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
WRIGHT, CAMERON	23-1180	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	1
GALLION, NATHANIEL	23-1183	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	ECC	4	7	1
ROBY, KENT E	23-1185	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	6	1
SANCHEZ, CLINT A	23-1186	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	3	8	1
WEDDLE, HEATHER L	23-1189	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	5	5	2
GUTIERREZ, JOE	23-1190	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	2	9	1
FLYNN, JASON R	23-1192	T	<input type="checkbox"/>	<input type="checkbox"/>		ECC	5	6	1
WINSTEAD, FRANK E	23-1198	C	<input type="checkbox"/>	<input type="checkbox"/>		ECC	4	7	1

El Paso County Community Corrections Board
Ballot of May 31, 2023
MANDATORY BOARD REVIEW

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 CCI = ComCor, Inc.
 C = Condition of Parole with or without IRT
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 * = Or another Community Corrections Program within the Jurisdiction

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Embrace (ECC)

Agenda Date: June 20, 2023

Agenda Item Number: 5-a

Presenter: Mark Wester, Director, ECC

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

Embrave VENDOR REPORT

Month	May	YEAR	2023
-------	-----	------	------

Facility Capacity:	265
DCJ Allocation:	234

FACILITY DEMOGRAPHICS					
Diversion:	93	IRT:	28	Diversion Out of District:	8
Transition:	98	RDDT:	0		
Condition of Parole:	11	CRP:	14		
Condition of Probation:	4	Non CRP SO:	9		
Non-Residential:	21	Criteria Cases:	17		

FINANCIAL FEES	
<u>Total Financial Fees</u>	<u>Total</u>
Child Support	\$10,334.01
Restitution	\$7,330.00

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>
Total	16	37	1	1	7	14	0	2	78

TERMINATIONS					Specialized Treatment Terminations			<u>Non-Residential Terminations</u>	
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>	<u>Non-Residential</u>
Successful	10	11	2	0	7	0	0	<u>30</u>	3
Negative	3	2	4	0	9	0	1	<u>19</u>	1
Total	13	13	6	0	16	0	1	49	4

PROGRAM TERMINATIONS			
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>	<u>Non-Residential Termination Reasons</u>
Successful Program	30	61.2%	3
Client Status Change - <small>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</small>	7	NA	0
Negative	19	38.8%	1
Escape	13	26.5%	0
House/Technical Violations	5	10.2%	0
Committed New Crime - During Placement	1	2.0%	1
Warrant/Pending Crime - Prior to Placement	0	0.0%	0

FACILITY STAFFING				
<u>Staffing</u>	<u>Budgeted FTE's</u>	<u>New Hires</u>	<u>Terminated</u>	<u>Vacant FTE</u>
Security	38.6	2	5	10
Case Management	21	1	1	4
Treatment Staff	10	0	1	2
Admn	11	0	0	0
Support Staff (Other)	9	1	0	1
Non-Residential	2.4	0	0	1

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	0	0	0	1	<u>1</u>	Employment Rate	72.0%	78.0%
Assault	0	0	0	0	<u>0</u>	UA Positive Rate	2.5%	<u>1.9%</u>
Fighting	0	0	0	0	<u>0</u>	Raw UA Data		
Possession of Dangerous Drugs	0	0	0	0	<u>0</u>	Total/Positive	1500 / 38	1500 / 29
Positive Urinalysis	15	15	2	6	38	Type	Current Month Count	Previous Month Count
<i>Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return</i>	Escape	4	3	3	13	Client Grievances	3	4
	Sanctions	51	32	1	90	Citizen Complaints	1	0
Medical Emergency	1	2	2	3	8	IRT Waitlist	12	12
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	<u>0</u>	Dual Supervision	0	0
Death	0	0	0	0	<u>0</u>			
PREA Allegation	0	0	0	0	<u>0</u>			
Use of Force	0	0	0	0	<u>0</u>			
TOTAL	71	52	8	19	150			

Diversion Criteria Referrals			Diversion Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
31	18	13	20	20	0	51
Transition Criteria Referrals			Transition Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
42	32	10	4	4	0	46

Jenner Behan

 Director Signature/Designee

6/14/2023

 DATE

PACE Audit

1. Strategy: Enhance case management ranks and training to improve client skill training and outcomes. SKILL TRAIN - FACTOR 4	
STAFF DEVELOPMENT:	<ul style="list-style-type: none"> • Leadership development is occurring every Wednesday with an in depth look and analyses of <i>Dare to Lead</i> • Training on Seven Habits on the inside has started for new facilitators
2. Strategy: Review and enhance level system with measurable and objective components to increase transparency and consistency of client reinforcement and progression. (Developing and utilizing a level system (5-1) with measurable components creates transparency and consistency in client movement and reinforcement through earned privileges)	
PROGRAM DEVELOPMENT:	<ul style="list-style-type: none"> • We have continued to refine our Program Matrix process to maintain a high level of transparency and fidelity to the model created by DCJ. • Client handbooks were completed and distributed
3950 RENOVATION:	We are looking for ways to replace 3950

CORE Security Audit

CS-010: Random Headcounts & Facility Walkthroughs	We have Placed Narcan in every restroom in the facilities that we monitor and check & amnesty boxes have been built.
CS-042: Job Search	We continue to work with our vocational case manager, who assists clients with resume's, interview guidance and open positions. She continues to create and maintain relationships with local businesses, who hire our clients.
CS-060: Substance Testing Process	<ul style="list-style-type: none"> • We have contracted with a new urinalysis testing company to have the capacity to test for a wide range of commonly abuse drugs such as fentanyl and prescription medications such as gabapentin. • Passpoint Ocular scanner has started arriving at the Roberts Rd. Facility
OMA-020: Milieu Management	<ul style="list-style-type: none"> • Narcan administration, signs of overdose were taught to all clients, and narcan was distributed to clients. • ComCor inc. completed a risk analyses of clients and restructured the facilities populations. Clients who were found to be a higher risk we're moved to RRRF, as the facility is more secure.

Additional Comments:

Key Performance Indicators

1. Lower Involuntary staff terminations below the established baseline of 32%
 - a. Our involuntary staff terminations are at 22% compared to the last months 33%
2. Increase average length of stay for staff members to greater than 3 years.
 - a. Our current average length of stay is 4 years compared to the prior months 4.2 years.
1. Provide six unique kinds of staff training sessions
 - a. Five unique training sessions have been held this year.
 - i. CPR – 5 Sessions
 - ii. SOA-R – 3 Sessions
 - iii. Mental Health First Aid – 1 Session
 - iv. Case Planning & Progression Matrix – 1 Session
 - v. Hearing Officer – 1 Session
2. Achieve the goal of 75% of staff identifying that they have adequate training
 - a. The Kirkpatrick Level 2 survey is going out post course completions. The level 2 survey gauges course satisfaction:



Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Community Alternatives of El Paso County (CAE)

Agenda Date: June 20, 2023

Agenda Item Number: 5-b

Presenter: Sean Foster, Facility Director, CAE

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

COMMUNITY ALTERNATIVE OF EL PASO COUNTY (CAE) VENDOR REPORT

Month	May	YEAR	2023
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Facility Capacity:	210
DCJ Allocation:	220

FACILITY DEMOGRAPHICS					
Diversion:	98	IRT:	0	Diversion Out of District:	4
Transition:	91	RDDT:	0		
Condition of Parole:	6	CRP:	5		
Condition of Probation:	0	Non CRP SO:	6		
Non-Residential:	40	Criteria Cases:	100		

FINANCIAL FEES	
<u>Total Financial Fees</u>	<u>Total</u>
Child Support	\$8,318.03
Restitution	\$24,102.95

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	17	16	0	0	6	0	0	0	39

TERMINATIONS					Specialized Treatment Terminations			<u>Non-Residential Terminations</u>	
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	<u>Non-Residential</u>
Successful	7	7	0	0	-	-	-	14	3
Negative	9	3	0	0	-	-	-	12	1
Total	16	10	0	0	0	0	0	26	4

PROGRAM TERMINATIONS			
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>	<u>Non-Residential Termination Reasons</u>
Successful Program	14	53.8%	3
Client Status Change - <i>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</i>	1	NA	2
Negative	12	46.2%	1
Escape	7	26.9%	0
House/Technical Violations	5	19.2%	0
Committed New Crime - During Placement	0	0.0%	1
Warrant/Pending Crime - Prior to Placement	0	0.0%	0

FACILITY STAFFING				
<u>Staffing</u>	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	28	1	1	2
Case Management	11	2	0	0
Treatment Staff	0	0	0	0
Admn	6	0	0	0
Support Staff (Other)	7	0	0	0
Non-Residential	0	0	0	

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE			
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate	
New Criminal Offense	0	0	0	0	0	Employment Rate	83.8%	77.2%	
Assault	0	0	0	0	0	UA Positive Rate	14.2%	4.9%	
Fighting	0	0	0	0	0	Raw UA Data			
Possession of Dangerous Drugs	0	0	0	0	0	Total/Positive	810/57	875/47	
Positive Urinalysis	26	13	0	0	39	Type	Current Month Count	Previous Month Count	
<i>Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return</i>	Escape	5	2	0	0	7	Client Grievances	5	3
	Sanctions	16	7	0	0	23	Citizen Complaints	0	0
Medical Emergency	2	1	0	0	3	Dual Supervision	0	0	
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	0				
Death	0	0	0	0	0				
PREA Allegation	0	0	0	0	0				
Use of Force	0	0	0	0	0				
TOTAL	49	23	0	0	72				
Diversion Criteria Referrals			Diversion Auto Referrals						
<i>Referrals</i>	<i>Approved</i>	<i>Denied</i>	<i>Referrals</i>	<i>Approved</i>	<i>Denied</i>	<i>Total Referrals</i>			
22	19	3	22	14	1	44			
Transition Criteria Referrals			Transition Auto Referrals						
<i>Referrals</i>	<i>Approved</i>	<i>Denied</i>	<i>Referrals</i>	<i>Approved</i>	<i>Denied</i>	<i>Total Referrals</i>			
57	32	25	5	3	2	62			

Sean Foster

 Director Signature/Designee

6/14/2023

 DATE

PACE Audit

Areas of Focus: STAFF DEVELOPMENT:SD-070, SD-090 and SD-100 Train all staff in the areas of MI/SOA-R/Staff Impact and Progression Matrix

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	On May 12, all Case Managers, Case Management Supervisor, Assistant Director Programs and Facility Director attended assesment training provided by DOC Soa-R trainers. On May 30-31, two additional Case Managers went through Soa-R training provided by DCJ. On April 18-19, All Case Managers attended training on Progression Matrix/Case Planning provided by DCJ. Case Management Supervisor has been providing feedback with the Case Managers on their audits and their assessments. Case Managers are appreciating the feedback.
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Skill Development with Directed Practice: Staff to demonstrate milieu management for effective role modeling and responsivity.

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.	In April, All Staff training consisted of Sexual Harassment in the work place and PREA review. In March, all members of Managment attended Leadership Training. During monthly meetings, professional communication is discussed with staff regarding resident interactions. During management rounds, both Security and Case management staff were observed having meaningful contacts with the resident population. Staff were engaged in conversations that were both empowering and meaningful.
--	---

CORE Security Audit

Search and Contraband Training for staff: Scheduled and Completed Training *CS-30 Contraband	A sealed storage container for drug paraphernalia was secured to the wall in the operations office. On April 17, 2023, a K9 searched the entire facility. A canine search is being scheduled for June.
*CS Substance Use Monitoring Drug Interdiction Events and Outcomes: Security Manager and Fidelity Specialist observations, audits, findings and actions taken.	Anonymous box installed outside of the facility. Residents are aware of this. Security staff are carrying narcan on their person. Five total Narcan kits are available on each shift.
CS Client Monitoring : Random off-site monitoring of job search, work, pass and furlough activity CS 50 Recording Authorized Absences *Client Supervision - CS Facility Checks	The Glympse location app is being utilized to assist with whereabouts checks.
Fidelity Specialist and Case Manager Supervisor observations, audits, and actions taken.	The Fidelity Specialist and Case Manager Supervisor continue to conduct monthly audits to identify any deficiencies. Follow up occurs to ensure those issues are resolved.

Additional Comments:

MEMORANDUM

TO: El Paso County Justice Services

FROM: Sean Foster, Facility Director



DATE: June 15, 2023

RE: Key Performance Indicators (KPIs)

The following is the current status on the four KPIs for Community Alternatives of El Paso County:

KEY PERFORMANCE INDICATORS

MONTHS	Overall Employee Retention Rate	Case Manager Retention Rate	All Security staff (including AFDS and FD) Core Correctional Practices Training	All Facility Staff MI Training
December 2022	62.75%	64.3%	70%	35% (Training scheduled in June)
January 2023				
February 2023				
March 2023				
April 2023				
May 2023				
June 2023				
July 2023				
August 2023				
September 2023				
October 2023				
November 2023				
Previous 2 years Average	25%	25.5%		
Previous year	29%	17%	0%	0%
Current Status	62.75%	64.3%	70%	35%
Target Goal	Improve 3%	Improve 3%	100%	100%

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY23 Financial Report

Agenda Date: June 20, 2023

Agenda Item Number: 6-a

Presenter: MaCain Hildebrand, Community Corrections Program Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article III Section 5 of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

El Paso County continues to work with the Department of Public Safety / Office of Community Corrections on matters related to contracting and allocation.

The billing documents (invoicing) for the May billing cycle have been completed.

Recommended Motion:

N/A

4th Judicial District - Community Corrections Program Revenue and Expenditures
SUMMARY OF ALLOCATION EXPENSES
SFY23 July 1, 2022 - June 30, 2023

EMBRAVE			ACTUAL INVOICING RECEIVED FROM TO VENDOR						
	Allocated Amount From DCJ/EPC	Actual Expenditure YTD from 7/1/22 to 05/31/23	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	TOTAL FIRST HALF
Community Corrections Inmate Housing	\$ 5,423,935.58	\$ 5,470,375.16	\$ 525,186.86	\$ 532,901.25	\$ 522,581.58	\$ 551,848.85	\$ 544,438.99	\$ 548,668.36	\$ 3,225,625.89
Community Corrections - COProbation IRT IH	\$ 370,493.25	\$ 172,119.70	\$ 18,711.35	\$ 17,679.80	\$ 17,007.25	\$ 18,071.90	\$ 18,448.50	\$ 18,446.80	\$ 108,365.60
Community Corrections - Non-Residential Div.	\$ 167,306.88	\$ 132,497.86	\$ 8,188.07	\$ 8,729.43	\$ 6,293.31	\$ 12,045.26	\$ 11,706.91	\$ 11,097.88	\$ 58,060.86
Community Corrections Correctional Treatment	\$ 161,000.00	\$ 35,936.44	\$ 1,792.50	\$ 2,830.00	\$ 2,915.00	\$ 2,470.00	\$ 5,950.68	\$ 4,105.00	\$ 20,063.18
Community Corrections Facility Payments (FP)	\$ 296,000.00	\$ 148,000.00	\$ -	\$ -	\$ 148,000.00	\$ -	\$ -	\$ -	\$ 148,000.00
Option Allocation #1		\$ -							\$ -
Option Allocation #2		\$ -							\$ -
	\$ 6,418,735.71	5,958,929.16	\$ 553,878.78	\$ 562,140.48	\$ 696,797.14	\$ 584,436.01	\$ 580,545.08	\$ 582,318.04	\$ 3,560,115.53
	Contract Amount Remaining		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL SECOND HALF
Community Corrections Inmate Housing	\$ (46,439.58)		\$ 552,457.89	\$ 502,686.60	\$ 521,262.02	\$ 457,753.72	\$ 210,589.04	\$ -	\$ 2,244,749.27
Community Corrections - COProbation IRT IH	\$ 198,373.55		\$ 15,260.70	\$ 14,146.30	\$ 16,417.75	\$ 15,949.65	\$ 1,979.70	\$ -	\$ 63,754.10
Community Corrections - Non-Residential Div.	\$ 34,809.02		\$ 12,586.62	\$ 11,368.56	\$ 10,015.16	\$ 5,819.62	\$ 34,647.04	\$ -	\$ 74,437.00
Community Corrections Correctional Treatment	\$ 125,063.56		\$ 7,111.26	\$ 3,290.00	\$ 3,001.00	\$ 1,814.00	\$ 657.00	\$ -	\$ 15,873.26
Community Corrections Facility Payments	\$ 148,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Option Allocation #1	\$ -								\$ -
Option Allocation #2	\$ -								\$ -
REMAINING FUNDS IN ALLOCATION	\$ 459,806.55		\$ 587,416.47	\$ 531,491.46	\$ 550,695.93	\$ 481,336.99	\$ 247,872.78	\$ -	\$ 2,398,813.63

	Expected YTD Expenditures Per Allocation	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
Expected Expenditure Total Allocation (Monthly)	\$ 510,227.98	\$ 5,470,375.16	\$ (498,434.21)	-10.02%	Inmate Housing
Actual Expenditure Total Allocation (Current Month)	\$ 247,872.78	\$ 172,119.70	\$ 167,499.11	49.32%	Cond. Of Probation IRT
% Expected Expenditure (To Date)	91.67%	\$ 153,364.64	\$ 132,497.86	13.61%	Non-Residential
% Actual Expenditure (To Date)	92.84%	\$ 147,583.33	\$ 35,936.44	75.65%	Correctional Treatment
		\$ 148,000.00	\$ -	100.00%	Facility Payment
% Under / (Over) Spent	-1.17%				

May-23

EMBRAVE (ECC)

	<i>Total SFY23 Contract</i>		
	\$ 6,418,735.71	TOTAL YTD Expenditure	% Contract Expended
Residential	\$ 5,423,935.58	\$ (5,470,375.16)	85.23%
Condition of Probation IRT	\$ 370,493.25	\$ (172,119.70)	2.68%
Non-Residential	\$ 167,306.88	\$ (132,497.86)	2.06%
Correctional Treatment	\$ 161,000.00	\$ (35,936.44)	0.56%
Facility Payment	\$ 296,000.00	\$ (148,000.00)	2.31%
Total YTD Expenditure		\$ (5,958,929.16)	92.84%
Percent Actual Expended			
Expected YTD Per Contract			91.67%
Percent Under/Over (-)			-1.17%
Total Balance in Contract		\$ 459,806.55	

<i>Expected YTD Expenditures Per Contract</i>	<i>Actual YTD Expenditure</i>	<i>Actual YTD \$ Under / (Over) Against Expected</i>	<i>% Under / Over (-) against expected</i>	
\$ 4,971,940.95	\$ 5,470,375.16	\$ (498,434.21)	-10.02%	Inmate Housing
\$ 339,618.81	\$ 172,119.70	\$ 167,499.11	49.32%	Cond. Of Probation IRT
\$ 153,364.64	\$ 132,497.86	\$ 20,866.78	13.61%	Non-Residential
\$ 147,583.33	\$ 35,936.44	\$ 111,646.89	75.65%	Correctional Treatment

4th Judicial District - Community Corrections Program Revenue and Expenditures
SUMMARY OF ALLOCATION EXPENSES
SFY23 July 1, 2022 - June 30, 2023

Community Alternatives of El Paso County			ACTUAL INVOICING RECEIVED FROM TO VENDOR						TOTAL FIRST HALF
	Allocated Amount From DCJ/EPC	Actual Expenditure YTD from 7/1/22 to 05/31/23	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	
Community Corrections Inmate Housing	\$ 5,370,256.86	\$ 3,779,302.50	\$ 343,978.00	\$ 328,501.00	\$ 302,103.00	\$ 312,622.00	\$ 312,890.00	\$ 319,690.50	\$ 1,919,784.50
Community Corrections - Non-Residential Div.	\$ 167,306.88	\$ 162,436.95	\$ 15,906.10	\$ 16,098.90	\$ 15,189.45	\$ 14,740.40	\$ 15,073.20	\$ 17,677.70	\$ 94,685.75
Community Corrections Correctional Treatment	\$ 161,000.00	\$ 122,215.00	\$ 12,494.00	\$ 15,655.00	\$ 13,291.00	\$ 12,227.00	\$ 10,246.00	\$ 8,100.00	\$ 72,013.00
Community Corrections Facility Payments	\$ 148,000.00	\$ 148,000.00	\$ -	\$ -	\$ 74,000.00	\$ -	\$ -	\$ -	\$ 74,000.00
Option Allocation #1		\$ -							\$ -
Option Allocation #2		\$ -							\$ -
	\$ 5,846,563.74	4,211,954.45	\$ 372,378.10	\$ 360,254.90	\$ 404,583.45	\$ 339,589.40	\$ 338,209.20	\$ 345,468.20	\$ 2,160,483.25
	Allocation Amount Remaining		Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	TOTAL SECOND HALF
Community Corrections Inmate Housing	\$ 1,590,954.36		\$ 355,301.00	\$ 335,201.00	\$ 390,677.00	\$ 378,684.00	\$ 399,655.00	\$ -	\$ 1,859,518.00
Community Corrections - Non-Residential Div.	\$ 4,869.93		\$ 12,242.90	\$ 14,635.20	\$ 15,277.50	\$ 13,176.80	\$ 12,418.80	\$ -	\$ 67,751.20
Community Corrections Correctional Treatment	\$ 38,785.00		\$ 8,994.00	\$ 9,195.00	\$ 10,385.00	\$ 11,140.00	\$ 10,488.00	\$ -	\$ 50,202.00
Community Corrections Facility Payments	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 74,000.00	\$ -	\$ 74,000.00
Option Allocation #1	\$ -								\$ -
Option Allocation #2	\$ -								\$ -
REMAINING FUNDS IN ALLOCATION	\$ 1,634,609.29		\$ 376,537.90	\$ 359,031.20	\$ 416,339.50	\$ 403,000.80	\$ 496,561.80	\$ -	\$ 2,051,471.20

	Expected Expenditures Per Allocation	Actual YTD Expenditure	Actual YTD \$ Under / (Over) Against Expected	% Under / Over (-) against expected	
Expected Expenditure Total Allocation (Monthly)	\$ 474,880.31	\$ 4,922,735.46	\$ 1,143,432.96	23.23%	Inmate Housing
Actual Expenditure Total Allocation (Current Month)	\$ 496,561.80	\$ 153,364.64	\$ (9,072.31)	-5.92%	Non-Residential
% Expected Expenditure (To Date)	91.67%	\$ 147,583.33	\$ 25,368.33	17.19%	Correctional Treatment
% Actual Expenditure (To Date)	72%	\$ 74,000.00	\$ 74,000.00	100.00%	Facility Payment
% Under / (Over) Spent	19.63%				

May-23

GEO REENTRY GROUP/ COMMUNITY ALTERNATIVES OF EL PASO COUNTY (CAE)

	<i>Total SFY23 Contract</i>	TOTAL YTD Expenditure	% Contract Expended
	\$ 5,846,563.74		
Residential	\$ 5,370,256.86	\$ (3,779,302.50)	64.64%
Non-Residential	\$ 167,306.88	\$ (162,436.95)	2.78%
Correctional Treatment	\$ 161,000.00	\$ (122,215.00)	2.09%
Facility Payment	\$ 148,000.00	\$ (148,000.00)	2.53%
Total YTD Expenditure		\$ (4,211,954.45)	72.04%
Percent Actual Expended			
Expected YTD Per Contract			91.67%
Percent Under/Over (-)			19.63%
Total Balance in Contract		\$ 1,634,609.29	

<i>Expected YTD Expenditures Per Contract</i>	<i>Actual YTD Expenditure</i>	<i>Actual YTD \$ Under / (Over) Against Expected</i>	<i>% Under / Over (-) against expected</i>	
\$ 4,922,735.46	\$ 3,779,302.50	\$ 1,143,432.96	23.23%	Inmate Housing
\$ 153,364.64	\$ 162,436.95	\$ (9,072.31)	-5.92%	Non-Residential
\$ 147,583.33	\$ 122,215.00	\$ 25,368.33	17.19%	Correctional Treatment

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Provider Termination Reports – May 2023

Agenda Date: June 20, 2023

Agenda Item Number: 6-b

Presenter: MaCain Hildebrand, Community Corrections Program Manager

Information: X

Endorsement:

Background Information:

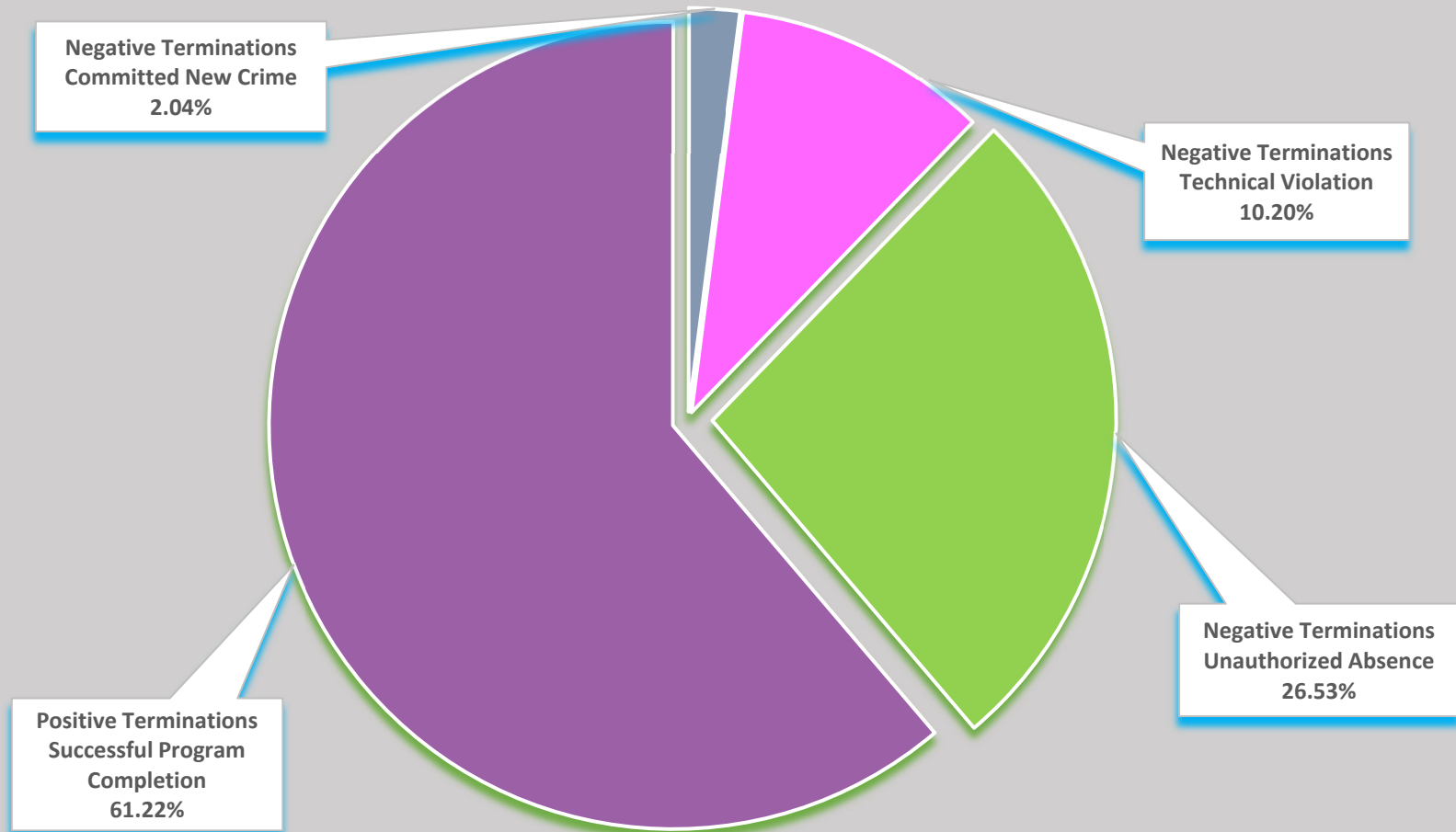
Pursuant to Article II of the El Paso County Community Corrections Board (CCB) By-Laws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by the Community Corrections staff pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

The attached Provider Termination Reports are for May 2023.

Recommended Motion:

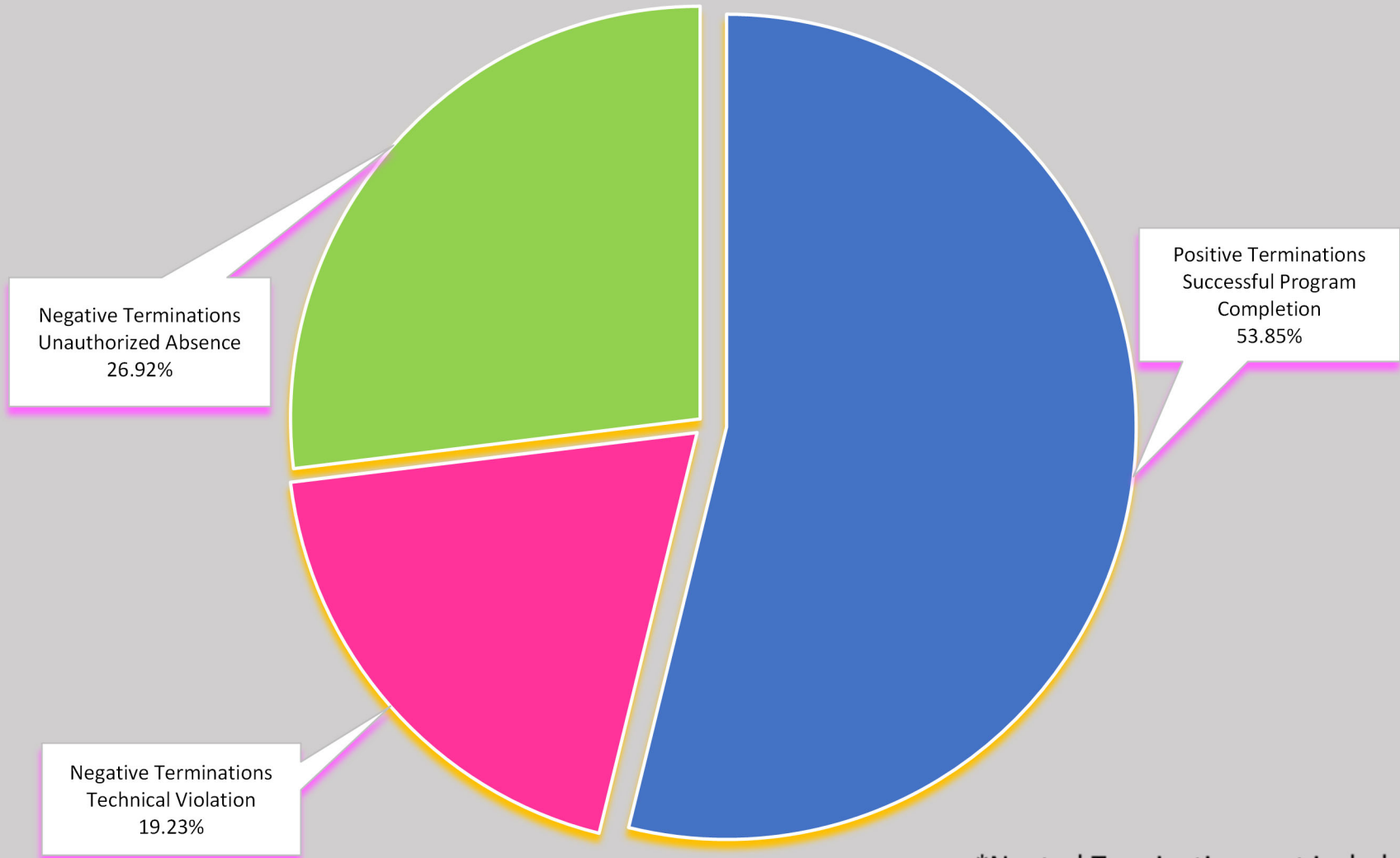
N/A

Embrace Residential Terminations - May 2023



*Neutral Terminations not included

CAE Residential Terminations - May 2023



*Neutral Terminations not included

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Staff Report – June 2023
Agenda Date: June 20, 2023
Agenda Item Number: 6-c
Presenter: MaCain Hildebrand, Community Corrections Program Manager
Information: X

Endorsement:

Background Information:

Staff to provide insight and information on various upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- Upcoming events impacting community corrections services
- Notable activities staff members are involved in and/or pursuing
- Information not otherwise captured as a separate Community Corrections Board agenda item
- 1. The Colorado Association of Community Corrections Boards (CACCB) has provided the attached SFY 22 Community Corrections fact sheet.
 2. The Community Corrections Staff received the attached 2023 Achievement Award Winner from the National Association of Counties (NACo) for its Video Victim Impact Statement Project.
 3. The Office of Community Corrections has announced that the dates have been set for the 2023 Statewide Community Corrections Conference for November 1st and 2nd at the Sheraton Denver West Hotel. The CCB is encouraged to attend or can also be a presenter and should reach out to MaCain Hildebrand for any Board member interested in attending.
 4. Attached is the Escape Report from November 2022 – April 2023.

Recommended Motion:

N/A



www.coaccb.org

COLORADO ASSOCIATION OF COMMUNITY CORRECTIONS BOARDS

FACT SHEET

JULY 1, 2021 – JUNE 30, 2022

COMMUNITY CORRECTIONS

- ✓ is an alternative to incarceration in prison.
- ✓ provides services for individuals convicted of less severe offenses who are diverted from prison.
- ✓ provides services for individuals in transition between prison and parole.
- ✓ provides services for parolees released by the Colorado Parole Board.
- ✓ purpose is the supervision, treatment, risk-reduction, and overall reintegration of offenders back into society.

COMMUNITY CORRECTIONS BOARDS

- ✓ are authorized by Colorado Revised Statute Title 17 Article 27.
- ✓ contract with the Colorado Department of Public Safety to administer funds allocated by the legislature to provide services for and supervision of offenders.
- ✓ enter into contracts with programs to provide services for and supervision of offenders.
- ✓ establish and enforce standards of program operations.
- ✓ exercise the authority to accept or reject any offender referred for placement.
- ✓ promote and protect public safety.

There are 22 community corrections boards in 22 Judicial Districts. The number of board members Statewide is more than 300. The categories of membership include citizen, Human Services, Public Defender, Probation, Department of Corrections, Division of Youth Corrections, District Attorney, law enforcement agencies, court and elected officials.

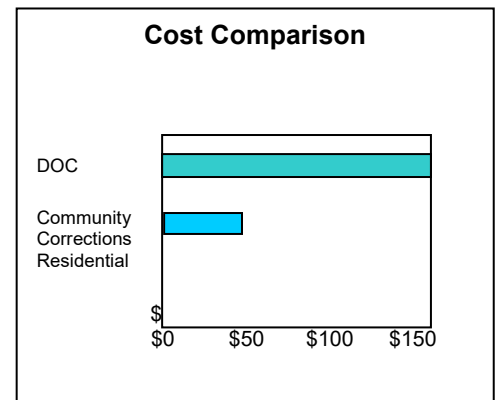
COMMUNITY CORRECTIONS BUDGET

The FY21-22 budget is \$68.7 million, including services for:

- ✓ 2558 Standard Residential Beds
- ✓ 224 Intensive Residential Treatment Beds
- ✓ 120 Residential Dual Diagnosis Beds
- ✓ 48 Cognitive Behavioral Treatment Pilot Project Beds
- ✓ 116 Sex Offender Beds
- ✓ 108 Therapeutic Community Beds
- ✓ \$2,655,000.00 in Outpatient Treatment Voucher Funds

This budget also funds the following non-residential categories:

- ✓ 786 Diversion Non-Residential Slots
- ✓ 62 Outpatient Therapeutic Community Treatment Slots



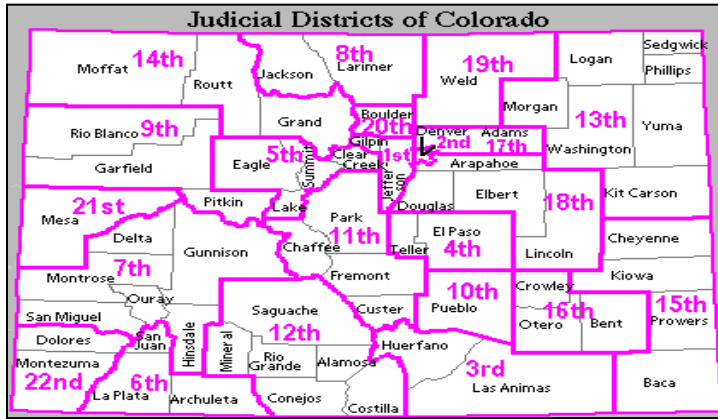
COST COMPARISONS

	average daily cost
Department of Corrections	\$ 152.65.05 FY20-21
Community corrections residential	\$ 49.16 FY21-22
Community corrections non-residential	\$ 6.65 (average daily rate FY21-22)

Offenders placed in community corrections are required to work and pay for their room and board, court costs, treatment programs, fines, restitution and court ordered child support. They are required to pay federal, state and local taxes and participate in offense-specific treatment. Those without a high school diploma are required to work toward their GED.

COMMUNITY CORRECTIONS PROGRAMS

- In FY21-22, 27 residential community corrections facilities provided services for both male and female offenders.
- Three of these programs were exclusively for women offenders; several are specialized residential treatment programs.
- Programs are audited for compliance with State Standards by the Department of Public Safety's Division of Criminal Justice in conjunction with the local community corrections board.



<p>COST</p>	<p><u>1 year in community corrections</u></p> <ul style="list-style-type: none"> ✓ costs \$11,481.88 ✓ 7 mo residential \$10,471.08 ✓ 5 mo non-residential \$1,010.80 ✓ 1 year of residential costs \$17,943.40 <p><u>1 year in prison</u></p> <ul style="list-style-type: none"> ✓ costs an average of \$55,717 FY20-21 	<p>Avg Daily Pop</p> <p><u>community corrections ADP</u></p> <ul style="list-style-type: none"> ✓ 1870 regular residential ✓ 695 non-residential ✓ 182 IRT, 61 RDDT, 88 SO, 67 TC, 20 CBT ✓ 2288 total Res, 731 total NR <p><u>prison beds occupied</u></p> <ul style="list-style-type: none"> ✓ appx 17,401 ADP FY20-21
<p>TAXES, CHILD SUPPORT and RESTITUTION</p>	<p>Adult community corrections offenders who terminated in FY21-22 contributed millions of dollars that would not have been paid had they been in prison, including:</p> <ul style="list-style-type: none"> ✓ Over \$3.5 million in federal income tax withholding and \$1.8 million in state taxes ✓ Appx \$8.4 million in subsistence ✓ Appx \$575,000 in child support and over \$3.6 million in restitution to crime victims 	
<p>PUBLIC SAFETY</p>	<p>In FY21-22, 4,322 discharged from a community corrections program:</p> <ul style="list-style-type: none"> ✓ Less than 1% of community corrections clients were terminated for a new crime ✓ About 12% were terminated for program violations ✓ About 50% successfully completed the program 	
<p>RECIDIVISM</p>	<ul style="list-style-type: none"> ✓ In the 2014-2016 Community Corrections recidivism report, 79% of clients who successfully completed the program had no misdemeanor or felony filings within 12 months of program completion and 63% remained crime-free for 2 years following program completion. ✓ A US Dept of Justice recidivism report, published May 2018, estimates 68% of released prisoners were arrested within 3 years. 	
<p>OFFENDER TREATMENT SERVICES</p>	<ul style="list-style-type: none"> ✓ substance abuse assessment and treatment ✓ mental health evaluation and treatment ✓ sex offender assessment and treatment ✓ cognitive restructuring treatment ✓ anger management ✓ employment assistance ✓ academic/vocational training ✓ financial education and training ✓ family services ✓ domestic violence assessment and treatment ✓ life/survival skills 	

2023 ACHIEVEMENT AWARD WINNER

*“If your actions inspire others to dream more, learn more, do more,
and become more, then you are a leader.”* –John Quincy Adams

The National Association of Counties is proud to award
El Paso County, Colo.

A 2023 Achievement Award for its program titled:

El Paso County Community Corrections Video Victim Impact Statement Project



Matthew Chase, NACo Executive Director

Hon. Denise Winfrey, NACo President



SID	Client Name	Program	Service Type	Judicial District	Final Legal Status	Final Level	Start Date	Termination Date	Termination Reason	Released To
183144	POPE, PAYDEN	ComCor, Inc.	IRT-90	04	Condition of Probation	1	10/14/2022	10/16/2022	Unauthorized Absence	Unauthorized Absence
882758	Driscoll, Jason	ComCor, Inc.	IRT-90	04	Condition of Probation	1	11/16/2022	11/26/2022	Unauthorized Absence	Unauthorized Absence
3454557	GONZALES, JAYLENE	ComCor, Inc.	IRT-90	04	Condition of Probation	1	11/17/2022	12/12/2022	Unauthorized Absence	Unauthorized Absence
3364070	Armijo, Kevena	ComCor, Inc.	IRT-90	04	Condition of Probation	1	12/7/2022	12/15/2022	Unauthorized Absence	Unauthorized Absence
4002182	Ames, Tyler Anthony	ComCor, Inc.	IRT-90	04	Condition of Probation	1	2/14/2023	2/22/2023	Unauthorized Absence	Unauthorized Absence
306434	Knight, Chelsea	ComCor, Inc.	Residential	04	Condition of Probation	1	11/8/2022	11/8/2022	Unauthorized Absence	Unauthorized Absence
869035	QUINTANA, DEBORAH	ComCor, Inc.	Residential	04	Condition of Probation	1	1/14/2023	1/16/2023	Unauthorized Absence	Unauthorized Absence
3877937	Cornett, Chance	ComCor, Inc.	Residential	04	Condition of Probation	1	3/23/2023	3/24/2023	Unauthorized Absence	Unauthorized Absence
1752183	GRIFFIN, ZACHARY	ComCor, Inc.	Residential	04	Condition of Probation	1	12/29/2022	4/8/2023	Unauthorized Absence	Unauthorized Absence
1201801	Applehans, Betty Jo	ComCor, Inc.	IRT-90	04	Diversion	1	10/6/2022	11/29/2022	Unauthorized Absence	Unauthorized Absence
3921004	JAMES, CHRISTIAN	ComCor, Inc.	IRT-90	04	Diversion	2	1/6/2023	1/9/2023	Unauthorized Absence	Unauthorized Absence
1812935	VASQUEZ, SIMON	ComCor, Inc.	IRT-90	04	Diversion	2	2/13/2023	2/28/2023	Unauthorized Absence	Unauthorized Absence
2571652	SMITH, ALONZO	ComCor, Inc.	IRT-90	04	Diversion	1	12/13/2022	4/8/2023	Unauthorized Absence	Unauthorized Absence
1879805	DOUGLAS, WILLIAM	ComCor, Inc.	Non-Residential	04	Diversion	5	10/28/2022	12/16/2022	Unauthorized Absence	Unauthorized Absence
658704	PALMER, BRIAN	ComCor, Inc.	Non-Residential	04	Diversion	5	8/2/2022	2/28/2023	Unauthorized Absence	Unauthorized Absence
967655	KIDWELL, THOMAS	ComCor, Inc.	RDDT	04	Diversion	1	11/16/2022	11/24/2022	Unauthorized Absence	Unauthorized Absence
1880505	RUMSLEY, JAMES	ComCor, Inc.	RDDT	04	Diversion	1	9/27/2022	4/16/2023	Unauthorized Absence	Unauthorized Absence
1534015	CARTER, CRAIG	ComCor, Inc.	Residential	04	Diversion	3	10/6/2022	10/20/2022	Unauthorized Absence	Unauthorized Absence
1875081	MARTINEZ, ALBERT	ComCor, Inc.	Residential	04	Diversion	1	9/6/2022	10/21/2022	Unauthorized Absence	Unauthorized Absence
2732077	ALTIZER, WALLACE	ComCor, Inc.	Residential	04	Diversion	1	7/1/2022	10/25/2022	Unauthorized Absence	Unauthorized Absence
1580946	MASTERS, CHRISTOPHER	ComCor, Inc.	Residential	04	Diversion	4	4/5/2022	10/25/2022	Unauthorized Absence	Unauthorized Absence
1822007	BARRY, JUSTIN	ComCor, Inc.	Residential	04	Diversion	2	7/7/2022	11/7/2022	Unauthorized Absence	Unauthorized Absence
3486042	Adamson, TJ	ComCor, Inc.	Residential	04	Diversion	1	9/22/2022	11/8/2022	Unauthorized Absence	Unauthorized Absence
1383016	ARCHER, JAMES	ComCor, Inc.	Residential	04	Diversion	2	7/18/2022	11/10/2022	Unauthorized Absence	Unauthorized Absence
1420752	Martinez, James	ComCor, Inc.	Residential	04	Diversion	1	10/19/2022	11/11/2022	Unauthorized Absence	Unauthorized Absence
3239103	Davey, Canaan Scott	ComCor, Inc.	Residential	04	Diversion	1	11/14/2022	12/2/2022	Unauthorized Absence	Unauthorized Absence
2369978	Ward, Dequan	ComCor, Inc.	Residential	04	Diversion	2	8/11/2022	12/7/2022	Unauthorized Absence	Unauthorized Absence
3894015	Mayon, Samuel	ComCor, Inc.	Residential	04	Diversion	1	12/15/2022	12/16/2022	Unauthorized Absence	Unauthorized Absence
424641	HENDRICKSON, MARTIN	ComCor, Inc.	Residential	04	Diversion	2	4/26/2022	12/18/2022	Unauthorized Absence	Unauthorized Absence
2171419	Johnson, Dillon Scott	ComCor, Inc.	Residential	04	Diversion	1	11/16/2022	1/30/2023	Unauthorized Absence	Unauthorized Absence
2250574	BATHRICK, BRADY	ComCor, Inc.	Residential	04	Diversion	1	1/31/2023	2/16/2023	Unauthorized Absence	Unauthorized Absence
2298028	GARCIA, JOSE	ComCor, Inc.	Residential	04	Diversion	4	6/24/2022	2/18/2023	Unauthorized Absence	Unauthorized Absence
2868654	ENGEL, KYLE	ComCor, Inc.	Residential	04	Diversion	1	1/31/2023	2/19/2023	Unauthorized Absence	Unauthorized Absence
3247465	VARGAS, ROGER	ComCor, Inc.	Residential	04	Diversion	1	2/14/2023	2/19/2023	Unauthorized Absence	Unauthorized Absence
3679982	CURBELO, EISEER	ComCor, Inc.	Residential	04	Diversion	3	4/28/2022	3/1/2023	Unauthorized Absence	Unauthorized Absence
2581067	HALLADA, ALEX	ComCor, Inc.	Residential	04	Diversion	4	12/2/2022	3/18/2023	Unauthorized Absence	Unauthorized Absence
3081293	SHAW, TIMOTHY	ComCor, Inc.	Residential	04	Diversion	3	2/28/2023	3/18/2023	Unauthorized Absence	Unauthorized Absence
153857	Vasquez, Jose	ComCor, Inc.	Residential	04	Diversion	3	10/11/2022	3/28/2023	Unauthorized Absence	Unauthorized Absence
3447925	MEYER, JERRY	ComCor, Inc.	SXO	04	Diversion	3	2/16/2022	12/6/2022	Unauthorized Absence	Unauthorized Absence
2315163	SHIELDS, KRISTY	ComCor, Inc.	Residential	04	Parole	1	11/10/2022	11/14/2022	Unauthorized Absence	Unauthorized Absence
1543524	WELCH, JEFFREY	ComCor, Inc.	Residential	04	Parole	4	4/29/2021	11/15/2022	Unauthorized Absence	Unauthorized Absence
3706440	PONCE, DIANNE	ComCor, Inc.	Residential	04	Parole	1	11/23/2022	11/25/2022	Unauthorized Absence	Unauthorized Absence
3470193	HINER, ROBBIE	ComCor, Inc.	Residential	04	Parole	1	10/27/2022	12/7/2022	Unauthorized Absence	Unauthorized Absence
3112311	MCFEIL, MARCUS	ComCor, Inc.	Residential	04	Parole	1	1/5/2023	2/28/2023	Unauthorized Absence	Unauthorized Absence
1633409	BARTON, WILLIAM	ComCor, Inc.	Residential	04	Parole	1	1/31/2023	4/30/2023	Unauthorized Absence	Unauthorized Absence
3099847	MEDINA, NICHOLAS	ComCor, Inc.	IRT-90	04	Transition	1	1/12/2023	1/24/2023	Unauthorized Absence	Unauthorized Absence
2247561	SOTO, SHANTIQUE	ComCor, Inc.	IRT-90	04	Transition	2	3/2/2023	4/8/2023	Unauthorized Absence	Unauthorized Absence
3085756	Spence, Gary S.	ComCor, Inc.	Residential	04	Transition	1	10/12/2022	10/13/2022	Unauthorized Absence	Unauthorized Absence
3423428	FLEETWOOD, DAMIAN	ComCor, Inc.	Residential	04	Transition	4	12/29/2021	11/4/2022	Unauthorized Absence	Unauthorized Absence
2581088	Kellum, James Edward	ComCor, Inc.	Residential	04	Transition	1	8/24/2022	11/9/2022	Unauthorized Absence	Unauthorized Absence
3186819	Beese, April	ComCor, Inc.	Residential	04	Transition	1	10/26/2022	11/11/2022	Unauthorized Absence	Unauthorized Absence
3991073	Guarino, Christopher	ComCor, Inc.	Residential	04	Transition	1	11/16/2022	11/28/2022	Unauthorized Absence	Unauthorized Absence
13608	Bullard, Robert	ComCor, Inc.	Residential	04	Transition	1	10/12/2022	12/10/2022	Unauthorized Absence	Unauthorized Absence
792526	HARRIS, BRETT	ComCor, Inc.	Residential	04	Transition	3	8/24/2022	12/26/2022	Unauthorized Absence	Unauthorized Absence
3123816	ARAGON, RICHARD	ComCor, Inc.	Residential	04	Transition	1	11/18/2022	1/3/2023	Unauthorized Absence	Unauthorized Absence
192790	Parker, Joseph	ComCor, Inc.	Residential	04	Transition	1	11/22/2022	1/5/2023	Unauthorized Absence	Unauthorized Absence
2669869	Trujillo, Daniel V	ComCor, Inc.	Residential	04	Transition	1	11/23/2022	1/5/2023	Unauthorized Absence	Unauthorized Absence
1059639	Weichsberger, Joshua	ComCor, Inc.	Residential	04	Transition	2	10/12/2022	1/10/2023	Unauthorized Absence	Unauthorized Absence
3948562	Betz, Anthony D	ComCor, Inc.	Residential	04	Transition	1	2/3/2023	2/10/2023	Unauthorized Absence	Unauthorized Absence
3135879	Woody, Casey L	ComCor, Inc.	Residential	04	Transition	2	1/18/2023	2/15/2023	Unauthorized Absence	Unauthorized Absence
928775	ORDAZ, DAREK	ComCor, Inc.	Residential	04	Transition	3	11/16/2022	2/16/2023	Unauthorized Absence	Unauthorized Absence
3191597	PONCE, TONY	ComCor, Inc.	Residential	04	Transition	1	11/2/2022	2/17/2023	Unauthorized Absence	Unauthorized Absence
2649467	STERLING, GARY	ComCor, Inc.	Residential	04	Transition	1	1/25/2023	2/17/2023	Unauthorized Absence	Unauthorized Absence
2088539	GAW, JEFFERY	ComCor, Inc.	Residential	04	Transition	1	1/18/2023	2/18/2023	Unauthorized Absence	Unauthorized Absence
19227738	Taylor, Timothy	ComCor, Inc.	Residential	04	Transition	1	2/8/2023	2/22/2023	Unauthorized Absence	Unauthorized Absence
1337061	GASKEY, LONNIE	ComCor, Inc.	Residential	04	Transition	1	12/21/2022	3/4/2023	Unauthorized Absence	Unauthorized Absence
3418096	Duran, Donovan	ComCor, Inc.	Residential	04	Transition	2	12/21/2022	3/24/2023	Unauthorized Absence	Unauthorized Absence
3535436	HENDRICKSON, MASON Nathaniel	ComCor, Inc.	Residential	04	Transition	1	3/29/2023	4/5/2023	Unauthorized Absence	Unauthorized Absence
3884697	Peters, Bonnie L	ComCor, Inc.	Residential	04	Transition	1	3/1/2023	4/9/2023	Unauthorized Absence	Unauthorized Absence
3073715	LONG, GARY	ComCor, Inc.	Residential	04	Transition	1	1/25/2023	4/11/2023	Unauthorized Absence	Unauthorized Absence
1773935	Deacon, Anthony	ComCor, Inc.	Residential	04	Transition	1	1/11/2023	4/13/2023	Unauthorized Absence	Unauthorized Absence
378636	KELLY, DANIEL	ComCor, Inc.	Residential	04	Transition	1	4/20/2023	4/20/2023	Unauthorized Absence	Unauthorized Absence
2125725	Harp, Cedric	ComCor, Inc.	Residential	04	Transition	2	1/12/2023	4/21/2023	Unauthorized Absence	Unauthorized Absence

Type of Clients	Escaped	%
Condition of Probation	9	12.33%
IRT-90	5	6.85%
Residential	4	5.48%
Diversion	30	41.10%
IRT-90	4	5.40%
Non-Residential	2	2.74%
RDDT	2	2.74%
Residential	21	28.77%
SXO	1	1.37%
Parole	6	8.22%
Residential	6	8.22%
Transition	28	38.36%
IRT-90	2	2.74%
Residential	26	35.62%
Grand Total	73	100.00%

November 1, 2022 to April 30, 2023

SID	Client Name	Program	Service Type	Judicial District	Final Legal Status	Final Level	Start Date	Termination Date	Termination Reason	Released To
1002918	NALL, LAWSON	GEO - Community Alternatives of El Paso County	Non-Residential	04	Diversion	5	1/20/2023	3/3/2023	Unauthorized Absence	Unauthorized Absence
3005263	BIEBUICK, NATHAN	GEO - Community Alternatives of El Paso County	Non-Residential	04	Diversion	6	7/22/2022	3/17/2023	Unauthorized Absence	Unauthorized Absence
2184521	DOWDY, SARAH	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	9/9/2022	10/6/2022	Unauthorized Absence	Unauthorized Absence
3382833	VanDam, Weston J	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	8/22/2022	10/9/2022	Unauthorized Absence	Unauthorized Absence
2357273	Garza, Carlos	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	9/29/2022	10/13/2022	Unauthorized Absence	Unauthorized Absence
375675	Wells, Desean Norman	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	10/17/2022	10/20/2022	Unauthorized Absence	Unauthorized Absence
3609317	Thomas, Adrian Malik	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	10/20/2022	10/22/2022	Unauthorized Absence	Unauthorized Absence
9027798	SALAZAR, NICHOLAS	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	10/27/2022	10/29/2022	Unauthorized Absence	Unauthorized Absence
2600951	BOWERS, ALISHA	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	10/21/2022	11/8/2022	Unauthorized Absence	Unauthorized Absence
3526810	Bunyon, Roger Travis	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	11/17/2022	11/29/2022	Unauthorized Absence	Unauthorized Absence
102044	ROETS, MICHAEL	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	2/16/2022	12/2/2022	Unauthorized Absence	Unauthorized Absence
1993008	GUTIERREZ, ORLANDO	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	11/3/2022	12/7/2022	Unauthorized Absence	Unauthorized Absence
789229	CUSTODIO, MARIO	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	12/1/2022	12/12/2022	Unauthorized Absence	Unauthorized Absence
3163914	Kiplinger, Jessica L	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	12/7/2022	12/23/2022	Unauthorized Absence	Unauthorized Absence
2218978	Werner, Crystal L	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	1/6/2023	1/6/2023	Unauthorized Absence	Unauthorized Absence
964063	Robinson, Floyd H	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	1/6/2023	1/8/2023	Unauthorized Absence	Unauthorized Absence
3194663	Taylor, Andrew M	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	12/19/2022	1/8/2023	Unauthorized Absence	Unauthorized Absence
2556604	Garcia, Reyna A	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	12/13/2022	1/27/2023	Unauthorized Absence	Unauthorized Absence
1074600	MATTORANO, JEREMY	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	1/27/2023	1/30/2023	Unauthorized Absence	Unauthorized Absence
282762	Lafy, Amanda C	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	1/19/2023	2/1/2023	Unauthorized Absence	Unauthorized Absence
2904306	Ates, Jacob J	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	12/21/2022	2/6/2023	Unauthorized Absence	Unauthorized Absence
3199300	DAUGHTRY, MATTHEW	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	1/6/2023	2/10/2023	Unauthorized Absence	Unauthorized Absence
2633094	Paillus, Micaela	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	2/9/2023	2/21/2023	Unauthorized Absence	Unauthorized Absence
3027423	Stanton, Jack V	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	2/14/2023	2/21/2023	Unauthorized Absence	Unauthorized Absence
1860321	BALLINGER, JOHN	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	2/23/2023	3/3/2023	Unauthorized Absence	Unauthorized Absence
2072975	Witte, Isaac	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	1/23/2023	3/9/2023	Unauthorized Absence	Unauthorized Absence
1059216	Creech, Patrick N	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	3/23/2023	4/7/2023	Unauthorized Absence	Unauthorized Absence
3255332	Bookhauer, Kirsten Leigh	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	3/9/2023	4/11/2023	Unauthorized Absence	Unauthorized Absence
3039869	Cuba, Korina M	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	3/23/2023	4/16/2023	Unauthorized Absence	Unauthorized Absence
3386600	Barry, Jordyn J	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	4/24/2023	4/25/2023	Unauthorized Absence	Unauthorized Absence
594066	HUNT, PATRICK	GEO - Community Alternatives of El Paso County	Residential	04	Diversion	1	4/25/2023	4/26/2023	Unauthorized Absence	Unauthorized Absence
X192597	DABNEY, COLLIN	GEO - Community Alternatives of El Paso County	Residential	04	Transition	2	12/1/2021	10/9/2022	Unauthorized Absence	Unauthorized Absence
2542801	THERREN, ERIC	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	8/5/2022	10/6/2022	Unauthorized Absence	Unauthorized Absence
1625012	PHILLIPS, CHRISTOPHER	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	5/11/2022	10/17/2022	Unauthorized Absence	Unauthorized Absence
1506628	DONALDY, ZANETTA	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	10/12/2022	11/3/2022	Unauthorized Absence	Unauthorized Absence
2746030	Cook, Garrett R	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	8/17/2022	11/12/2022	Unauthorized Absence	Unauthorized Absence
1909557	Harders, Cody F	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	10/12/2022	11/16/2022	Unauthorized Absence	Unauthorized Absence
1162115	AGER, EVA	GEO - Community Alternatives of El Paso County	Residential	04	Transition	2	4/3/2022	11/24/2022	Unauthorized Absence	Unauthorized Absence
2409995	HOY, STEVEN	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	10/12/2022	11/26/2022	Unauthorized Absence	Unauthorized Absence
2669036	GEHRER, ERIN	GEO - Community Alternatives of El Paso County	Residential	04	Transition	2	7/22/2022	11/28/2022	Unauthorized Absence	Unauthorized Absence
3899688	CLASON, CECILIA	GEO - Community Alternatives of El Paso County	Residential	04	Transition	2	7/20/2022	11/29/2022	Unauthorized Absence	Unauthorized Absence
3331582	CARLSON, KARL	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	12/7/2022	12/8/2022	Unauthorized Absence	Unauthorized Absence
2300918	ARCHULETA, KURTIS	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	10/11/2022	12/14/2022	Unauthorized Absence	Unauthorized Absence
3723283	WHITE, MICHAEL	GEO - Community Alternatives of El Paso County	Residential	04	Transition	3	12/1/2021	12/25/2022	Unauthorized Absence	Unauthorized Absence
3752794	WALDVOGEL, TIANA	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	12/14/2022	2/6/2023	Unauthorized Absence	Unauthorized Absence
3617601	MINNICK, CAMERON	GEO - Community Alternatives of El Paso County	Residential	04	Transition	4	8/3/2022	2/7/2023	Unauthorized Absence	Unauthorized Absence
3333179	ELDER, BRENDA	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	1/18/2023	2/17/2023	Unauthorized Absence	Unauthorized Absence
2588601	SMITH, ALISSA	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	2/1/2023	3/10/2023	Unauthorized Absence	Unauthorized Absence
3693683	Conley, Marc A	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	1/25/2023	4/1/2023	Unauthorized Absence	Unauthorized Absence
3670248	FISHER, ALEXANDER	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	1/18/2023	4/13/2023	Unauthorized Absence	Unauthorized Absence
3354432	Muniz, Joshua T	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	12/14/2022	4/13/2023	Unauthorized Absence	Unauthorized Absence
2102483	PORRINOVA, ANTHONY	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	2/24/2023	4/22/2023	Unauthorized Absence	Unauthorized Absence
4020202	MCCARTHY, JUSTIN	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	2/28/2023	4/24/2023	Unauthorized Absence	Unauthorized Absence
2661546	Padilla, Christopher R	GEO - Community Alternatives of El Paso County	Residential	04	Transition	1	3/15/2023	4/25/2023	Unauthorized Absence	Unauthorized Absence
769909	MORROW, LYNN	GEO - Community Alternatives of El Paso County	Residential	04	Transition	3	8/24/2022	4/27/2023	Unauthorized Absence	Unauthorized Absence

Type of Clients	Escaped	%
Diversion	31	56.36%
Non-Residential	2	3.64%
Residential	29	52.73%
Transition	24	43.64%
Residential	24	43.64%
Grand Total	55	100.00%

November 1, 2022 to April 30, 2023

Community Corrections Board

Agenda Item Summary

Agenda Item Title: CAE Staff Hiring Waiver Request

Agenda Date: June 20, 2023

Agenda Item Number: 7-a

Presenter: Sean Foster, Facility Director, CAE

Information: X

Endorsement:

Background Information:

During the May 16, 2023, Board Meeting, Sean Foster requested board approval for hiring a qualified candidate with a previous criminal record in accordance with Colorado Community Corrections Standards OMA-013: *Waivers for Applicants with a Previous Felony Conviction*. The board requested additional vetting information regarding the candidate's involvement in the crime of conviction. The motion was passed to carry this agenda item over to the June 20, 2023, Board Meeting to receive additional clarifying information.

Mr. Foster is providing an update on the status of this applicant.

Recommended Motion:

N/A

Community Corrections Board

Agenda Item Summary

Agenda Item Title:	Standards Waiver Request – CAE and Embrave
Agenda Date:	June 20, 2023
Agenda Item Number:	8-a
Presenter:	Sean Foster, Facility Director, Community Alternatives of El Paso County Mark Wester, Executive Director, Embrave
Information:	
Endorsement:	X

Background Information:

The Office of Community Corrections (OCC) Colorado Community Corrections Standards 2022 outlines a process for a waiver request. Standards recognize that a need may arise to request an exemption from certain provisions of the *Colorado Community Corrections Standards*. Such exemptions may be sought for good cause through the waiver request process.

A waiver request shall first be submitted in writing to the program's local board. While no specific format is required, each waiver request shall reflect, at a minimum, the specific Standard(s) for which an exemption is sought, a description of the desired exemption (for example, whether exemption is sought from the entire Standard or only a portion thereof) and a statement of why the requested exemption will not adversely impact public safety, offender treatment, offender management or the administration of the community corrections system.

The local board shall determine whether the requested exemption should be granted in whole or in part or be denied. Such determination shall be in writing. If the board denies the request for a waiver, the matter is considered closed.

If the local board approves all or part of a waiver request, it shall transmit that approval and all supporting materials from the original waiver request to the Office of Community Corrections of the Division of Criminal Justice. The OCC may approve the request, as submitted by the local board, and may so notify both the board and the program that the exemption has been granted.

In the alternative, the Office of Community Corrections may determine that an exemption approved by the local board should not be granted. If it intends to deny a waiver request

that has been approved by the local board, the Manager of the OCC shall first consult with the Director of the Division of Criminal Justice or such person acting in that capacity. If the Director concurs, the Office of Community Corrections shall communicate to the local board and the program that the waiver request is denied. The matter is then considered closed.

Community Alternatives of El Paso County and Embrave have submitted the attached written requests for Board endorsement to modify provisions within the Colorado Community Corrections Standards.

Recommended Motion:

Move to endorse {in whole or in part or deny} CAE and Embrave's request to modify provisions within the Colorado Community Corrections Standards as submitted and approve the transmittal of the Board's decision to the Office of Community Corrections.



Community Alternatives of El Paso County
2945 E. Las Vegas St.
Colorado Springs, CO 80906

TEL: 719-318-5586
FAX: 719-694-1682

MEMORANDUM

TO: Rose Roy, 4th Judicial District County Community Corrections Board Chair

FROM: Sean Foster, Facility Director

DATE: May 15, 2023

RE: Waiver Request for Home Visits

This letter serves as Community Alternatives of El Paso County's request for a waiver from DCJ Standard CS-044: Home Visits and Community Contacts to the El Paso County Community Corrections Board. The standard states the following:

CS-044: Home Visits and Community Contacts

Home visits and community contacts are required for all non-residential clients. Prior to the client's transition to the residence, staff must physically enter the client's home and perform a home visit. All future home visits and community contacts shall be performed at the frequency described in the grid below. During a home visit, staff must physically enter the client's home and check for indications of the client's stability and level of functioning.

Due to the potential danger staff face in conducting home visits because of other justice-involved individuals who may be at that residence, CAE requests a waiver from this standard. We believe the intent of the standard can be met by utilizing technology (resident using their cell phone to view the inside of the residence, teams meeting, etc.), meetings outside of the residence, and meetings in the community.

The process added to policy would consist of the following:

- Prior to the resident's transition to the residence, the designated non-res case manager, will utilize the CAE security phone to conduct a virtual assessment of the inside of the residence by connecting with the resident's cellphone to check for client stability and level of functioning. The address will be confirmed.
- A Teams Meeting, or similar computer to cell phone connection can also be used.
- All future home visits will be conducted in the same manner and/or outside of the residence.

xc: Christine Burns, Justice Services Division Manager

CS-044: Home Visits and Community Contacts

Home visits and community contacts are required for all non-residential clients. Prior to the client’s transition to the residence, staff must physically enter the client’s home and perform a home visit. All future home visits and community contacts shall be performed at the frequency described in the grid below. During a home visit, staff must physically enter the client’s home and check for indications of the client’s stability and level of functioning. Community contacts may be conducted at a prearranged community location, such as a coffee shop, library, or other public location. The staff may conduct an IMPACT meeting during a home visit within the home or community contact and occasionally include support persons with whom the client cohabitates, if applicable. Staff conducting home visits or community contacts must take into consideration the client’s schedule prior to determining the timing of the visit or contact. Home visits and community contacts may be conducted on an alternating basis to meet the required frequency. Community contacts cannot be conducted consecutively. Programs are responsible for determining staff safety practices while conducting home visits or community contacts in accordance with the *Standard*.

Risk	Risk Level 5 and Level 6	Risk Level 7 and Level 8
High to Very High Risk LSI: 29+	1 time per month*	1 time per quarter*
Low to Medium Risk LSI: 0-28	2 times per quarter*	2 times per year*
<i>*Home Visits and Community Contacts may be alternately conducted; Community Contacts cannot be conducted consecutively.</i>		

Table 3 CS-044 Home Visits & Community Contacts Frequency



5465 Mark Dabling Blvd
Colorado Springs, CO 80918
Phone 719-473-4460

MEMORANDUM

TO: Rosalie Roy, 4th Judicial District Community Corrections Board Chair
Christine Burns, Justice Services Division Manager

FROM: Mark Wester, Executive Director, Embrace

DATE: 5/17/2023

RE: Waiver request

Dear Rosalie Roy and Christine Burns,

Embrace respectfully requests a waiver for DCJ standard CS-044, Home Visits and Community Contacts as written below.

CS-044: Home Visits and Community Contacts

Home visits and community contacts are required for all non-residential clients. Prior to the client's transition to the residence, staff must physically enter the client's home and perform a home visit. All future home visits and community contacts shall be performed at the frequency described in the grid below. During a home visit, staff must physically enter the client's home and check for indications of the client's stability and level of functioning. Community contacts may be conducted at a prearranged community location, such as a coffee shop, library, or other public location. The staff may conduct an IMPACT meeting during a home visit within the home or community contact and occasionally include support persons with whom the client cohabitates, if applicable. Staff conducting home visits or community contacts must take into consideration the client's schedule prior to determining the timing of the visit or contact. Home visits and community contacts may be conducted on an alternating basis to meet the required frequency. Community contacts cannot be conducted consecutively. Programs are responsible for determining staff safety practices while conducting home visits or community contacts in accordance with the Standard.

We can do more **together.**

www.embrace.org



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Colorado Springs, CO 80918
Phone 719-473-4460

Risk	Level 5 and Level 6	Level 7 and Level 8
High to Very High Risk LSI: 29+	1 time per month*	1 time per quarter*
Low to Medium Risk LSI: 0-28	2 times per quarter*	2 times per year*
*Home Visits and Community Contacts may be alternately conducted; Community Contacts cannot be conducted consecutively.		

Embrave requests a waiver for this standard due to the following concerning issues.

1. Conducting residence verifications, home visits and community contacts, hereafter referred to as **community visits**, pose an unnecessary safety risk for staff. Our clients often reside in lower income neighborhoods because of the high cost of living and a lack of affordable housing options in El Paso County. Lower income neighborhoods are often also high crime neighborhoods. Our staff do not carry weapons and have no training in or experience with personal defense, threat assessment or legal authority.
 - a. The safety threat that exists during community visits is often not directly tied to our clients. We believe the primary threat comes from the people in and around the residence such as friends, family members and neighbors. It is not uncommon for our clients to have criminal associates or family members and to live close to others with criminal records. While our clients may have an interest in trying to maintain a safe and secure environment for our staff, others do not.

Conducting community visits in a client's home also creates the possibility that staff members could find evidence of illegal activities such as the presence of illegal drugs, weapons, or persons with active warrants. This creates an extremely dangerous situation for our staff who are often seen by people in the system as unarmed "cops".

- b. Community corrections staff are not trained in threat assessment and do not know how to respond to threats that may present themselves. Threat

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5465 Mark Dabling Blvd
Colorado Springs, CO 80918
Phone 719-473-4460

assessment training includes, but is not limited to, spotting the presence of gang activity, identifying behavior-based threats, assessing a specific individual's risk for violent behavior, and recognizing the signs of drug activity. They are also not trained in appropriate and safe responses to these kinds of threats. The Colorado Springs Police Department trains new recruits in officer safety and threat assessment as a part of their 27-week academy. It is not feasible or safe to have our staff trained in threat assessment because to be safe and effective, they would need other supporting and ancillary law enforcement training as well as the legal authority that police and parole officers have.

2. Technology provides us with alternatives we can use to verify addresses, view client's homes, and speak with family members through commonly used platforms like FaceTime, Zoom, Skype and Google Duo. Using this technology, we can see inside the client's home and speak with the client and their family members in real time with no threat to the safety and security of our staff. There is no real difference between the information gathered during an in-person community visit and one conducted virtually, the only difference is the way in which the information was gathered and the complete elimination of risk to the safety of our staff. Conducting in person community checks brings little value to the process when compared to virtual visits.

It is our hope that the Board will vote to allow for a waiver to this standard. We believe this standard poses an unacceptable level of risk to our staff without bringing any real value to the process that would justify that risk. We take the safety and security of our staff and clients very seriously and believe that virtual community visits are a safe and feasible alternative to the existing requirement for in-person community visits.

Mark Wester

Executive Director

5465 Mark Dabling Blvd

Colorado Springs, CO 80918


P: 719.473.3033 EXT. 900

E: mwester@embrave.org

W: www.embrave.org

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	Chapter:	Non-Residential and EMS
	Policy Name	Home Visits
	Effective Date	5/15/2023
Sections Covered		Policy Number 400-1
DCJ:	CS-044 Home Visits and Community Contacts	
PREA:		

Policy: It is the policy of Embrave to inspect the prospective residence prior to the client being approved to progress to non-residential status. After the initial home visit, staff will perform regular inspections of the client residence to ensure the residence continues to be safe and appropriate.

Procedure

A. Initial Home Visit

- a. Clients who have completed level 4 of the matrix, and are preliminarily approved for non-residential placement, will have a virtual home visit scheduled. Once the required approvals are in place, the case manager will schedule the virtual home visit through the non-residential staff.
- b. Virtual home visits will be conducted using a platform for virtual meetings such as Zoom, Google Duo, Teams or Skype.
- c. During the virtual home visit, staff will instruct the client to use an electronic device, such as a phone or tablet, to show the staff around their residence and to electronically speak with any other person living in the residence.
- d. The staff member conducting the virtual visit will document it using the home visit form.
- e. Staff will verify the client’s phone is operational or verify the current approved location app is correctly installed and operational on their approved call phone.
- f. After the conclusion of the virtual home visit, the staff will discuss the non-residential weapon removal notification and the nonresidential advisement form with the client. The client will acknowledge understanding of the forma with a signature.
- g. Staff will document the virtual home visit and their findings in a chron in the client’s electronic record.

- B. Continued Home Visits: All clients on non-residential status will have continued virtual home visits in accordance with DCJ standards.

Policy Title	Policy Number	Effective Date
Home Visits	400.1	5/15/2023

Risk	Level 5 and 6	Level 7 and 8
High to Very High Risk LSI 29 +	1 time per month*	1 time per quarter*
Low to Medium Risk LSI 0-28	2 times per quarter*	2 times per year*
*Virtual home visits and virtual community contacts may be alternately conducted. Virtual community contacts cannot be conducted consecutively.		

- a. Staff will consider the client’s availability prior to conducting the virtual home visit.
- b. Staff will use the virtual home visits to evaluate the client’s level of functioning and stability.
- c. Staff will verify that the client’s landline phone or location app is functioning properly.
- d. Staff may conduct a virtual IMPACT meeting with the client and any support persons available.
- e. Once the virtual home visit is complete, staff will document their findings in a chron in the client’s electronic record.

C. Community Contacts

- a. Staff will consider the client’s availability prior to conducting the virtual community contact.
- b. Virtual community contacts may be conducted at a prearranged community location such as a coffee shop, library, or other public location.
- c. Staff may conduct a virtual IMPACT meeting with the client and any support persons available.
- d. Once the virtual community contact visit is complete, staff will document their findings in a chron in the client’s electronic record.
- e. Virtual community contact visits cannot be conducted consecutively.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Community Corrections 3rd Quarter SFY23 Referral Data

Agenda Date: June 20, 2023

Agenda Item Number: 8-b

Presenter: MaCain Hildebrand, Programs Manager

Information: X

Endorsement:

Background Information:

HB 18-1251 required the Division of Criminal Justice to publish an annual report that includes referral trends and acceptance data. This report is submitted to the Division of Criminal Justice, as well as to other stakeholders.

Attached is the 3rd Quarter data for State Fiscal Year 23 for the 4th Judicial District Community Corrections (January 1, 2023 – March 31, 2023).

Recommended Motion:

N/A

EL Paso County – Community Corrections

January 2023 – March 2023

Third Quarter FY 22-23 Activity – Community Corrections

- **128 Successful Residential Completions**
 - 58.99% residential successful completion rate
- **89 Unsuccessful Residential Completions**
 - 41.01% residential unsuccessful completion rate
 - 37 Technical Violation
 - 47 Unauthorized Absence
 - 4 New Crime
 - 1 Warrant/Pending Crime – Prior to Placement
- **18 Successful Non-Residential Completions**
 - 60% non-residential successful completion rate
 - 2 Committed New Crime
 - 3 Escape
 - 6 Returned to Residential Status
 - 1 Other
- **285 Board reviewed referrals with 154 accepted.** This equates to **54.35% acceptance rate.**
 - **0 Board** referrals were **Rejected after Accepted (RAA)** by the providers
 - **2 Diversion** referrals were **Rejected After Accepted (RAA)** by the providers
- **131 board rejected.** This equates to **45.97% rejection rate.**
- **550 Total Referrals** (Diversion, Transitions, Condition of Probation (COPr), Condition of Parole (COP), and ISP-I)
 - 226 Transition Referrals
 - 57 Transition Referrals Denied by Board
 - 86 Transition Referrals Denied by Facility
 - 63% of Transition Referrals Approved
 - 258 Diversion Referrals
 - 66 Diversion Referrals Denied by Board
 - 12 Diversion Referrals Denied by Facility
 - 70% of Diversion Referrals Approved
 - 65 Condition of Parole Referrals
 - 2 Condition of Parole Denied by Board
 - 15 Condition of Parole Referrals Denied by Facility
 - 74% of Condition of Parole Referrals Approved
 - 1 ISP-I Direct Referrals
 - 1 ISP-I Direct Denied by Board
 - 0% ISP-I Direct Referrals Approved
- **\$41,976.26** in total Correctional Treatment Funds usage for clients in 4th JD
 - **\$13,402.26** in Correctional Treatment Funds for clients at Embrace (formerly known as ComCor, Inc.)

- **\$28,574.00** in Correctional Treatment Funds for clients at CAE

3rd Quarter Referral Reviews FY 22-23	
Total # Transition 226	Total # Board Reviewed Transition 119
Total # Condition of Parole (COP) 65	Total # Board Reviewed COP 29
Total # ISP - I Direct 1	
Total # Diversion/Condition of Probation (COPr) 258	Total # Board Reviewed Diversion/COPr 132

3rd Quarter Referral Reviews FY 22-23	
Total Jurisdiction Referrals 550	Total Board Reviewed Referrals 285

Appendix A
Residential Community Corrections Referral Reporting
Quarter 3, FY23

Judicial District	Transition Referrals	Transition Referrals Denied by Board	Transition Referrals Denied by Facility	% of Transition Referrals Approved	Diversion Referrals	Diversion Referrals Denied by Board	Diversion Referrals Denied by Facility	% of Diversion Referrals Approved	Condition of Parole Referrals	Condition of Parole Referrals Denied by Board	Condition of Parole Referrals Denied by Facility	% of Condition of Parole Referrals Approved
1 st	126	26	84	13%	209	19	33	75%	10	1	4	50%
2 nd	118	16	27	64%	162	6	3	94%	1	0	1	0%
4 th	226	57	86	37%	258	66	16	68%	65	2	15	74%
6 th	31	23	5	10%	36	7	0	81%	0	0	0	-
7 th	55	51	0	7%	61	28	0	54%	7	2	0	71%
8 th	99	6	66	27%	156	9	33	73%	13	0	4	69%
9 th	60	23	18	32%	26	18	0	31%	5	2	0	60%
10 th	60	20	17	38%	74	10	8	76%	10	1	0	90%
12 th	10	4	2	40%	95	22	18	58%	18	6	4	44%
13 th	22	17	0	23%	41	10	0	76%	5	1	0	80%
15 th	32	29	0	9%	19	9	0	53%	0	0	0	-
17 th *	235	97	0	59%	371	88	0	76%	29	13	0	55%
18 th	144	62	27	38%	164	24	3	84%	2	0	0	100%
19 th	77	20	24	43%	120	23	10	73%	6	1	3	33%
20 th	79	11	56	15%	62	15	0	76%	11	0	8	27%
21 st *	64	55	0	14%	88	37	0	58%	14	9	0	36%
Totals	1438	517	412	35%	1942	391	124	73%	196	38	39	61%

*Due to the 17th JD's and 21st JD's screening processes, this is the inclusive number for both the board and facility denials. The facility and screening committee review the criteria cases at the same time.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Embrace - 2nd Half Facility Payment Distribution

Agenda Date: June 20, 2023

Agenda Item Number: 8-c

Presenter: Christine Burns, Justice Services Division Manager

Information:

Endorsement: X

Background Information:

The Department of Public Safety, Division of Criminal Justice, Community Corrections (DCJ), has allocated \$403,101.84 for 4th Judicial District Community Corrections Facility Payments to be disbursed as outlined in Statewide Facility Payments Policy and as allocated for State Fiscal Year 2023 by DCJ as follows:

ComCor, Inc. dba Embrace (Embrace) \$268,734.56
Community Alternatives of El Paso County (CAE) \$134,367.28

Facility Payments are to be paid to vendors if they maintain a ratio of at least one case manager for every 20 residents and maintain the pay and benefits of security and case management staff as described in Long Bill Footnote 73 from FY 2015-16.

Embrace's letter of compliance with the requirements for facility payment is attached.

2nd Half Facility Payment for SFY23 to Embrace would equal a distribution of \$134,367.28

Recommended Motion:

Move to approve the distribution of the 2nd half of SFY23 Facility Payments to Embrace in the amount of \$134,367.28



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Colorado Springs, CO 80918
Phone 719-473-4460

May 12, 2023

Macain Hildebrand
Community Corrections Program Manager
El Paso County Justice Services

Dear Mr. Hildebrand,

The purpose of this letter is to affirm Embrace's compliance to provide services in accordance with our contract with El Paso County. The organization has worked diligently to comply with our contract. To the best of my knowledge, Embrace has complied with the expectations of our contract. This letter is our review of our compliance

- 1) The Division of Criminal Justice's facility payment plan and all requirements to receive any facility payment allocations.

Embrace complied with DCJ's facility payment plan and all requirements to receive this allocation.

- 2) The intent of the CO State Legislature's Long Bill for the 2023-2024 Appropriation.
 - *Department of Public Safety, Division of Criminal Justice, Community Corrections, Community Corrections Facility Payments -- The amount of the appropriation assumes that the Department will make lower facility payments to programs that have lower costs due to case management*

We can do more **together.**

www.embrace.org



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staffing shortfalls or security and case management salary shortfalls relative to the staffing and salary model upon which the appropriation is based. Because per diem rates are unchanged for FY 2022-2023, these appropriations further assume that salary and staffing levels deemed adequate for FY 2021-22 will be deemed adequate for FY 2022-23 and that community corrections facilities with an average of 32 or more security FTE will receive a second facility payment.

Embrave complies with the necessary staffing levels as stated.

3) Embrave provided to El Paso County our compliance with the below performance standards during the facility payment audit.

- Submit Case Manager to Client Ratio Report to EPC Community Corrections on the 2nd and 4th Monday of each month. This bi-weekly report is to include, at a minimum, the number of Case Managers funded, current vacancies, average vacancy rate for the month and average client population.**

Embrave follows this ongoing reporting requirement. Our Director of Human Resources forwards this report on a biweekly basis.

- Submit Security Monitor Report to EPC Community Corrections on the 2nd and 4th Monday of each month. This bi-weekly report is to include, at a minimum, the number of Security Monitors funded, current vacancies, average vacancy rate for the month and average client population.**

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Embrace follows this ongoing reporting requirement. Our Director of Human Resources forwards this report on a biweekly basis.

- Each year submit the Facility Payment Audit Report (staff name, position, salary, and client case load for case managers) on the first business day of May and November.

Comcor/Embrace submitted this report in May 2023. Our next report is scheduled for the first business day of May 2023.

It is a pleasure to serve El Paso County and the State of Colorado.

Sincerely,

Mark J. Wester
Executive Director

Shannon Chase
Chair of the Board

We can do more **together.**

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Community Corrections Board

Agenda Item Summary

Agenda Item Title: Admin Review Process Timeframes for DOC

Agenda Date: June 20, 2023

Agenda Item Number: 8-d

Presenter: MaCain Hildebrand, Program Manager

Information: X

Endorsement:

Background Information:

The Colorado Coalition of Community Corrections, in partnership with the Colorado Department of Corrections and the Office of Community Corrections, has agreed to a Memorandum of Understanding (MOU) to implement a more standardized approach to the Administrative Review process for terminated Transition clients. The MOU ensures written communications regarding termination notifications and establishes clearly defined timeframes for clients to request a review of termination actions in addition to requirements for provider decisions. The established procedures will be included in CDOC Administrative Regulation 250-15, *Community Corrections Program Supervision Standards*.

Attached is the MOU for the Admin Review Process Timeframes.

Recommended Motion:

N/A

Memorandum of Understanding

Colorado Dept. of Corrections, Colorado Community Corrections Coalition and Division of Criminal Justice-Office of Community Corrections

Introduction

While Community Corrections providers have autonomy to create their own policies to meet federal, state and local standards, they also recognize the benefits to their Transition client population and the Dept. of Corrections to align their practices to meet the Administrative Review Process statute.

17-27-104. Community corrections programs operated by units of local government, state agencies, or nongovernmental agencies

17-27-102. Definitions

Purpose of Agreement

The purpose of this MOU is for providers to implement a more standardized approach to the Administrative Review Process for Transition clients.

Description of Agreement

The Colorado Coalition of Community Corrections providers agree to the following in the Administrative Review Process for Transition clients:

- Written communication (aka DOC Termination Notice - Technical Violation) shall be provided to a Transition client upon a program termination for a technical violation or reject after acceptance will state the client will have 5 business days to submit a request to the provider for review of their termination.
 - This written communication (aka DOC Termination Notice - Technical Violation or DOC Termination Notice - Reject After Acceptance) will include an email address(es) so the client is able to electronically submit a request for Administrative Review to the termination action.
- The client's request will be accepted by mail or electronically (i.e. email) and may be initiated by the client's Parole Case Manager, Dept. of Corrections Case Manager, Office of Community Corrections staff, support/community sponsor, or the client themselves.
- The provider will review and communicate within 5 business days its decision to the client of the outcome of the review of their termination.
- The Parole Case Manager is the supervising agent for a client who is residing in a local jail upon termination, and will act as liaison for a client who is a direct book to a DOC facility upon termination.

Responsibilities for Fulfilling Agreement

The Community Corrections providers will revise their practices to align with: **5 business days** for the client to submit a request (to include via email), and **5 business days** upon receipt of the client's request for the program's decision to be communicated to the client through their assigned supervising agent.

The assigned supervising agent (the **Parole Case Manager** if the client has not yet been returned to a DOC facility, or the **Dept. of Corrections Case Manager** if the client has been returned to a DOC facility) will assist the terminated client, upon their request, to submit electronically to the program a request to review their termination, and act as a liaison between the client and program to communicate necessary information, including the outcome of the program's review of the termination.

Acknowledged and Agreed by the Following:

Mark Wester

Signed 3/16/23 (C)

Signature _____ Print _____ Date _____
Mark Wester, Chair
Colorado Community Corrections Coalition

N/A see AR25D-15 when revised

Signature _____ Print _____ Date _____
Merideth McGrath, Director
Dept. of Corrections/Division of Parole

Katie Ruske

Signed 3/16/23 (C)

Signature _____ Print _____ Date _____
Katie Ruske, Manager
Division of Criminal Justice/Office of Community Corrections

See attached sheet

Signature _____ Print _____ Date _____
Jennifer Tegart, Director
Independence House - Pecos

Responsibilities for Fulfilling Agreement

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Acknowledged and Agreed by the Following:

Signature	Print	Date
	Mark Wester, Chair Colorado Community Corrections Coalition	

Signature	Print	Date
	Merideth McGrath, Director Dept. of Corrections/Division of Parole	

Signature	Print	Date
	Katie Ruske, Manager Division of Criminal Justice/Office of Community Corrections	

Signature	Print	Date
	<i>Signed by Linda Cuellar</i>	<i>5/3/23</i> 
Jennifer Tegart, Director Independence House - Pecos		