

EL PASO COUNTY COLORADO



COMMISSIONERS:
 STAN VANDERWERF (CHAIR)
 CAMI BREMER (VICE-CHAIR)

COLORADO

HOLLY WILLIAMS
 CARRIE GEITNER
 LONGINOS GONZALEZ, JR.

JUSTICE SERVICES DEPARTMENT

VETERAN SERVICES ~ JUSTICE SERVICES

Community Corrections Board (CCB) January 17, 2023, 12:15 p.m. - 1:45 p.m. Meeting Agenda

Regional Development Center, 2nd Floor Hearing Room, 2880 International Circle, Colorado Springs 80910
 Or join virtually via TEAMS [Click here to join the meeting](#): Email for the invitation: dianefrost@elpasoco.com
 Or call in (audio only): 1-719-283-1263. Phone Conference ID: 117 995 454#

<u>Item</u>	<u>Presenter</u>	<u>Recommended Action</u>
1. Call Meeting to Order	Chair	
2. Attendance a) Introduction of members and guests b) Requests for excused absences	Chair	Roll Call
3. Case Review a) Discussion and Balloting	Chair	Balloting
4. Approval of Minutes a) Ratify meeting minutes for December 20 th and the electronic meeting minutes of December 7 th , 14 th , and 28 th , 2022.	Chair	Vote
5. Program Reports a) Embrace (ECC-formerly ComCor Inc.) b) Community Alternatives of El Paso County (CAE)	Mark Wester Sean Foster	Information Information
6. Monthly Reports a) SFY23 Financial Report b) Provider Termination Reports c) Staff Report	MaCain Hildebrand MaCain Hildebrand MaCain Hildebrand	Information Information Information
7. Old Business		
8. New Business a) Sunshine Act Memorandum b) Chair and Vice-Chair Voting Process c) CAE Staff-Client Partnership	Christine Burns MaCain Hildebrand Sean Foster	Endorsement Information Information
9. Case Review - Ballot Results	Chair	Information
10. Board / Staff Comments	Chair	Comments
11. Adjournment		

Next meeting date: Tuesday, February 21, 2023, at 12:15 p.m.



4th Judicial District Community Corrections Board (CCB)
MINUTES
December 20, 2022

Board Members: Rose Roy, Lori Griffith, Mark Allison, Judge Miller, Brent Nelson, Billie Ratliff, James Allen, Kirsten Swenson, Ryan Graham, Jim Reid, and Ashleigh Pratt

Excused absences: Mark Morgan, Judge Rotolo, Mike Pitt, and Dr. Judith McCollum

Unexcused absences: None

Staff Present: Peter Carey, Christine Burns, Daniel Huddleston, Tiffany Weaver, Diane Frost, and Terry Sample

Guests present: Mark Wester and Gwen Barlow

1. Rose Roy, Chair, called the meeting to order at 12:15 pm. The Board meeting was held with Board members attending either virtually or in person.
 - a. Mark Allison, Community Parole Supervisor, discussed the Transition Inmate Referral process and referral packet information and its importance in the decision-making process.
2. **Attendance:** Rose, Roy Board Chair called roll. Billie Ratliff requested an excused absence for January 4, 2023.
3. **Case Review:**
 - a. **VRA Statements:** Registered victims in proposed client cases (Spurlock, Messman, McClellan, and Bitters) addressed the board.
 - b. **Discussion and Balloting:** Balloting was opened.
4. **Approval of the Minutes:** Billie Ratliff moved, and Kirsten Swenson seconded to approve the meeting minutes for November 15, 2022, and the electronic meeting minutes for November 2nd, 9th, 23rd, and 30th, 2022. The motion passed unanimously by roll call vote.
5. **Program Reports:**
 - a. **ComCor, Inc. (CCI):** Mark Wester reported for CCI. Mr. Wester stated that they have an allocation for 234 beds but have an average capacity of 263 for the month of November, that they had 55 admissions and 46 discharges; that 55% were successfully discharged and that 50% were negatively discharged; and that of those, 32.6% were from abscond and 17.4% from technical violations. Mr. Wester shared that they had a 68% employment rate, nine client grievances, and 69 referrals. Mr. Wester shared that he wrote an opinion that was published in the Denver Post in response to the ProPublica articles that were recently published in the paper and that the agency is going through a PREA Audit. Mr.

Wester informed the board that ComCor, Inc. has rebranded and will now be known as *Embrave*, as a means to separate the agency name from the industry name.

- b. **Community Alternatives of El Paso (CAE):** Gwen Barlow reported for CAE. Ms. Barlow stated that CAE has 155 clients; that clients paid \$490 in child support and \$1,035 in restitution payments; that they had 28 admissions and 25 terminations; that they had a 60% successful termination rate and a 36% abscond rate. Ms. Barlow introduced the newly hired Assistant Director of Security, Jerry Hughes. She shared that they had a 78.67% employment rate and that they have introduced education as an alternative to employment. CAE had a 7.9% positive UA rate and 12 grievances related to completing chores and dietary/food restrictions which have been resolved. Ms. Barlow shared that several staff has taken sex offender-specific training and that leadership is working on the KPI compliance process.

6. Monthly Reports:

- a. **SFY23 Financial Report:** Christine Burns reported that for November SFY23 expenditures should be at 41.67%; that CAE was at \$1,815,015.05 expended, representing 10.62% underspent; and that ComCor Inc. was at \$2,977,797.49 representing 4.73% overspent.
- b. **Provider Termination Report:** Christine Burns reported that for the month of December 2022, ComCor, Inc. had a 50% positive termination/successful termination rate, a 33% unauthorized absence rate, and a 17% technical violation termination rate. She reported that CAE had a 60% positive termination/successful termination rate, a 36% unauthorized absence rate, and a 4% technical violation termination rate.
- c. **Staff Report:** Christine Burns reported that El Paso County has hired MaCain Hildebrand as the new Community Corrections Program Manager and that he will begin on December 27, 2022. She stated that both El Paso County and the Teller County Board of County Commissioners have approved the Intergovernmental Agreement establishing the Community Corrections Authority and that the next step is to select Authority representatives. She thanked the Board for their generous service to the community and wished all a happy holiday and a prosperous New Year.

7. Old Business: None

8. New Business:

- a. **Community Corrections Notification Checklists:** Christine Burns shared with the Board that Diane Frost created notification checklists for vendor use and accountability tracking. The vendor checklists were included in the Agenda Packet.

9. Case Review – Ballot Results: Results of the ballot were read.

4th Judicial District Community Corrections Board (CCB)
MINUTES
December 20, 2022

10. Board/Staff Comments:

11. Adjournment: Chair Rose Roy adjourned the meeting at 1:06 p.m.

Respectfully submitted,

MaCain Hildebrand, Community Corrections Program Manager

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of December 20, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on January 17, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
JOHNSON, KENNITH	23-0601	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	5	1
SWANSON, STANWARD	23-0602	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	2	1
ROJAS-HERNANDEZ, EFREN	23-0605	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	4	1
FRANCO, JOHNNY	23-0607	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	4	1
ADAMS, RANDY D	23-0609	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	10	1	1
MALINOWSKI, ERIC A	23-0612	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	10	1	1
DAHAN, KRISTOPHER A	23-0613	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	1
HIGUERA, MARCO A	23-0614	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	1
GONZALEZPACHECO, FELIX E	23-0615	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	1
KRUIS, JOSEPH M	23-0616	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	3	1
RANDOLPH, CURTIS E	23-0620	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	8	3	1
WADKINS, JOHNNY D	23-0621	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	4	1
MEISMAN, ANDREW S	23-0623	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	4	2

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
BROWN, ROBY	23-0603	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	8	1
CORTEZ, CHRISTIAN	23-0604	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1
MANGUM, BRENDAN	23-0606	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1
RYERSON, GARY	23-0608	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	5	6	1
STROKER, MATTHEW A	23-0610	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	8	1
MASON, KEENE T	23-0611	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	6	1
RAMIREZ, STEVEN	23-0617	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	5	3
MALDONADO, VINCENT L	23-0618	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	7	1
LOPEZ, HERIBERTO A	23-0619	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	6	1
SPURLOCK, GARY	23-0622	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	3	7	2
MCCLELLAN, MATTHEW H	23-0624	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	0	9	3
BITTERS, RICHARD B	23-0625	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	0	9	3

El Paso County Community Corrections Board
Electronic Screening Minutes
December 7, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:05 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of December 07, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on January 17, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
HART, GABRIEL	23-0551	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	5	2
SHADDEN, WILLIAM	23-0553	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	8	6	1
CARAVEO, MARCELO	23-0555	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	5	1
LEIGH, JOHNSON H	23-0557	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	8	6	1
ANTHONY, DAVID A	23-0558	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	14	0	1
TAFLINGER, RYAN	23-0559	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	9	5	1
MALOUFF, LANE S	23-0561	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	11	3	1
MCCLEAREN, KEVIN L	23-0562	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	12	2	1
MUNIZ, JOSHUA T	23-0566	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	4	1
GASKEY, LONNIE	23-0568	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	11	3	1
GARCIA, DAMON M	23-0570	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	12	2	1
ST JAMES, ANGELO M	23-0571	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	9	5	1
DURAN, DONOVAN L	23-0572	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	11	3	1
CHACON, ROMAN G	23-0573	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	12	2	1
BERG, KYNDRA K	23-0574	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	14	0	1
BARTON, WILLIAM C	23-0575	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	13	1	1

Pulled									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
HALTOM, RYAN A	23-0560	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI			

El Paso County Community Corrections Board
Ballot of December 07, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on January 17, 2023.

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
SHULER, RICKY	23-0552	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	9	1
MCKNIGHT, DANIEL	23-0554	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	7	1
SMITH, JACOVIAN	23-0556	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	9	1
STRIFFOLINO, CARLO A	23-0563	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	8	3
SANTOS, NICOLE E	23-0564	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	9	2
BROWN, CHRISTOPHER T	23-0565	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	4	9	2
SILERGREEN, TYRIK H	23-0567	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	8	1
AUSBUN, TERRY W	23-0569	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	8	1

Legend:
CAE = Community Alternatives of El Paso County
CCI = ComCor, Inc.
C = Condition of Parole with or without IRT
D = Diversion Residential and NonResidential
T = Transition with or without IRT

El Paso County Community Corrections Board
Electronic Screening Minutes
December 14, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:40 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of December 14, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on January 17, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MIKLOS, JORDAN	23-0578	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	11	2	1
ASKEW, TANYSHA	23-0581	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	6	1
ATES, JACOB	23-0582	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	11	2	1
SANDOVAL, DEREK	23-0583	P	<input checked="" type="checkbox"/>	<input type="checkbox"/>		IRT	11	2	1
GAERLAN, JEREMIAH	23-0587	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	10	3	1
WILLIAMS, LANCE G	23-0588	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	3	1
MEDINA, NICHOLAS	23-0592	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	8	5	1
GRANO, BILLY R	23-0593	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	10	3	1
CARRILLO, SEAN L	23-0594	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	13	0	1
HASTINGS, MARCUS A	23-0597	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	8	5	1
SAKS, JOSEPH M	23-0598	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	6	1
PITNEY, WILLIAM C	23-0599	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	13	0	1
GRIFFIN, ZACHARY	23-0600	C	<input type="checkbox"/>	<input type="checkbox"/>		CCI	9	4	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
GOODINE, DORRECUS	23-0576	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	7	1
BAKER, ALLEN	23-0577	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	8	1
JUAREZ, CHRISTINA	23-0579	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	8	1
GIBSON, KATARIINA	23-0580	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	6	7	1
WEBB, TRAVIS	23-0584	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
COVINGTON, KEISHA	23-0585	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	5	8	1
DELACRUZ, JESSICA	23-0586	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	9	1
PETERSON, DUSTIN S	23-0589	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	5	8	1
ZIMMERMAN, CODY J	23-0590	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	8	2
MOSELY, COREY L	23-0591	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	2	10	1
BUCKLER, MARK	23-0595	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	7	1
BLUNT, JOSHUA L	23-0596	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	8	1

El Paso County Community Corrections Board
Electronic Screening Minutes
December 28, 2022

Staff present: Daniel Huddleston
Others present: Tiffany Weaver

The meeting was called to order at 1:00 p.m.

1. Ballots: Daniel Huddleston tabulated ballots.

Meeting was adjourned at 1:15 p.m.

Respectfully submitted,

Daniel Huddleston

Daniel Huddleston
Community Corrections Specialist

Confirmed:

Rose Roy, Chair
El Paso County Community Corrections Board

El Paso County Community Corrections Board
Ballot of December 28, 2022
MANDATORY BOARD REVIEW

Pursuant to Section D (4e) of the OFFENDER PLACEMENT REVIEW PROCEDURES adopted by the El Paso County Community Corrections Board on July 25, 1997 and amended on February 12, 2020, the results of the ballot are reported to and ratified by the El Paso County Community Corrections Board on January 17, 2023.

Accept									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
ROMINES, REESE	23-0626	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	9	2	1
MORETTI, LESLIE	23-0628	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	7	4	1
HUDSON, TIMOTHY	23-0629	C	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	7	4	1
SIMPSON, NATHANIEL	23-0631	C	<input type="checkbox"/>	<input type="checkbox"/>	4th	CCI	6	5	1
GEORGE, CHRISTOPHER S	23-0633	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	1	1
VARGAS, GERALD A	23-0635	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	1
NIXON, DESHAUN L	23-0638	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	1	1
SALAS, AMBER	23-0639	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	9	2	1
PHILLIPS, PRESTON	23-0640	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	6	5	1
DERIVERA, MICHAEL J	23-0641	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	4	1
HARP, CEDRIC B	23-0642	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	9	2	1
HUDNALL, SAMANTHA D	23-0644	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	11	0	1
BENSON, JAMES R	23-0645	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	6	5	1
WILSON, TELLY T	23-0646	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	10	1	1
DEACON, ANTHONY M	23-0650	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	7	4	1

Reject									
Offender Name	CCD #	Referral	IRT	WRP	JD	Provider	Approve	Reject	Abst
MERINO, GEORGE	23-0627	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	2	9	1
RICHARDS, MICHAEL	23-0630	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1
SOBOLEWSKI, TOMASZ	23-0632	D	<input type="checkbox"/>	<input type="checkbox"/>	4th	CAE	4	7	1
VIARS, JEFFREY C	23-0634	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	6	1
SWITZER, BRANDON L	23-0636	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	5	6	1
SEXTON, STEPHEN R	23-0637	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	8	1
GARCIA, CRUZ J	23-0643	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	4	7	1
THORNTON, KEITH E	23-0647	T	<input type="checkbox"/>	<input type="checkbox"/>		CAE	1	10	1
NULLE, NATHAN A	23-0648	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	1	10	1
HALL, JASON C	23-0649	T	<input type="checkbox"/>	<input type="checkbox"/>		CCI	3	8	1

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Embrace (ECC-formerly ComCor Inc.)

Agenda Date: January 17, 2023

Agenda Item Number: 5-a

Presenter: Mark Wester, Director, ECC

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

Embrave (ECC) VENDOR REPORT

Month	Dec	YEAR	2022
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Facility Capacity:	263
DCJ Allocation:	234

FACILITY DEMOGRAPHICS					
Diversion:	93	IRT:	35	Diversion Out of District:	15
Transition:	87	RDDT:	4		
Condition of Parole:	12	CRP:	13		
Condition of Probation:	2	Non CRP SO:	14		
Non-Residential:	26	Criteria Cases:	144		

FINANCIAL FEES	
<u>Total Financial Fees</u>	<u>Total</u>
Child Support	\$11,988.49
Restitution	\$5,367.60

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>
Total	15	17	1	3	1	21	2	2	<u>62</u>

TERMINATIONS					Specialized Treatment Terminations			<u>Non-Residential Terminations</u>	
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	<u>Total</u>	<u>Non-Residential</u>
Successful	7	15	0	0	9	0	4	<u>35</u>	2
Negative	5	3	1	0	4	0	1	<u>14</u>	3
Total	<u>12</u>	<u>18</u>	<u>1</u>	<u>0</u>	<u>13</u>	<u>0</u>	<u>5</u>	<u>49</u>	<u>5</u>

PROGRAM TERMINATIONS			
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>	<u>Non-Residential Termination Reasons</u>
Successful Program	35	71.4%	2
Client Status Change - <small>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</small>	11	NA	3
Negative	14	28.6%	3
Escape	11	22.4%	1
House/Technical Violations	3	6.1%	0
Committed New Crime - During Placement	0	0.0%	2
Warrant/Pending Crime - Prior to Placement	0	0.0%	0

FACILITY STAFFING				
<u>Staffing</u>	<u>Budgeted FTE's</u>	<u>New Hires</u>	<u>Terminated</u>	<u>Vacant FTE</u>
Security	33.2	2	0	3
Case Management	21	0	0	2
Treatment Staff	9	0	1	1
Admn	9	0	0	0
Support Staff (Other)	9	1	0	0
Non-Residential	2.4	0	0	0

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE		
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate
New Criminal Offense	2	0	0	0	<u>2</u>	Employment Rate	64.0%	68.0%
Assault	0	0	0	0	<u>0</u>	UA Positive Rate	1.8%	<u>2.3%</u>
Fighting	0	0	0	0	<u>0</u>	Raw UA Data		
Possession of Dangerous Drugs	0	0	0	0	<u>0</u>	Total/Positive	1500 / 27	1500 / 35
Positive Urinalysis	15	10	0	2	<u>27</u>	Type	Current Month Count	Previous Month Count
<i>Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return</i>	Escape	5	3	2	1	Client Grievances	9	9
	Sanctions	39	24	1	8	Citizen Complaints	0	0
Medical Emergency	3	1	4	0	<u>8</u>	IRT Waitlist	18	12
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	0	0	0	0	<u>0</u>	Dual Supervision	0	0
Death	2	0	0	0	<u>2</u>			
PREA Allegation	0	0	0	0	<u>0</u>			
Use of Force	0	0	0	0	<u>0</u>			
TOTAL	66	38	7	11	122			

Diversion Criteria Referrals			Diversion Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
9	4	5	1	1	0	10
Transition Criteria Referrals			Transition Auto Referrals			Total Referrals
Referrals	Approved	Denied	Referrals	Approved	Denied	
46	36	10	7	6	1	53

Jenner Behan

 Director Signature/Designee

1/11/2023

 DATE

PACE Audit

1. Strategy: Enhance case management ranks and training to improve client skill training and outcomes. SKILL TRAIN - FACTOR 4	
STAFF DEVELOPMENT:	<ul style="list-style-type: none"> • Redeveloped new hire training to include more hands on training with the opportunity to practice the skills learned prior to being released to a facility. Facility managers are taking a greater role in new hire training as well. We are providing a full week of training and a shadowing period for consistent performance. • ComCor has created a competency team that will increase staff effectiveness in both PACE and CORE
2. Strategy: Review and enhance level system with measurable and objective components to increase transparency and consistency of client reinforcement and progression. (Developing and utilizing a level system (5-1) with measurable components creates transparency and consistency in client movement and reinforcement through earned privileges)	
PROGRAM DEVELOPMENT:	<ul style="list-style-type: none"> • We have continued to refine our Program Matrix process to maintain a high level of transparency and fidelity to the model created by DCJ. • We're revising our policies on extra duty hours
3950 RENOVATION:	Renovation at the 3950 location has been stopped.

CORE Security Audit

CS-010: Random Headcounts & Facility Walkthroughs	We have Placed Narcan in every restroom in the facilities that we monitor and check & amnesty boxes have been built.
CS-042: Job Search	We continue to work with our vocational case manager, who assists clients with resume's, interview guidance and open positions. She continues to create and maintain relationships with local businesses, who hire our clients.
CS-060: Substance Testing Process	<ul style="list-style-type: none"> • We have contracted with a new urinalysis testing company to have the capacity to test for a wide range of commonly abuse drugs such as fentanyl and prescription medications such as gabapentin. • We completed a U.A snapshot for all clients, which accounted for six more substance positive U.A's
OMA-020: Milieu Management	<ul style="list-style-type: none"> • Harm reduction strategies and fentanyl test strips were handed out to all clients and explained. This addressed concerns from clients and has become an ongoing process. • ComCor inc. completed a risk analyses of clients and restructured the facilities populations. Clients who were found to be a higher risk we're moved to RRRF, as the facility is more secure.

Additional Comments:
ComCor Inc. did experience two client deaths of suspected accidental overdose in the month of december.

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Program Report / Community Alternatives of El Paso County (CAE)

Agenda Date: January 17, 2023

Agenda Item Number: 5-b

Presenter: Sean Foster, Facility Director, CAE

Information: X

Endorsement:

Background Information:

Program to provide insight and information on facility, demographics, admissions and terminations, facility staffing, activity, and other notable information.

Recommended Motion:

N/A

COMMUNITY ALTERNATIVE OF EL PASO COUNTY (CAE) VENDOR REPORT

Month	Dec	YEAR	2022
-------	-----	------	------

Facility Capacity:	163
DCJ Allocation:	220

FACILITY DEMOGRAPHICS					
Diversion:	70	IRT:	0	Diversion Out of District:	4
Transition:	90	RDDT:	0		
Condition of Parole:	3	CRP:	1		
Condition of Probation:	0	Non CRP SO:	3		
Non-Residential:	50	Criteria Cases:	100		

FINANCIAL FEES	
Total Financial Fees	Total
Child Support	\$100.00
Restitution	\$10,852.45

ADMISSIONS						Specialized Treatment			
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	<u>Non-Residential:</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total
Total	19	14	2	0	6	0	0	0	41

TERMINATIONS					Specialized Treatment Terminations				<u>Non-Residential Terminations</u>
	<u>Diversion</u>	<u>Transition</u>	<u>Condition of Parole</u>	<u>Condition of Probation</u>	Intensive Residential Treatment (IRT)	Residential Dual Diagnosis (RDDT)	Community Responsibility Program (CRP)	Total	<u>Non-Residential</u>
Successful	6	8	0	0	-	-	-	14	1
Negative	5	3	0	0	-	-	-	8	1
Total	11	11	0	0	0	0	0	22	2

PROGRAM TERMINATIONS			
<u>Termination Reasons</u>	<u>Total</u>	<u>Percentage</u>	<u>Non-Residential Termination Reasons</u>
Successful Program	14	63.6%	1
Client Status Change - <i>(Transfer to Another CC, Transfer to IRT, Reject After Accept.. - See CCIB)</i>	2	NA	1
Negative	8	36.4%	1
Escape	7	31.8%	0
House/Technical Violations	1	4.5%	0
Committed New Crime - During Placement	0	0.0%	1
Warrant/Pending Crime - Prior to Placement	0	0.0%	0

FACILITY STAFFING				
<u>Staffing</u>	Budgeted FTE's	New Hires	Terminated	Vacant FTE
Security	28	1	0	0
Case Management	11	1	1	0
Treatment Staff	0	0	0	0
Admn	6	1	0	0
Support Staff (Other)	7	1	0	0
Non-Residential	0	0	0	

NOTIFICATIONS & INCIDENT/CRITICAL REPORTS						PROGRAM UPDATE			
Type	Diverson	Transition	COPr	COP	Total	Type	Current Month Rate	Previous Month Rate	
New Criminal Offense	0	0	0	0	0	Employment Rate	75.9%	78.7%	
Assault	0	0	0	0	0	UA Positive Rate	3.6%	7.9%	
Fighting	0	0	0	0	0	Raw UA Data			
Possession of Dangerous Drugs	0	0	0	0	0	Total/Positive	875/32	755/60	
Positive Urinalysis	9	12	0	0	21	Type	Current Month Count	Previous Month Count	
Unauthorized Absence: Escape - Confirmed Less than 2 hours - Late return	Escape	4	3	0	0	7	Client Grievances	6	12
	Sanctions	9	11	0	0	20	Citizen Complaints	0	0
Medical Emergency	2	3	0	0	5	Dual Supervision	0	0	
Health Related Outbreak (Bed Bugs, COVID, FLU, etc.)	1	5	0	0	6				
Death	0	0	0	0	0				
PREA Allegation	0	1	0	0	1				
Use of Force	0	0	0	0	0				
TOTAL	25	35	0	0	60				

Diversion Criteria Referrals			Diversion Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
39	26	13	31	31	0	70

Transition Criteria Referrals			Transition Auto Referrals			
Referrals	Approved	Denied	Referrals	Approved	Denied	Total Referrals
45	12	33	3	2	1	48

Sean Foster
Director Signature/Designee

1/10/2023
DATE

PACE Audit

Areas of Focus: STAFF DEVELOPMENT:SD-070, SD-090 and SD-100 Train all staff in the areas of MI/SOA-R/Staff Impact and Progression Matrix

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.

In December all Case Managers, Case Management Supervisor and Assistant Director Programs had training on Earned Time(TimeCredit/Sentence Calculation). In December Twenty-four case files were reviewed. Of those eight had major concerns, that were addressed with coaching and counseling of the Case Manager. In November, four Case Managers and Case Management Supervisor had training for Sex Offender specific, VASORS and SOTIPS. In November Case Management Supervisor reviewed fifty-two files. There were ten files that had major concerns, which were address with that Case Manager. The other files were all minor corrections. The end of November, all Case Managers, Case Management Supervisor, Assistant Director Programs and the Facility Director, had a Community of Practice with DCJ on LSI scores.

Skill Development with Directed Practice: Staff to demonstrate milieu management for effective role modeling and responsivity.

Fidelity Specialist and Case Manager Supervisor to measure staff progress via observation and auditing of case plans.

During monthly meetings, professional communication was discussed with staff regarding resident interactions. During management rounds, both Security and Case management staff were observed having meaningful contacts with the resident population. Staff were engaged in conversations that were both empowering and meaningful.

CORE Security Audit

Search and Contraband Training for staff: Scheduled and Completed Training *CS-30 Contraband

Consistent and standard compliant security practices are being communicated to ensure uniformity between shifts.

<p>*CS Substance Use Monitoring Drug Interdiction Events and Outcomes: Security Manager and Fidelity Specialist observations, audits, findings and actions taken.</p>	<p>We have increased our testing for Spice(K2). Security staff are carrying narcan on their person. Five total Narcan kits are available on each shift.</p>
<p>*CS Client Monitoring : Random off-site monitoring of job search, work, pass and furlough activity CS* 50 Recording Authorized Absences *Client Supervision - CS Facility Checks</p>	<p>We are receiving good feedback from the residents in regards to the Glympse location app. It is being utilized to assist with whereabouts checks.</p>
<p>Fidelity Specialist and Case Manager Supervisor observations, audits, and actions taken.</p>	<p>The Fidelity Specialist and Case Manager Supervisor continue to conduct monthly audits to identify any deficiencies. Follow up occurs to ensure those issues are resolved.</p>

Additional Comments:

Community Corrections Board

Agenda Item Summary

Agenda Item Title: SFY23 Financial Report

Agenda Date: January 17, 2023

Agenda Item Number: 6-a

Presenter: MaCain Hildebrand, Community Corrections Program Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article III Section 5 of the El Paso County Community Corrections Board (CCB) By-Laws, the Board is responsible for monitoring and overseeing compliance with state and local standards. To ensure fiscal responsibility of the local contracts, the Board has requested a monthly financial report that explains all expenditures, by service type, for the local service providers.

El Paso County continues to work with the Department of Public Safety / Office of Community Corrections on matters related to contracting and allocation.

The billing documents (invoicing) for the December billing will be included when ready.

Recommended Motion:

N/A

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Provider Termination Reports - December 2022

Agenda Date: January 17, 2023

Agenda Item Number: 6-b

Presenter: MaCain Hildebrand, Community Corrections Program Manager

Information: X

Endorsement:

Background Information:

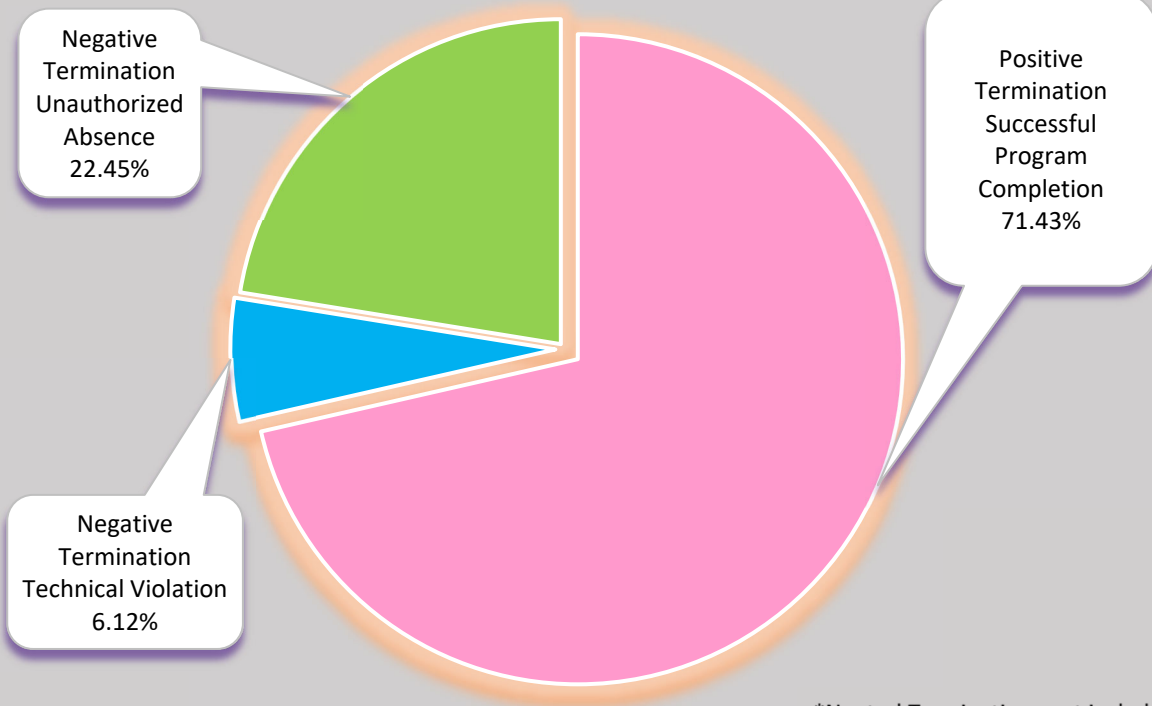
Pursuant to Article II of the El Paso County Community Corrections Board (CCB) By-Laws and section 4a of Colorado Revised Statute 17-27-103, as amended, local community corrections boards are responsible for making assessments on the number of offenders who have an unauthorized absence from custody. The data is based on reports prepared by the Community Corrections staff pursuant to Section 11 of the Colorado Revised Statute 17-27-104.

The attached Provider Termination Reports are for December 2022.

Recommended Motion:

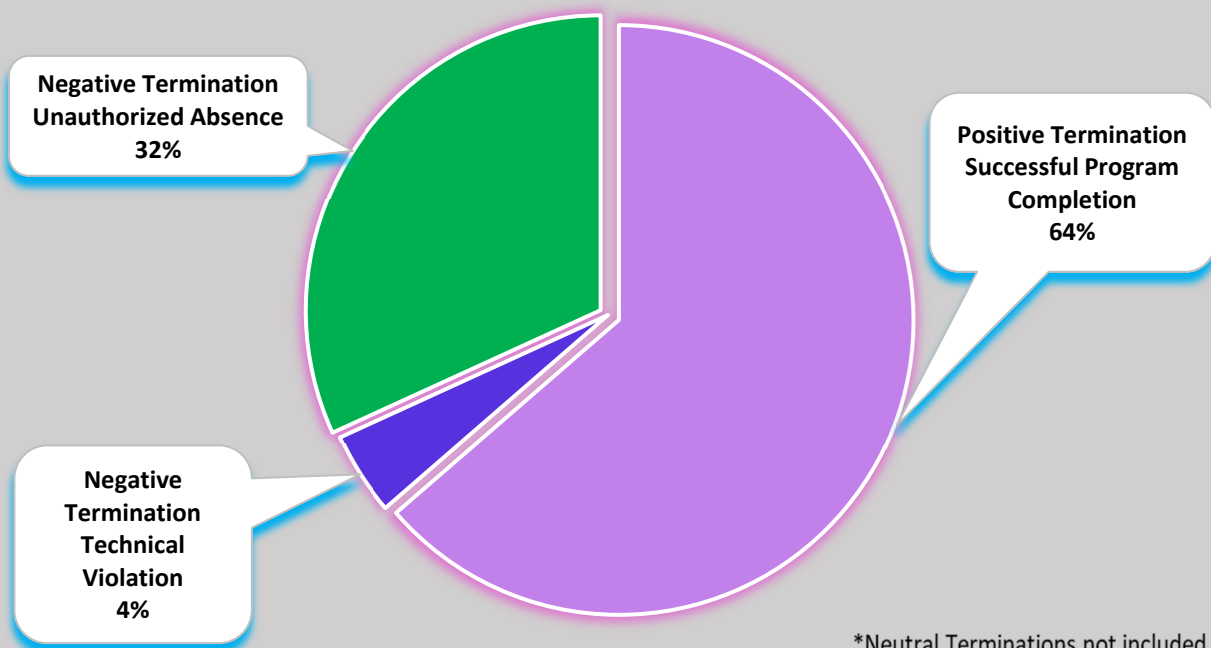
N/A

Embrave Residential Terminations - December 2022



*Neutral Terminations not included

CAE Residential Terminations - December 2022



*Neutral Terminations not included

Community Corrections Board

Agenda Item Summary

Agenda Item Title: Staff Report – January 2023

Agenda Date: January 17, 2023

Agenda Item Number: 6-c

Presenter: MaCain Hilderbrand, Community Correction Program Manager

Information: X

Endorsement:

Background Information:

Staff to provide insight and information on various upcoming events, activities, and/or information otherwise not specifically covered as a separate agenda item. Topics covered under this agenda item will generally consist of the following:

- Upcoming events impacting community corrections services
 - Notable activities staff members are involved in and/or pursuing
 - Information not otherwise captured as a separate Community Corrections Board agenda item
1. The Community Corrections staff would like to welcome aboard MaCain Hildebrand as their Community Corrections Program Manager.
 2. The Colorado Association of Community Corrections Boards (CACCB) will host its quarterly meeting in Jefferson County on February 3, 202. Our Board is a voting member of the CACCB. CACCB encourages Boards to send at least one representative. All interested Board members are invited to attend.
 3. The 2023 Board schedule was sent to the CCB members on December 15, 2022 (attached).

Colorado Association of Community Corrections Boards



Meeting Host: 1st Judicial District



Date: February 3, 2023

Location: Colorado First Judicial District Attorney's Office (*Training Conference Room*)
500 Jefferson County Parkway, District Attorney Building, Golden, CO 80401

AGENDA *Winter meeting* ❄️❄️

8:30 am – 9:00 am	Check-In/Breakfast	
9:00 am – 9:05 am	CACCB Welcome & Announcements	<i>Steve Reynolds, CACCB President</i>
9:05 am – 9:30 am	Judicial District Welcome	TBD
	Judicial District Local Update	TBD
9:30 am – 9:45 am	CACCB Executive Committee Updates	<i>Steve Reynolds, CACCB President</i>
	<ul style="list-style-type: none">• Committee• Financial Report	
9:45 am – 10:45 am	State Reports	
	<ul style="list-style-type: none">• Division of Criminal Justice• Governor's Advisory Council• Judicial• Department of Corrections• CO Community Corrections Coalition• Parole Board	<i>Katie Ruske</i> <i>John Draxler</i> <i>John Draxler</i> <i>TBD</i> <i>Mark Wester</i> <i>Greg Saiz</i>
10:45 am – 11:00 am	Break	
11:00 am – 12:00 pm	SOTMP: An Overview of the Sex Offender Treatment and Management Program in DOC	
	<i>Amanda Retting, M.A., LPC, Community Liaison</i> <i>Alison Talley, MA, LPC Sex Offender Treatment and Monitoring Program Trainer</i>	
12:00 pm – 1:00 pm	Lunch (provided)	
1:00 pm – 1:30 pm	CACCB Legislative Report	
	<i>Emma Hudson, MPA, MPH, CACCB Legislative Consultant</i>	
1:30 pm – 2:00 pm	"Old Me, New Me:" Testimonies from individuals with lived experiences	
	<i>Chris Meeks, 2nd Judicial District Board Member</i>	
2:00 pm – 2:15 pm	Break	
2:15 pm – 3:15 pm	Specialized Programs at Sterling Correctional Facility	
	<ul style="list-style-type: none">• Prison Trained K9 Companion Program <i>Alfred Flores and Kodi Kuahtli</i>• VIPER (Veteran Program) <i>Melvin Newton</i>• Milestone Mentorship Program <i>Byron Buckendorf and Taylor Doucet</i>	
3:15 pm	Closing Announcements	<i>Steve Reynolds</i>

Colorado Association of Community Corrections Boards (CACCB)

Meeting Hosted by the First Judicial District

Registration Form

Colorado First Judicial District Attorney's Office, 500 Jefferson County Parkway, District Attorney Building, Golden, CO 80401
Training Conference Rooms
February 3, 2023

JD / Organization: _____ Email: _____

Contact Person: _____ Phone#: _____

HOTEL:

- Please see attached list of hotels near the meeting site

REGISTRATION FEE:

- In-Person: \$50.00 (Includes Breakfast & Lunch)
- Virtual Attendance: \$50.00 (Virtual Link will be provided to registered email(s) on 02/01/2023.) – Page 2

Please provide name of Official Voting Delegate: _____
(Voting Delegate: Community Corrections Board Member or Board approved/designated staff member.)

Board Member	Board Staff	Guest	Name:	In-Person \$50.00	Virtual \$50.00
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		\$	<input type="checkbox"/>
TOTAL				\$	

Dates to Remember:

- 02/25/2023 Registration Deadline**
02/27/2023 Cancellation Deadline – No Refund provided after this date.

Payment:

NO BILLING WILL BE SENT: USE THIS REGISTRATION FORM FOR BILLING PURPOSES MAKE CHECKS PAYABLE TO CACCB.
(Credit Card Payments - not accepted at this time.)

- Registration emailed
- Check forthcoming by: _____
- Check enclosed

Mail registration form and payment to:

Lori Lucero-Ferman (CACCB)
 Jefferson County Justice Services, Court Services Office
 100 Jefferson County Parkway, Suite 1500
 Golden, CO 80419
Email: caccb.coordinator@gmail.com

Name:	Email (virtual attendance)

Hotels near meeting site:

Hampton Inn Denver-West/Golden

17150 W Colfax Ave, Golden, CO 80401 • (303) 278-6600

Holiday Inn Express & Suites Golden - Denver Area, an IHG Hotel

17140 W Colfax Ave, Golden, CO 80401 • (303) 278-2388

Denver Marriott West

1717 Denver West Marriott Blvd, Golden, CO 80401 • (303) 279-9100

Courtyard by Marriott Denver Golden/Red Rocks

14700 W 6th Ave, Golden, CO 80401 • (303) 271-0776

Sheraton Denver West Hotel

360 Union Blvd, Lakewood, CO 80228 • (303) 317-2924

COMMISSIONERS:
 STAN VANDERWERF (CHAIR)
 CAMI BREMER (VICE-CHAIR)

HOLLY WILLIAMS
 CARRIE GEITNER
 LONGINOS GONZALEZ, JR.

JUSTICE SERVICES DEPARTMENT
 VETERANS SERVICES ~ CRIMINAL JUSTICE PLANNING ~ JUSTICE SERVICES

TO: El Paso County Community Corrections Board Members and Community Corrections Providers

FROM: Daniel Huddleston, Community Corrections Specialist
 EL Paso County Justice Service Department

DATE: December 15, 2022

SUBJECT: 2023 4th Judicial District Community Corrections Board Meeting Schedule

BOARD MEETINGS:

Community Corrections Board Meetings are held on the 3rd Tuesday of each month from 12:15 pm to 1:45 pm at the Regional Development Center, 2nd Floor Hearing Room. **Any change of address will be noted on the monthly agenda.** 2023 Board meeting dates are listed below:

January 17	February 21	March 21
April 18	May 16	June 20
July 18	August 15	September 19
October 17	November 21	December 19

WEEKLY CASE REVIEW:

Criteria cases are reviewed weekly by the Community Corrections Board. Cases to be reviewed by the Board are to be submitted by the provider by 8:00 am each Thursday to be reviewed the following Wednesday. Cases will be sent to Board members each Friday. Votes are due by 1:00 pm on the following Wednesday. The 2023 weekly case review dates are listed below:

January 4, 11, 25	February 2, 8, 15	March 1, 8, 15, 29
April 5, 12, 26	May 3, 10, 24, 31	June 7, 14, 28,
July 5, 12, 26	August 2, 9, 23, 30	September 6, 13, 27
October 4, 11, 25	November 1, 8, 15, 29	December 6, 13, 27

Community Corrections Board

Agenda Item Summary

Agenda Item Title: 2023 Sunshine Act Memorandum

Agenda Date: January 17, 2023

Agenda Item Number: 8-a

Presenter: Christine Burns, Justice Services Division Manager

Information:

Endorsement: X

Background Information:

Pursuant to guidelines established by the Board of County Commissioners for compliance with the Colorado Open Public Meeting Sunshine Act, the Community Corrections Board annually endorses a memorandum at the January meeting that addresses the posting place for public meeting notices and the location of meetings, the official custodian of board minutes, and the location of where the minutes will be on file.

Please find enclosed the memorandum for consideration and endorsement.

Recommended Motion:

Move to endorse the 2023 Sunshine Act Memorandum.

MEMORANDUM

TO: Jackie Allred, Clerk to the Board Manager

FROM: Peter Carey, Justice Services Department Director

RE: 2023 Sunshine Act Memorandum - Community Corrections Board

DATE: January 17, 2023

Pursuant to guidelines established by the Board of County Commissioners for compliance with the Colorado Open Public Meeting Sunshine Act (Sunshine Act), the following information addresses whereby each county Board or Commission shall notify the Clerk to the Board Manager of the posting place for public meeting notices and the location of meetings, the official custodian of board minutes, and the location of where the minutes will be on file.

The Director of Justice Services Department, or designee, shall be responsible for ensuring that appropriate notice of Community Corrections Board meetings. Notice will be given in the form of an agenda that will state the date, time, and location of the meeting and a brief description of the agenda items for the respective meeting as required by the Sunshine Act. The respective agendas will be posted on the County's website.

The Director of Justice Services Department, or designee, shall serve as the official custodian of the Community Corrections Board meeting minutes. The record of all meeting minutes will be on file at the Community Corrections Program office, 17 N. Spruce Street, Colorado Springs, CO 80905, and are available at this location for public review and will be posted on the website.

This procedure for compliance with the Sunshine Act for the 2023 calendar year was endorsed by the Community Corrections Board at their meeting on January 17, 2023.

Please contact me if you have questions or need additional information.

Community Corrections Board

Agenda Item Summary Form

Agenda Item Title: Board Chair and Vice Chair Voting Process

Agenda Date: January 17, 2023

Agenda Item Number: 8-b

Presenter: MaCain Hildebrand, Community Corrections Program Manager

Information: X

Endorsement:

Background Information:

Pursuant to Article V, Section 1, of the El Paso County Community Corrections Board (CCB) By-Laws, CCB members are asked to elect a Chair and Vice Chair for the CCB for a twelve-month period. The Chair and Vice Chair serve a one-year term from March through February. All members of the Board are eligible to serve as either Chair or Vice Chair.

Per Article V, Section 2, the Chair and Vice Chair election is to take place at the February 21, 2023, meeting.

If you are interested in serving in one of these two important positions, please let MaCain Hildebrand know of your interest.

Recommended Motion:

N/A

Community Corrections Board

Agenda Item Summary

Agenda Item Title: CAE Staff-Client Partnership

Agenda Date: January 17, 2023

Agenda Item Number: 8-c

Presenter: Sean Foster, Facility Director, CAE
CAE Clients

Information: X

Endorsement:

Background Information:

CAE continues to assess programming activities and groups to assist residents with successfully completing the program and becoming productive members in the community. This includes peer, veteran, and evidence-based programs.

We are fortunate to have Vicki Kugler, who teaches our Cognitive Behavior groups and also conducts individual meetings with CAE residents. Ms. Kugler has been with CAE since we opened our doors. She holds a group of 12 for the Cognitive Behavior group. Ms. Kugler challenges the residents and their thinking during each activity. She has also been a great resource for residents who are struggling with issues and concerns and needs someone with her background to talk things through.

On September 2021, CAE initiated the Moral Reconciliation Therapy (MRT) program. MRT is an evidence-based, systematic, cognitive-behavioral, step-by-step treatment strategy designed to assess self-image, promote the growth of a positive, productive identity, and facilitate the development of higher stages of moral reasoning. There are 16 steps in MRT Freedom Ladder. Step 1 is the most difficult because residents are being honest and open with other MRT group members. Feelings and thoughts are discussed that normally never would be addressed or resolved.

In August 2022, CAE started a partnership with David Delsignore. He has worked with FaceItTogether and now Embark PCA to engage residents in Peer Coaching/Mentoring. Mr. Delsignore has been a great resource for our residents, as he has been in their shoes. He has worked closely with several individuals and has also assisted residents with housing, employment needs, etc.

Recommended Motion: N/A